

The following list contains the entire submission submitted October 01, 2024 07:25:01am ET, and is formatted for ease of viewing and printing.

Contact information

First name	Elizabeth
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Company/Organization	FOIA Professional Services
Email	(b)(6)

Request

Request ID	1563521
Confirmation ID	1565931

Request description

I am requesting to obtain information regarding the following record: RFP Number - HQC00523Q0010; Contractor - DELOITTE LLP; Contract Number - 47QRAA18D001P; Task Order - HQC00524F0010. I am requesting copies of the following information from the record detailed above: Solicitation documents and all written deliverables as indicted by Task Order HQC00524F0010, of contract 47QRAA18D001P, including modifications of P00001, P00002, P00003, including any Performance Work Statement (PWS), Studies/Reports, Attachments / Exhibits; Bidders list (complete list of companies who submitted proposals); Bid abstract. I ask that the information be provided electronically by email if possible. If there are any fees for searching or copying these records, please inform me before filing my request. Should you deny my request, or any part of the request, please state in writing the basis for the denial.

Supporting documentation

Fees

Request category ID	commercial
Fee waiver	no
Willing to pay	\$90.00

Expedited processing

Expedited Processing	no
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Additional information

attachments_supporting_documentation

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 4	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 26-Jun-2023		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY DEFENSE COMMISSARY AGENCY ENTERPRISE ACQUISITION DIVISION 1300 E AVENUE FORT GREGG-ADAMS VA 23801-1800		CODE HQC005		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. HQC00523Q0011	
				X		9B. DATED (SEE ITEM 11) 26-Jun-2023	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) To correct the PWS.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) MICHAEL SHAFFER / CONTRACTING OFFICER TEL: (804) 734-8000 ext 48681 EMAIL: michael.shaffer@deca.mil			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 26-Jun-2023	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been modified:

PERFORMANCE WORK STATEMENT

PERFORMANCE WORK STATEMENT

1. General. This Performance Work Statement (PWS) is a government-developed document that describes the required results in clear, specific and objective terms with measurable outcomes.

2. Scope. This acquisition is for Supply Chain Order-to-Dock Transformation. The outcome of the transformation should optimize DeCA's Distribution Center (DC) to dock processes resulting in cost savings that can be passed along to DeCA's patrons. The project scope is intended to focus on warehousing and delivery costs associated with the physical storage and movement of goods for all U.S. commissary locations to include Alaska, Hawaii, and Puerto Rico.

The resultant contract will be a nonpersonal services contract. Nonpersonal services contract means a contract under which the personnel rendering the services are not subject, either by the contract's terms or by the manner of its administration, to the supervision and control usually prevailing in relationships between the Government and its employees.

3. Background. The Defense Commissary Agency (DeCA), headquartered at Fort Gregg-Adams, VA, operates a worldwide chain of commissaries providing groceries in a safe and secure shopping environment to the most deserving customers – our military personnel, retirees, and their families. DeCA strives to offer a valued benefit that contributes to family readiness, enhances the quality of life for America's military and their families, and helps recruit and retain the best and brightest men and women to serve their country.

After battling through the unprecedented COVID-19 pandemic, DeCA is now faced with a tightening economic environment and a transformed consumer marketplace in a highly competitive industry. DeCA accordingly initiated a Transformation Game Plan to overcome these challenges and make the Agency THE grocery provider of choice for our eligible patrons – delivering a vital benefit exclusively for our military community and their families. The transformation initiative spans the following eight Lines of Effort (LOE) and corresponding strategic outcomes:

- LOE 1 - Supply Chain – Full shelves
- LOE 2 - Omni-Channel – Increased convenience and access to the benefit
- LOE 3 - Customer Service – Premier customer experience
- LOE 4 - Demand Creation – Patron savings and increased Revenue
- LOE 5 - Facilities Modernization and Readiness – Modern and well-maintained stores
- LOE 6 - Workforce Investment – A talented and motivated customer-focused workforce
- LOE 7 - Winning on Fresh – High quality and fresh produce at the right price
- LOE 8 - Data and analysis – Fully informed and accurate decision making

LOE 1 includes the initiative Supply Chain Order-to-Dock Transformation.

DeCA's current supply chain network is unique to U.S. retail industry. Today, DeCA's suppliers pay to move product from a distribution center (DC), inclusive of cost-of-space, to DeCA stores. The common nomenclature for these costs is "drayage" and it is paid by DeCA's suppliers. This unique supply network creates a lack of transparency and diffused accountability. Added lower unaccountable and non-value-added costs eventually get into DeCA's cost of goods, creating barriers against DeCA's mission of delivering the savings benefit.

4. Overall Program Objective. The overall program objective is to identify added unaccountable and non-value-added costs incorporated into DeCA's cost of goods and recommend viable transformative options for cost savings.

5. Contract Objectives.

5.1 Confirm the current state: The Contractor shall quantify the warehousing and delivery costs in the current DC to Commissary component of the supply chain as it exists today. This includes in-bound to the DC costs, cost of warehousing space and inventory, and out-bound costs, including delivery from DC to store. Costs should be identified to the lowest level (e.g., region, zone, store, distribution center), as practicable.

5.2 Recommend cost transformative improvements: The Contractor shall identify improvements to DeCA supply chain processes that, if implemented, will lower costs in the DC-to-dock component of the supply chain and improve DeCA's ability to keep its shelves fully stocked, thereby improving DeCA's ability to deliver the savings benefit.

Grocery & Public Sector Subject Matter Experts – The Contractor shall staff personnel with extensive experience in the Grocery industry. The subject matter experts shall support analysis of the current transformation initiative and conduct working sessions with select members of its LOEs to quickly test growth trajectory, cost savings, and progress against commercial and operational priorities, thereby building alignment on future priority focus areas. Best in practice approaches may include staffing this effort with personnel with extensive experience supporting supply chain transformations in large-scale retail organizations as well as staffing with at least one DeCA supply network subject matter expert that does not have a bias as to the outcome or recommendations from this engagement. As part of the engagement, the staff shall conduct interviews with the DeCA Executive Team and select business leaders to supplement quantified sustainability assessment benchmarks.

5.3 The Contractor shall identify whether and how the relationship between DeCA and its distributor community would need to change so that DeCA can gain material control of its supply network with the goal of lowering overall costs and improving accountability for both cost control and product availability. The Contractor shall identify any supply chain performance incentives or disincentives that are common industry practice, but do not exist today in the DeCA's supply system.

