



**DEFENSE COMMISSARY AGENCY
HEADQUARTERS AND SUPPORT CENTER
1300 EISENHOWER AVENUE
FORT LEE, VIRGINIA 23801-1800**

MP

October 10, 2025

NOTICE TO THE TRADE – DeCA NOTICE 26-03

SUBJECT: Change to Net Payment Terms

In order to maximize the accessibility of the commissary benefit for military families during the coming weeks, the Defense Commissary Agency seeks to engage its resale vendors on a proposed change in payment terms applicable to current resale ordering agreements (ROA). The current lapse in federal appropriations is putting pressure on the cash we need to provide the Commissary benefit to our eligible patrons. Due to the unpredictability of the current fiscal environment, DeCA requests your amenability to modification of payment terms.

Specifically, DeCA would like to change its current roll-up process as described in ROA Section B to once every 30 days versus the options provided today. This will in essence move DeCA's actual payments from 7-days, the average of the 14-day roll-up period, to 15-days, the average of the 30(31)-day period. While a critical change now, we believe the net 15-day payment window is not outside commercial grocery practices.

Consistent with the above, those commodities outlined at ROA P-7 and 8 will move to Net 30-day payment terms.

Any changes would be implemented through written agreement modifications.

Please respond regarding your willingness to implement the proposed payment changes no later than 12:00 PM EDT on Tuesday, October 14, 2025.

Responses regarding this request should be directed to all POCs, Judge Mays, judge.mays@deca.mil; Monica Turner, monica.turner@deca.mil; and Yalier Fuster, yalier.fuster@deca.mil.

Jim Flannery
Acting Executive Director
Sale, Marketing, and eCommerce

Attachments