5.4 The Contractor shall recommend how the Agency can lower overall costs, enabling:

- o DeCA to deliver the +25% savings benefit and needed margin contribution despite absorbing warehousing and delivery costs into DeCA's cost-of-goods;
- o Suppliers to save money for reinvestment back into DeCA; and
- o Distributors to remain financially viable via combinations of lower costs, greater efficiencies and better scale.

Recommendations shall:

- Include methodology for implementing the cost transformative improvements;
- Be within DeCA's authority to implement or negotiate with business partners;
- Indicate estimated cost savings as a percentage and dollar value; and
- Identify any impact to our business partners that would negatively affect their business operations.;
- Shall identify any supply chain performance incentives or disincentives that are common industry practice, but do not exist today in the DeCA's supply system;
- Shall assess the agency's ability to lower overall costs, enabling:
 - o Shall identify how DeCA is able to continue to deliver the +25% savings benefit and needed margin contribution despite absorbing warehousing and delivery costs into DeCA's cost-of-goods;
 - o Suppliers to save money for reinvestment back into DeCA; and
 - o Distributors to remain financially viable via combinations of lower costs, greater efficiencies and better scale.

6. Operating Constraints. The Contractor's work shall be conditioned on there not being any changes to the existing relationships between DeCA and its suppliers as defined by existing Resale Ordering Agreements (ROAs) relative to assortment decisions, cost-of-goods negotiations, promotion development or any category management or joint

business planning activity. The scope of work for this effort is limited to warehousing and delivery costs associated with the physical storage and movement of goods.

7. Deliverables. At a minimum the Contractor shall:

- Participate in a Post Award Conference;
- Deliver a Contractor Project Management Plan (CPMP) that establishes the Contractor's approach with timeline to include milestones, risks, deliverables, key personnel and other resources necessary to execute the requirement;
- Provide periodic updates; and
- After comprehensive and critical analysis, present transformative recommendations to include a read-ahead document, slides, narrative, and graphical representation of recommendations.

8. Place of Performance. Work shall be performed primarily at the Contractor site during normal duty hours.

Travel to DeCA facilities, suppliers and distributors required to fulfill contract requirements shall be pre-approved by the Contracting Officer. Travel shall take into consideration federal holidays observed and weekends. The contractor can access the list of Federal holidays and their observation dates for DeCA at

<https://www.opm.gov/policy-data-oversight/pay-leave/federal-holidays/> . The contractor shall contact suppliers and distributors regarding Federal holidays and their observation dates, as needed.

9. Contract/Order Type: All contractor effort will be inclusive within the firm fixed price award. Travel will not be separately priced. One half-day meeting combined with an on-site presentation at Fort Gregg-Adams VA shall be priced into the firm fixed price quote and any resulting contract award.

(End of Summary of Changes)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 0002		3. EFFECTIVE DATE 25-Aug-2023		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY DEFENSE COMMISSARY AGENCY ENTERPRISE ACQUISITION DIVISION 1300 E AVENUE FORT GREGG-ADAMS VA 23801-1800		CODE HQC005		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. HQC00523Q0011	
				X		9B. DATED (SEE ITEM 11) 26-Jun-2023	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
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B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The solicitation closing date is amended to 5 September 2023 at 2 PM Eastern Daylight Time.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) MICHAEL SHAFFER / CONTRACTING OFFICER TEL: (804) 734-8000 ext 48681 EMAIL: michael.shaffer@deca.mil			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 25-Aug-2023	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The required response date/time has changed from 26-Jul-2023 05:00 PM to 05-Sep-2023 05:00 PM.

The following have been added by full text:

AMENDMENT 0002

The solicitation closing date is amended to 5 September 2023 at 2 PM Eastern Daylight Time.

In response to a question regarding whether supply chain efforts beyond the Defense Commissary Agency's United States operations is included, the Defense Commissary Agency answer is that this RFQ and any resultant order will only be awarded at the scope contained within the Performance Work Statement. This does not preclude utilizing FAR 8.405-6(a)(1)(C) as a separate order should the agency determine new related work is required and the Contracting Officer determine that regulatory reference as applicable and advantageous.

(End of Summary of Changes)

REQUEST FOR QUOTATIONS (THIS IS NOT AN ORDER)		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE		PAGE OF PAGES 1 14	
1. REQUEST NO. HQC00523Q0011	2. DATE ISSUED 26-Jun-2023	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING	
5a. ISSUED BY DEFENSE COMMISSARY AGENCY ENTERPRISE ACQUISITION DIVISION 1300 E AVENUE FORT GREGG-ADAMS VA 23801-1800			6. DELIVER BY (Date) SEE SCHEDULE		
			7. DELIVERY <input checked="" type="checkbox"/> FOB <input type="checkbox"/> OTHER DESTINATION (See Schedule)		
5b. FOR INFORMATION CALL: (Name and Telephone no.) (No collect calls) DIANA GROSS-BENDALL (804) 734-8000 EXT 48185					
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION (Consignee and address, including ZIP Code) SEE SCHEDULE		
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS: (Date) 26-Jul-2023					
IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quote. Any representations and/or certifications attached to this Request for Quotations must be completed by the quote.					
11. SCHEDULE (Include applicable Federal, State, and local taxes)					
ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
SEE SCHEDULE					
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS No. %
NOTE: Additional provisions and representations <input type="checkbox"/> are <input type="checkbox"/> are not attached.					
13. NAME AND ADDRESS OF QUOTER (Street, City, County, State, and ZIP Code)			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
			16. NAME AND TITLE OF SIGNER (Type or print)		TELEPHONE NO. (Include area code)

Section SF 30 - BLOCK 14 CONTINUATION PAGE

CLAUSES INCORPORATED BY REFERENCE

52.212-4	Contract Terms and Conditions--Commercial Products and Commercial Services	DEC 2022
52.212-5	Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Products and Commercial Services	JUN 2023
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	DEC 2022
252.204-7004	Antiterrorism Awareness Training for Contractors	JAN 2023
252.204-7008	Compliance With Safeguarding Covered Defense Information Controls	OCT 2016
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	JAN 2023
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	JAN 2023
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	MAY 2019
252.216-7009	Allowability of Legal Costs Incurred in Connection With a Whistleblower Proceeding	DEC 2022
252.225-7048	Export-Controlled Items	JUN 2013
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.244-7000	Subcontracts for Commercial Products or Commercial Services	JAN 2023

CLAUSES INCORPORATED BY FULL TEXT

**IMPORTANT INFORMATION FREEDOM
OF INFORMATION ACT (FOIA)**

**SOLICITATION AND CONTRACTS FOIA AND
POSTING NOTICE**

Any award(s) resulting from issuance of this solicitation or quote may be posted in the DeCA Freedom of Information Act (FOIA) electronic reading room at www.commissaries.com. The posting will contain the total contract award amount, as well as any awarded individual contract line item pricing (CLIN and Sub-CLIN). Unexercised option prices will not be published.

In compliance with the provisions of Executive Order 12600, the contract holder may identify to the agency FOIA Officer (foia@deca.mil), within 21 calendar days of the contract award date, any information contained in the contract that it deems to be confidential commercial information. The FOIA officer will review the submission and contact the contract holder with a decision. Failure to identify any such information will be interpreted by the Agency as the contract holder having no such information to identify or withhold from posting in the FOIA electronic reading room.

The postings typically take place at a minimum of two distinct points; upon the initial award of the contract and then again after the final option period has been exercised. However, should a FOIA request for the contract be received in the interim, the contract may be reposted including any awarded contract pricing up to the date of the FOIA request. Unexercised option prices will not be published.

This action is being taken to ensure contract award information is available to the general public, as it was in the past, pursuant to the President's January 21, 2009 memorandum regarding the Freedom of Information Act (FOIA).

52.204-4500 INSTALLATION ACCESS REQUIREMENTS (JAN 31 2012)

The contractor shall be responsible for ensuring full compliance with all installation access procedures. Installation access includes, but is not limited to, obtaining applicable installation passes and inspections for vehicles and personnel. Contractor employees may also be subject to background security checks/clearances in order to obtain credentials for passes. Some installations are using programs, such as RAPIDGate, which may result in a cost to the contractor. Any costs associated with such programs or with obtaining passes, will not be reimbursed separately and should be included in the contractor's proposed pricing for the product or services being acquired.

ADDENDUM 52.212-1 INSTRUCTIONS TO OFFERORS—COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (MAR 2023)

(b) Submission of offers.

(4) A technical description of the approach being offered in sufficient detail to evaluate the quote demonstrates understanding of the requirement and performance metrics. The technical description should include a project management plan with timeline to include milestones, deliverables, key personnel and other resources necessary to execute the requirement. Samples of deliverables should be included. Knowledge, skills and abilities required of key personnel shall be included. The project management plan shall take the form of both a narrative and graphic format. The technical description shall be submitted in a single systematically organized formatted document titled "Technical" with table of contents and bookmarking to facilitate ease of evaluation. All documents should be read only and be compatible with Adobe PDF.

(10) Past performance information shall include at least five references for recent and relevant contracts. Information shall include contract numbers, points of contact with telephone numbers, dollar value, and other relevant information. The government will use information received from these references, or any other information that the government is aware of, to evaluate the Quoter's past performance. Recent is defined as within the three years preceding the quotation due date. Relevant is defined as similar contract type and complexity. Complexity takes into consideration among other things the geographical footprint, the supply chain, and dollar value (e.g. DeCA's annual sales). Past performance information shall be submitted in a single systematically organized format titled "Past Performance" with table of contents and bookmarking, as applicable. All documents should be read only and be compatible with Adobe PDF.

(c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 60 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) Not applicable.

(e) Not applicable.

(h) Not applicable.

(i) Not applicable.

(k) [Reserved]

(End of provision)

52.212-2 EVALUATION--COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (NOV 2021)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

(i) technical; (ii) past performance; and (iii) price

Technical and past performance, when combined, are approximately equal to price.

(b) Options. Not Applicable.

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS (DEC 2018)

(a) Definitions. As used in this clause--

Contract financing payment means an authorized Government disbursement of monies to a contractor prior to acceptance of supplies or services by the Government.

(1) Contract financing payments include--

(i) Advance payments;

(ii) Performance-based payments;

(iii) Commercial advance and interim payments;

(iv) Progress payments based on cost under the clause at Federal Acquisition Regulation (FAR) 52.232-16, Progress Payments;

(v) Progress payments based on a percentage or stage of completion (see FAR 32.102(e)), except those made under the clause at FAR 52.232-5, Payments Under Fixed-Price Construction Contracts, or the clause at FAR 52.232-10, Payments Under Fixed-Price Architect-Engineer Contracts; and

(vi) Interim payments under a cost reimbursement contract, except for a cost reimbursement contract for services when Alternate I of the clause at FAR 52.232-25, Prompt Payment, is used.

(2) Contract financing payments do not include--

(i) Invoice payments;

(ii) Payments for partial deliveries; or

(iii) Lease and rental payments.

Electronic form means any automated system that transmits information electronically from the initiating system to affected systems.

Invoice payment means a Government disbursement of monies to a contractor under a contract or other authorization for supplies or services accepted by the Government.

(1) Invoice payments include--

(i) Payments for partial deliveries that have been accepted by the Government;

(ii) Final cost or fee payments where amounts owed have been settled between the Government and the contractor;

(iii) For purposes of subpart 32.9 only, all payments made under the clause at 52.232-5, Payments Under Fixed-Price Construction Contracts, and the clause at 52.232-10, Payments Under Fixed-Price Architect-Engineer Contracts; and

(iv) Interim payments under a cost-reimbursement contract for services when Alternate I of the clause at 52.232-25, Prompt Payment, is used.

(2) Invoice payments do not include contract financing payments.

Payment request means any request for contract financing payment or invoice payment submitted by the Contractor under this contract or task or delivery order.

Receiving report means the data prepared in the manner and to the extent required by Appendix F, Material Inspection and Receiving Report, of the Defense Federal Acquisition Regulation Supplement.

(b) Except as provided in paragraph (d) of this clause, the Contractor shall submit payment requests and receiving reports in electronic form using Wide Area Workflow (WAWF). The Contractor shall prepare and furnish to the Government a receiving report at the time of each delivery of supplies or services under this contract or task or delivery order.

(c) Submit payment requests and receiving reports to WAWF in one of the following electronic formats:

(1) Electronic Data Interchange.

(2) Secure File Transfer Protocol.

(3) Direct input through the WAWF website.

(d) The Contractor may submit a payment request and receiving report using methods other than WAWF only when-

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(1) The Contractor has requested permission in writing to do so, and the Contracting Officer has provided instructions for a temporary alternative method of submission of payment requests and receiving reports in the contract administration data section of this contract or task or delivery order;

(2) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial Management System, and Cargo and Billing System);

(3) DoD makes payment on a contract or task or delivery order for rendered health care services using the TRICARE Encounter Data System; or

(4) The Governmentwide commercial purchase card is used as the method of payment, in which case submission of only the receiving report in WAWF is required.

(e) Information regarding WAWF is available at <https://wawf.cb.mil/>.

(f) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payment requests.

(End of clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) Definitions. As used in this clause—

“Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

“Payment request” and “receiving report” are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) Electronic invoicing. The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall—

- (1) Have a designated electronic business point of contact in the System for Award Management at <https://www.sam.gov>; and
- (2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.
- (d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.
- (e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.
- (f) WAWF payment instructions. The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:
- (1) Document type. The Contractor shall submit payment requests using the following document type(s):
- (i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.
- (ii) For fixed price line items—
- (A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

(Contracting Officer: Insert applicable invoice and receiving report document type(s) for fixed price line items that require shipment of a deliverable.)

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

(Contracting Officer: Insert either “Invoice 2in1” or the applicable invoice and receiving report document type(s) for fixed price line items for services.)

- (iii) For customary progress payments based on costs incurred, submit a progress payment request.
- (iv) For performance based payments, submit a performance based payment request.
- (v) For commercial financing, submit a commercial financing request.

(2) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

[Note: The Contractor may use a WAWF “combo” document type to create some combinations of invoice and receiving report in one step.]

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

<i>Field Name in WAWF</i>	<i>Data to be entered in WAWF</i>
Pay Official DoDAAC	HQ0866
Issue By DoDAAC	HQC005
Admin DoDAAC**	HQC005
Inspect By DoDAAC	_____
Ship To Code	_____
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(*Contracting Officer: Insert applicable DoDAAC information. If multiple ship to/acceptance locations apply, insert “See Schedule” or “Not applicable.”)

(**Contracting Officer: If the contract provides for progress payments or performance-based payments, insert the DoDAAC for the contract administration office assigned the functions under FAR 42.302(a)(13).)

(4) Payment request. The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) Receiving report. The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity’s WAWF point of contact.

(Contracting Officer: Insert applicable information or “Not applicable.”)

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

PERFORMANCE WORK STATEMENT

PERFORMANCE WORK STATEMENT

1. General. This Performance Work Statement (PWS) is a government-developed document that describes the required results in clear, specific and objective terms with measurable outcomes.

2. Scope. This acquisition is for Supply Chain Order-to-Dock Transformation. The outcome of the transformation should optimize DeCA's Distribution Center (DC) to dock processes resulting in cost savings that can be passed along to DeCA's patrons. The project scope is intended to focus on warehousing and delivery costs associated with the physical storage and movement of goods for all U.S. commissary locations to include Alaska, Hawaii, and Puerto Rico.

The resultant contract will be a nonpersonal services contract. Nonpersonal services contract means a contract under which the personnel rendering the services are not subject, either by the contract's terms or by the manner of its administration, to the supervision and control usually prevailing in relationships between the Government and its employees.

3. Background. The Defense Commissary Agency (DeCA), headquartered at Fort Gregg-Adams, VA, operates a worldwide chain of commissaries providing groceries in a safe and secure shopping environment to the most deserving customers – our military personnel, retirees, and their families. DeCA strives to offer a valued benefit that contributes to family readiness, enhances the quality of life for America's military and their families, and helps recruit and retain the best and brightest men and women to serve their country.

After battling through the unprecedented COVID-19 pandemic, DeCA is now faced with a tightening economic environment and a transformed consumer marketplace in a highly competitive industry. DeCA accordingly initiated a Transformation Game Plan to overcome these challenges and make the Agency THE grocery provider of choice for our eligible patrons – delivering a vital benefit exclusively for our military community and their families. The transformation initiative spans the following eight Lines of Effort (LOE) and corresponding strategic outcomes:

- LOE 1 - Supply Chain – Full shelves
- LOE 2 - Omni-Channel – Increased convenience and access to the benefit
- LOE 3 - Customer Service – Premier customer experience
- LOE 4 - Demand Creation – Patron savings and increased Revenue
- LOE 5 - Facilities Modernization and Readiness – Modern and well-maintained stores
- LOE 6 - Workforce Investment – A talented and motivated customer-focused workforce
- LOE 7 - Winning on Fresh – High quality and fresh produce at the right price
- LOE 8 - Data and analysis – Fully informed and accurate decision making

LOE 1 includes the initiative Supply Chain Order-to-Dock Transformation.

DeCA's current supply chain network is unique to U.S. retail industry. Today, DeCA's suppliers pay to move product from a distribution center (DC), inclusive of cost-of-space, to DeCA stores. The common nomenclature for these costs is "drayage" and it is paid by DeCA's suppliers. This unique supply network creates a lack of transparency and diffused accountability. Added lower unaccountable and non-value-added costs eventually get into DeCA's cost of goods, creating barriers against DeCA's mission of delivering the savings benefit.

4. Overall Program Objective. The overall program objective is to identify added unaccountable and non-value-added costs incorporated into DeCA's cost of goods and recommend viable transformative options for cost savings.

5. Contract Objectives.

5.1 Confirm the current state: The Contractor shall quantify the warehousing and delivery costs in the current DC to Commissary component of the supply chain as it exists today. This includes in-bound to the DC costs, cost of warehousing space and inventory, and out-bound costs, including delivery from DC to store. Costs should be identified to the lowest level (e.g., region, zone, store, distribution center), as practicable.

5.2 Recommend cost transformative improvements: The Contractor shall identify improvements to DeCA supply chain processes that, if implemented, will lower costs in the DC-to-dock component of the supply chain and improve DeCA's ability to keep its shelves fully stocked, thereby improving DeCA's ability to deliver the savings benefit.

Grocery & Public Sector Subject Matter Experts – The Contractor shall staff personnel with extensive experience in the Grocery industry. The subject matter experts shall support analysis of the current transformation initiative and conduct working sessions with select members of its LOEs to quickly test growth trajectory, cost savings, and progress against commercial and operational priorities, thereby building alignment on future priority focus areas. Best in practice approaches may include staffing this effort with personnel with extensive experience supporting supply chain transformations in large-scale retail organizations as well as staffing with at least one DeCA supply network subject matter expert that does not have a bias as to the outcome or recommendations from this engagement. As part of the engagement, the staff shall conduct interviews with the DeCA Executive Team and select business leaders to supplement quantified sustainability assessment benchmarks.

Recommendations shall:

- Include methodology for implementing the cost transformative improvements;
- Be within DeCA's authority to implement or negotiate with business partners;
- Indicate estimated cost savings as a percentage and dollar value; and
- Identify any impact to our business partners that would negatively affect their business operations.;
- Shall identify any supply chain performance incentives or disincentives that are common industry practice, but do not exist today in the DeCA's supply system;
- Shall assess the agency's ability to lower overall costs, enabling:
 - Shall identify how DeCA is able to continue to deliver the +25% savings benefit and needed margin contribution despite absorbing warehousing and delivery costs into DeCA's cost-of-goods;
 - Suppliers to save money for reinvestment back into DeCA; and
 - Distributors to remain financially viable via combinations of lower costs, greater efficiencies and better scale.

6. Operating Constraints. The Contractor's work shall be conditioned on there not being any changes to the existing relationships between DeCA and its suppliers as defined by existing Resale Ordering Agreements (ROAs) relative to assortment decisions, cost-of-goods negotiations, promotion development or any category management or joint business planning activity. The scope of work for this effort is limited to warehousing and delivery costs associated with the physical storage and movement of goods.

7. Deliverables. At a minimum the Contractor shall:

- Participate in a Post Award Conference;
- Deliver a Contractor Project Management Plan (CPMP) that establishes the Contractor's approach with timeline to include milestones, risks, deliverables, key personnel and other resources necessary to execute the requirement;
- Provide periodic updates; and
- After comprehensive and critical analysis, present transformative recommendations to include a read-ahead document, slides, narrative, and graphical representation of recommendations.

8. Place of Performance. Work shall be performed primarily at the Contractor site during normal duty hours. Travel to DeCA facilities, suppliers and distributors required to fulfill contract requirements shall be pre-approved by the Contracting Officer. Travel shall take into consideration federal holidays observed and weekends. The contractor can access the list of Federal holidays and their observation dates for DeCA at <https://www.opm.gov/policy-data-oversight/pay-leave/federal-holidays/>. The contractor shall contact suppliers and distributors regarding Federal holidays and their observation dates, as needed.

9. Contract/Order Type: All contractor effort will be inclusive within the firm fixed price award. Travel will not be separately priced. One half-day meeting combined with an on-site presentation at Fort Gregg-Adams VA shall be priced into the firm fixed price quote and any resulting contract award.

DeCA Third Party FDS Distributors



Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Order-to-Dock Transformation FFP The outcome of the transformation should optimize DeCA's Distribution Center (DC) to dock processes resulting in cost savings that can be passed along to DeCA's patrons. The project scope is intended to focus on warehousing and delivery costs associated with the physical storage and movement of goods for all U.S. commissary locations to include Alaska, Hawaii, and Puerto Rico. FOB: Destination	1	Each		

NET AMT

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS


Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
0001	N/A	N/A	N/A	N/A

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 10	
2. CONTRACT NO. 47QRAA18D001P		3. AWARD/EFFECTIVE DATE 28-Dec-2023		4. ORDER NUMBER HQC00524F0010		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
8. OFFER DUE DATE/LOCAL TIME							
9. ISSUED BY DEFENSE COMMISSARY AGENCY ENTERPRISE ACQUISITION DIVISION 1300 EISENHOWER AVENUE FORT GREGG-ADAMS VA 23801-1800 TEL: FAX:		CODE HQC005		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: _____ % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> SERVICE-DISABLED <input type="checkbox"/> EDWOSB <input type="checkbox"/> VETERAN-OWNED <input type="checkbox"/> 8(A) NAICS: 541614 SIZE STANDARD: \$20,000,000			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
15. DELIVER TO DEFENSE COMMISSARY AGENCY SOLDIER SUPPORT CENTER SOLDIER SUPPORT CENTER 1401 B AVENUE BUILDING 3400 ROOMN 114 FORT GREGG-ADAMS VA 23801-1724		CODE HQCAAA		16. ADMINISTERED BY SEE ITEM 9			
17a. CONTRACTOR/ OFFEROR DELOITTE CONSULTING LLP (b)(6) 1919 N LYNN ST ARLINGTON VA 22209-1742 TELEPHONE NO. (b)(6)		CODE 1TTG5		FACILITY CODE		18a. PAYMENT WILL BE MADE BY DEFENSE FINANCE ACCOUNTING SERVICE-DFAS DFAS COLUMBUS PO BOX 182314 COLUMBUS OH 43218-2317	
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE							
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$916,426.12 EST	
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED. <input type="checkbox"/>				29. AWARD OF CONTRACT: REF. <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) MICHAEL SHAFFER / CONTRACTING OFFICER TEL: (804) 734-8000 ext 48681 EMAIL: michael.shaffer@deca.mil		31c. DATE SIGNED 28-Dec-2023	

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 10	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER		34. VOUCHER NUMBER		35. AMOUNT VERIFIED CORRECT FOR	
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
37. CHECK NUMBER					
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42a. RECEIVED BY <i>(Print)</i>			
		42b. RECEIVED AT <i>(Location)</i>			
		42c. DATE REC'D <i>(YY/MM/DD)</i>		42d. TOTAL CONTAINERS	
41c. DATE					

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Order-to-Dock Transformation FFP FFP Dock Transformation Deliverables Destination REQUEST NUMBER: HQCAAA348734 The outcome of the transformation should optimize DeCA' s Distribution Center (DC) to dock processes resulting in cost savings that can be passed along to DeCA's patrons. The project scope is intended to focus on warehousing and delivery costs associated with the physical storage and movement of goods for all U.S. commissary locations to include Alaska, Hawaii, and Puerto Rico. FOB: Destination	4	Months	(b)(4)	(b)(4) EST
NET AMT					(b)(4) (EST.)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
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0001	POP 08-JAN-2024 TO 07-MAY-2024	N/A	DEFENSE COMMISSARY AGENCY SOLDIER SUPPORT CENTER SOLDIER SUPPORT CENTER 1401 B AVENUE BUILDING 3400 ROOMN 114 FORT GREGG-ADAMS VA 23801-1724 804-734-8000 FOB: Destination	HQCAAA
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CLAUSES INCORPORATED BY REFERENCE

52.212-4	Contract Terms and Conditions--Commercial Products and Commercial Services	NOV 2023
52.212-5	Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Products and Commercial Services	NOV 2023
52.232-18	Availability Of Funds	APR 1984
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.204-7004	Antiterrorism Awareness Training for Contractors	JAN 2023
252.204-7008	Compliance With Safeguarding Covered Defense Information Controls	OCT 2016
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	JAN 2023
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	JAN 2023
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	MAY 2019
252.216-7009	Allowability of Legal Costs Incurred in Connection With a Whistleblower Proceeding	DEC 2022
252.225-7048	Export-Controlled Items	JUN 2013
252.227-7015	Technical Data--Commercial Products and Commercial Services	MAR 2023
252.227-7015	Technical Data--Commercial Products and Commercial Services	MAR 2023
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	DEC 2018
252.232-7006	Wide Area WorkFlow Payment Instructions	JAN 2023
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.244-7000	Subcontracts for Commercial Products or Commercial Services	JAN 2023

CLAUSES INCORPORATED BY FULL TEXT

52.204-4500 INSTALLATION ACCESS REQUIREMENTS (JAN 31 2012)
The contractor shall be responsible for ensuring full compliance with all installation access procedures. Installation access includes, but is not limited to, obtaining applicable installation passes and inspections for vehicles and

personnel. Contractor employees may also be subject to background security checks/clearances in order to obtain credentials for passes. Some installations are using programs, such as RAPIDGate, which may result in a cost to the contractor. Any costs associated with such programs or with obtaining passes, will not be reimbursed separately and should be included in the contractor's proposed pricing for the product or services being acquired.

252.203-7002 REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS (DEC 2022)

(a) The Contractor shall inform its employees in writing, in the predominant native language of the workforce, of contractor employee whistleblower rights and protections under 10 U.S.C. 4701, as described in subpart 203.9 of the Defense Federal Acquisition Regulation Supplement.

(b) The Contractor shall include the substance of this clause, including this paragraph (b), in all subcontracts.

(End of clause)

IMPORTANT INFORMATION FREEDOM OF INFORMATION ACT (FOIA)

SOLICITATION AND CONTRACTS FOIA AND POSTING NOTICE

Any award(s) resulting from issuance of this solicitation or quote may be posted in the DeCA Freedom of Information Act (FOIA) electronic reading room at www.commissaries.com. The posting will contain the total contract award amount, as well as any awarded individual contract line item pricing (CLIN and Sub-CLIN). Unexercised option prices will not be published.

In compliance with the provisions of Executive Order 12600, the contract holder may identify to the agency FOIA Officer (foia@deca.mil), within 21 calendar days of the contract award date, any information contained in the contract that it deems to be confidential commercial information. The FOIA officer will review the submission and contact the contract holder with a decision. Failure to identify any such information will be interpreted by the Agency as the contract holder having no such information to identify or withhold from posting in the FOIA electronic reading room.

The postings typically take place at a minimum of two distinct points; upon the initial award of the contract and then again after the final option period has been exercised. However, should a FOIA request for the contract be received in the interim, the contract may be reposted including any awarded contract pricing up to the date of the FOIA request. Unexercised option prices will not be published.

This action is being taken to ensure contract award information is available to the general public, as it was in the past, pursuant to the President's January 21, 2009 memorandum regarding the Freedom of Information Act (FOIA).

STATEMENT OF WORK/ PWS

1. General. This Performance Work Statement (PWS) is a government-developed document that describes the required results in clear, specific and objective terms with measurable outcomes.
2. Scope. This acquisition is for Supply Chain Order-to-Dock Transformation. The outcome of the transformation should optimize DeCA's Distribution Center (DC) to dock processes resulting in cost savings that can be passed along to DeCA's patrons. The project scope is intended to focus on warehousing and delivery costs associated with the physical storage and movement of goods for all U.S. commissary locations to include Alaska, Hawaii, and Puerto Rico.
The resultant contract will be a nonpersonal services contract. Nonpersonal services contract means a contract under which the personnel rendering the services are not subject, either by the contract's terms or by the manner of its administration, to the supervision and control usually prevailing in relationships between the Government and its employees.
3. Background. The Defense Commissary Agency (DeCA), headquartered at Fort Gregg-Adams, VA, operates a worldwide chain of commissaries providing groceries in a safe and secure shopping environment to the most deserving customers – our military personnel, retirees, and their families. DeCA strives to offer a valued benefit that contributes to family readiness, enhances the quality of life for America's military and their families, and helps recruit and retain the best and brightest men and women to serve their country.

After battling through the unprecedented COVID-19 pandemic, DeCA is now faced with a tightening economic environment and a transformed consumer marketplace in a highly competitive industry. DeCA accordingly initiated a Transformation Game Plan to overcome these challenges and make the Agency THE grocery provider of choice for our eligible patrons – delivering a vital benefit exclusively for our military community and their families. The transformation initiative spans the following eight Lines of Effort (LOE) and corresponding strategic outcomes:

- LOE 1 - Supply Chain – Full shelves
- LOE 2 - Omni-Channel – Increased convenience and access to the benefit
- LOE 3 - Customer Service – Premier customer experience
- LOE 4 - Demand Creation – Patron savings and increased Revenue
- LOE 5 - Facilities Modernization and Readiness – Modern and well-maintained stores
- LOE 6 - Workforce Investment – A talented and motivated customer-focused workforce
- LOE 7 - Winning on Fresh – High quality and fresh produce at the right price
- LOE 8 - Data and analysis – Fully informed and accurate decision making

LOE 1 includes the initiative Supply Chain Order-to-Dock Transformation.

DeCA's current supply chain network is unique to U.S. retail industry. Today, DeCA's suppliers pay to move product from a distribution center (DC), inclusive of cost-of-space, to DeCA stores. The common nomenclature for these costs is "drayage" and it is paid by DeCA's suppliers. This unique supply network creates a lack of transparency and diffused accountability. Added unaccountable and non-value-added costs eventually get into DeCA's cost of goods, creating barriers against DeCA's mission of delivering the savings benefit.

4. Overall Program Objective. The overall program objective is to identify added unaccountable and non-value-added costs incorporated into DeCA's cost of goods and recommend viable transformative options for cost savings.

5. Contract Objectives.

5.1 Confirm the current state: The Contractor shall quantify the warehousing and delivery costs in the current DC to Commissary component of the supply chain as it exists today. This includes in-bound to the DC costs, cost of warehousing space and inventory, and out-bound costs, including delivery from DC to store. Costs should be identified to the lowest level (e.g., region, zone, store, distribution center), as practicable.

5.2 Recommend cost transformative improvements: The Contractor shall identify improvements to DeCA supply chain processes that, if implemented, will lower costs in the DC-to-dock component of the supply chain and improve DeCA's ability to keep its shelves fully stocked, thereby improving DeCA's ability to deliver the savings benefit.

5.3 The Contractor shall identify whether and how the relationship between DeCA and its distributor community would need to change so that DeCA can gain material control of its supply network with the goal of lowering overall costs and improving accountability for both cost control and product availability. The Contractor shall identify any supply chain performance incentives or disincentives that are common industry practice, but do not exist today in the DeCA's supply system.

5.4 The Contractor shall recommend how the Agency can lower overall costs, enabling:

- DeCA to deliver the +25% savings benefit and needed margin contribution despite absorbing warehousing and delivery costs into DeCA's cost-of-goods;
- Suppliers to save money for reinvestment back into DeCA; and
- Distributors to remain financially viable via combinations of lower costs, greater efficiencies and better scale.

Recommendations shall:

- Include methodology for implementing the cost transformative improvements;
- Be within DeCA's authority to implement or negotiate with business partners;
- Indicate estimated cost savings as a percentage and dollar value; and
- Identify any impact to our business partners that would negatively affect their business operations.

6. Operating Constraints. The Contractor's work shall be conditioned on there not being any changes to the existing relationships between DeCA and its suppliers as defined by existing Resale Ordering Agreements (ROAs) relative to assortment decisions, cost-of-goods negotiations, promotion development or any category management or joint business planning activity. The scope of work for this effort is limited to warehousing and delivery costs associated with the physical storage and movement of goods.

7. Deliverables. At a minimum the Contractor shall:

- Participate in a Post Award Conference;

- Deliver a Contractor Project Management Plan (CPMP) that establishes the Contractor's approach with timeline to include milestones, risks, deliverables, key personnel and other resources necessary to execute the requirement;
- Provide periodic updates; and
- After comprehensive and critical analysis, present transformative recommendations to include a read-ahead document, slides, narrative, and graphical representation of recommendations.

8. Place of Performance. Work shall be performed primarily at the Contractor site during normal duty hours. Travel to DeCA facilities, suppliers and distributors required to fulfill contract requirements shall be pre-approved by the Contracting Officer. Travel shall take into consideration federal holidays observed and weekends. The contractor can access the list of Federal holidays and their observation dates for DeCA at <https://www.opm.gov/policy-data-oversight/pay-leave/federal-holidays/> . The contractor shall contact suppliers and distributors regarding Federal holidays and their observation dates, as needed.

9. Contract/Order Type: All contractor effort will be inclusive within the firm fixed price award. Travel will not be separately priced. One half-day meeting combined with an on-site presentation at Fort Gregg-Adams VA shall be priced into the firm fixed price quote and any resulting contract award.

BY JIM FLANNERY
CHIEF TRANSFORMATION OFFICER
DEFENSE COMMISSARY AGENCY

ADDENDUM 52.212-1 INSTRUCTIONS TO OFFERORS—COMMERCIAL PRODUCTS AND
COMMERCIAL SERVICES (MAR 2023)

(b) Submission of offers.

(4) A technical description of the approach being offered in sufficient detail to evaluate the quote demonstrates understanding of the requirement and performance metrics. The technical description should include a project management plan with timeline to include milestones, deliverables, key personnel and other resources necessary to execute the requirement. Samples of deliverables should be included. Knowledge, skills and abilities required of key personnel shall be included. The project management plan shall take the form of both a narrative and graphic format. The technical description shall be submitted in a single systematically organized formatted document titled "Technical" with table of contents and bookmarking to facilitate ease of evaluation. All documents should be read only and be compatible with Adobe PDF.

(10) Past performance information shall include at least five references for recent and relevant contracts. Information shall include contract numbers, points of contact with telephone numbers, dollar value, and other relevant information. The government will use information received from these references, or any other information that the government is aware of, to evaluate the Quoter's past performance. Recent is defined as within the three years preceding the quotation due date. Relevant is defined as similar contract type and complexity. Complexity takes into consideration among other things the geographical footprint, the supply chain, and dollar value (e.g. DeCA's annual sales). Past performance information shall be submitted in a single systematically organized

format titled “Past Performance” with table of contents and bookmarking, as applicable. All documents should be read only and be compatible with Adobe PDF.

(c) *Period for acceptance of offers.* The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) Not applicable.

(e) Not applicable.

(h) Not applicable.

(i) Not applicable.

(k) [Reserved]

(End of provision)

ADDENDUM 52.212-2 EVALUATION—COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES
(Nov 2021)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers: (i) technical; (ii) past performance; and (iii) price.

Technical and past performance, when combined, are approximately equal to price.

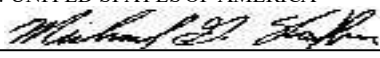
(b) *Options.* Not applicable.

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer’s specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

ADDENDUM 52.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL PRODUCTS AND
COMMERCIAL SERVICES (DEC 2022)

(c) *Changes.* Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(End of clause)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. P00001		3. EFFECTIVE DATE 25-Jan-2024		4. REQUISITION/PURCHASE REQ. NO. HQCAA348734-0001		5. PROJECT NO.(If applicable)	
6. ISSUED BY DEFENSE COMMISSARY AGENCY ENTERPRISE ACQUISITION DIVISION 1300 EISENHOWER AVENUE FORT GREGG-ADAMS VA 23801-1800		CODE HQC005		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) DELOITTE CONSULTING LLP (b)(6) 1919 N LYNN ST ARLINGTON VA 22209-1742				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. HQC00524F0010			
				X 10B. DATED (SEE ITEM 13) 28-Dec-2023			
CODE 1TTG5		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
X B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: greenj124749 The purpose of this modification is to fully fund CLIN 0001 in the amount of \$916,426.12 See Summary of Changes POC: Joanne Green, Contract Specialist 804-734-8000 ext 48057 joanne.green@deca.mil Michael Shaffer, Contracting Officer, 804-734-8000 ext 48681 michael.shaffer@deca.mil							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) MICHAEL SHAFFER / CONTRACTING OFFICER TEL: (804) 734-8000 ext 48681 EMAIL: michael.shaffer@deca.mil			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 25-Jan-2024	
(Signature of person authorized to sign)							

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

ACCOUNTING AND APPROPRIATION

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by (b)(4) from \$0.00 to (b)(4)

CLIN 0001:

AA: 012191 097 4930 004 N D 4J00 23_CC WCF D 23_CC CENTRALLY MANAGED
CC 252 (CIN HQCAAA3487340001) was increased by (b)(4) from \$0.00 to (b)(4)

The contract ACRN AA has been added.

The CIN HQCAAA3487340001 has been added.

DELIVERIES AND PERFORMANCE

The following Delivery Schedule item for CLIN 0001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
POP 08-JAN-2024 TO 07-MAY-2024	N/A	DEFENSE COMMISSARY AGENCY SOLDIER SUPPORT CENTER SOLDIER SUPPORT CENTER 1401 B AVENUE BUILDING 3400 ROOMN 114 FORT GREGG-ADAMS VA 23801-1724 804-734-8000 FOB: Destination	HQCAAA

To:

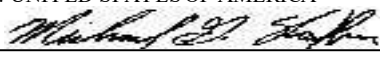
DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
POP 08-JAN-2024 TO 07-MAY-2024	N/A	DEFENSE COMMISSARY AGENCY TRANSFORMATION OFFICE 1300 EISENHOWER AVENUE FORT GREGG-ADAMS VA 23801-1800 804-734-8000 FOB: Destination	HQCAAA

(End of Summary of Changes)

HQC00524F0010

P00001

Page 3 of 3

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 4	
2. AMENDMENT/MODIFICATION NO. P00002		3. EFFECTIVE DATE 23-Feb-2024		4. REQUISITION/PURCHASE REQ. NO. HQCAA348734-0001		5. PROJECT NO.(If applicable)	
6. ISSUED BY DEFENSE COMMISSARY AGENCY ENTERPRISE ACQUISITION DIVISION 1300 EISENHOWER AVENUE FORT GREGG-ADAMS VA 23801-1800		CODE HQC005		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) DELOITTE CONSULTING LLP (b)(6) 1919 N LYNN ST ARLINGTON VA 22209-1742				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. HQC00524F0010			
				X 10B. DATED (SEE ITEM 13) 28-Dec-2023			
CODE 1TTG5		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
X B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: barnmi24948 The purpose of this modification: WAWF clause was changed to full text and updated with invoicing information.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) MICHAEL SHAFFER / CONTRACTING OFFICER TEL: (804) 734-8000 ext 48681 EMAIL: michael.shaffer@deca.mil			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY 		16C. DATE SIGNED 23-Feb-2024	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

The following have been modified:

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) Definitions. As used in this clause—

“Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

“Payment request” and “receiving report” are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) Electronic invoicing. The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.sam.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) Document type. The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items—

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

Invoice and Receiving Report Combo

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

Invoice and Receiving Report Combo

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

[Note: The Contractor may use a WAWF “combo” document type to create some combinations of invoice and receiving report in one step.]

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

<i>Field Name in WAWF</i>	<i>Data to be entered in WAWF</i>
Pay Official DoDAAC	HQ0866
Issue By DoDAAC	HQC005
Admin DoDAAC**	HQC005
Inspect By DoDAAC	Not Applicable
Ship To Code	HQCAAA
Ship From Code	Not Applicable
Mark For Code	Not Applicable
Service Approver (DoDAAC)	HQCAAA
Service Acceptor (DoDAAC)	HQCAAA
Accept at Other DoDAAC	Not Applicable
LPO DoDAAC	Not Applicable
DCAA Auditor DoDAAC	Not Applicable
Other DoDAAC(s)	Not Applicable

(4) Payment request. The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) Receiving report. The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) WAWF point of contact.

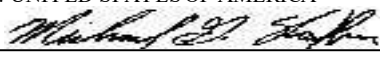
(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Joanne.green@deca.mil

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

(End of Summary of Changes)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. P00003		3. EFFECTIVE DATE 02-May-2024		4. REQUISITION/PURCHASE REQ. NO. HQCAA348734-0001		5. PROJECT NO.(If applicable)	
6. ISSUED BY DEFENSE COMMISSARY AGENCY ENTERPRISE ACQUISITION DIVISION 1300 EISENHOWER AVENUE FORT GREGG-ADAMS VA 23801-1800		CODE HQC005		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) DELOITTE CONSULTING LLP (b)(6) 1919 N LYNN ST ARLINGTON VA 22209-1742				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. HQC00524F0010			
				X 10B. DATED (SEE ITEM 13) 28-Dec-2023			
CODE 1TTG5		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Bilateral IAW: FAR 52.217-8 Option to Extend Services							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: greenj1241717 Contract extension to 05/31/2024 to provide final report and briefing at no charge. POC Joanne Green, Contract Specialist 804-734-8000 x48057 joanne.green@deca.mil Contracting Officer 804-734-8000 x48681 michael.shaffer@deca.mil <div style="text-align: right;">POC Michael Shaffer,</div>							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) MICHAEL SHAFFER / CONTRACTING OFFICER TEL: (804) 734-8000 ext 48681 EMAIL: michael.shaffer@deca.mil			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 02-May-2024	
(Signature of person authorized to sign)							

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

DELIVERIES AND PERFORMANCE

The following Delivery Schedule item for CLIN 0001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
POP 08-JAN-2024 TO 07-MAY-2024	N/A	DEFENSE COMMISSARY AGENCY TRANSFORMATION OFFICE 1300 EISENHOWER AVENUE FORT GREGG-ADAMS VA 23801-1800 804-734-8000 FOB: Destination	HQCAAA

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
POP 08-JAN-2024 TO 31-MAY-2024	N/A	DEFENSE COMMISSARY AGENCY TRANSFORMATION OFFICE 1300 EISENHOWER AVENUE FORT GREGG-ADAMS VA 23801-1800 804-734-8000 FOB: Destination	HQCAAA

(End of Summary of Changes)