

Schmidt, Kirk E CIV DECA HQ (USA)

From: Wesley Jenkins <(b)(6)>
Sent: Tuesday, April 8, 2025 2:59 PM
To: Schmidt, Kirk E CIV DECA HQ (USA)
Subject: Foia Requests Inquiry

Good Afternoon, Could you please provide me the correct email address to send FOIA requests to? A colleague let me know foia@deca.mil was no longer in use they believe.?

Trying to make sure they are going to the right place.

FYI, I previously submitted the following:

I am requesting a copy of the Conformed contract documents for the entire term, to current date, of the contractor Shelf Stocking, RSHA and Custodial Services at the following commissary locations:
Jacksonville NAS, Florida

Any help would be greatly appreciated. Thank you

Wesley Jenkins
Director of Data Analytics & Business Intelligence Consolidated Management Resources, LLC

(b)(6)

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STANDARD FORM 26 (REV. 12/2022)
Prescribed by GSA - FAR (48 CFR) 53.214(a)

Section A - Solicitation/Contract Form

Award / Contract

North American Industry Classification System (NAICS): 561990
Solicitation/Contract Form
FOIA

IMPORTANT INFORMATION FREEDOM OF INFORMATION ACT (FOIA) SOLICITATION AND CONTRACTS FOIA AND POSTING NOTICE

Any award(s) resulting from issuance of this solicitation or quote may be posted in the DeCA Freedom of Information Act (FOIA) electronic reading room at www.commissaries.com. The posting will contain the total contract award amount, as well as any awarded individual contract line item pricing (CLIN and Sub-CLIN). Unexercised option prices will not be published.

In compliance with the provisions of Executive Order 12600, the contract holder may identify to the agency FOIA Officer (foia@deca.mil), within 21 calendar days of the contract award date, any information contained in the contract that it deems to be confidential commercial information. The FOIA officer will review the submission and contact the contract holder with a decision. Failure to identify any such information will be interpreted by the Agency as the contract holder having no such information to identify or withhold from posting in the FOIA electronic reading room.

The postings typically take place at a minimum of two distinct points; upon the initial award of the contract and then again after the final option period has been exercised. However, should a FOIA request for the contract be received in the interim, the contract may be reposted including any awarded contract pricing up to the date of the FOIA request. Unexercised option prices will not be published.

This action is being taken to ensure contract award information is available to the general public, as it was in the past, pursuant to the President's January 21, 2009 memorandum regarding the Freedom of Information Act (FOIA).

Section B - Supplies or Services & Prices or Costs

Additional Information/Notes

Item	Supplies/Service	Quantity	Unit	Unit Price	Amount
0001	Shelf Stocking Services Shelf Stocking Services (Includes overwrites between 0% and 7%, IAW para 4.3.3.8 of the PWS) Purchase Requisition Number: HQCSJL467884 Purchase Requisition Line Item Number: 0001 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840001 ACRN: AA	692,031	Case	USD 0.97389 Estimated	Firm Price USD 673,962.07
0002	Overwrites Overwrites (cases that exceed 7% of the total monthly cases, IAW para 4.3.3.8 of PWS @ the unit price of 60% of the case price reflected in CLIN 0001 above.) Purchase Requisition Number: HQCSJL467884 Purchase Requisition Line Item Number: 0002 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840002 ACRN: AA	1,000	Case	USD 0.59646 Estimated	Firm Price USD 596.46
0003	Inventory Preparation Inventory Preparation- Perform Inventory Preparation Services in accordance with Attachment 2, PWS. NOTE: The quantity shown is an ESTIMATED quantity. Purchase Requisition Number: HQCSJL467884 Purchase Requisition Line Item Number: 0003 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840003 ACRN: AA	100	Hours	USD 26.49 Estimated	Firm Price USD 2,649.00
0004	Receiving/Storage/Holding Operations Perform Receiving/Storage/Holding Area (RSAH) Operations in accordance with Attachment 2, PWS. Purchase Requisition Number: HQCSJL467884 Purchase Requisition Line Item Number: 0004 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840004 ACRN: AA	7	Months	USD 30,462.63 Estimated	Firm Price USD 213,238.41

0005	Material Handling Equipment Support Provide Material Handling Equipment (MHE) Support for Inventories in accordance with Attachment 2, PWS. (The QUANTITY shown is an ESTIMATED QUANTITY) Purchase Requisition Number: HQCSJL467884 Purchase Requisition Line Item Number: 0005 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840005 ACRN: AA	20	Hours	USD 27.05 Estimated	Firm Price USD 541.00
0006	Custodial Services (Main) Perform Custodial Services (exclusive of Meat Processing, Preparation and Wrapping Area; RSHA, and Outside Areas) in accordance with Attachment 2, PWS. Purchase Requisition Number: HQCSJL467884 Purchase Requisition Line Item Number: 0006 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840006 ACRN: AB	7	Months	USD 49,672.43	Firm Price USD 347,707.01
0007	Custodial Services (Meat) Perform Custodial Services for Meat Processing, Preparation, and Wrapping Area in accordance with Attachment 2, PWS. Purchase Requisition Number: HQCSJL467884 Purchase Requisition Line Item Number: 0007 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840007 ACRN: AB	7	Months	USD 8,468.51	Firm Price USD 59,279.57
0008	Custodial Services (RSHA/Outside Areas) Perform Custodial Operations for Receiving /Storage/Holding Area (RSHA) and Outside Areas in accordance with Attachment 2, PWS. Purchase Requisition Number: HQCSJL467884 Purchase Requisition Line Item Number: 0008 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840008 ACRN: AB	7	Months	USD 13,023.00	Firm Price USD 91,161.00
	Click2Go Perform order fulfillment services in accordance with Attachment 3, Click2Go Fulfillment Services. Purchase Requisition Number: HQCSJL467884			USD 26.91	

0009	Purchase Requisition Line Item Number: 0009 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840009 ACRN: AB	5,429	Hours	Estimated	Firm Price USD 146,094.39
0010	Late Truck- Material Handler Additional MHE Hours worked for late truck: 08/18/2024; 08/20/2024; 09/13/2024. Purchase Requisition Number: HQCSJL467884-0002 Purchase Requisition Line Item Number: 0010 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840010 ACRN: AA	44.95	Hours	USD 26.98 Estimated	Firm Price USD 1,212.75
0011	Late Truck- Warehouse Supervisor Additional Warehouse Supervisor Hours worked for late truck: 08/18/2024; 08/20/2024; 09/13/2024. Purchase Requisition Number: HQCSJL467884-0002 Purchase Requisition Line Item Number: 0011 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840011 ACRN: AA	13	Hours	USD 34.14 Estimated	Firm Price USD 443.82
0012	Late Truck- Forlift Operator Additional Forklift Operator Hours worked for late truck: 08/18/2024; 08/20/2024; 09/13/2024. Purchase Requisition Number: HQCSJL467884-0002 Purchase Requisition Line Item Number: 0012 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL4678840012 ACRN: AA	4.5	Hours	USD 29.68 Estimated	Firm Price USD 133.56
0013	Shelf Stocking Shelf Stocking Purchase Requisition Number: HQCSJL577895 Purchase Requisition Line Item Number: 0001 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL5778950001 ACRN: AC	596,395	Each	USD 0.9941	Firm Price USD 592,876.27
	RSHA Operations RSHA Operations				

0014	Purchase Requisition Number: HQCSJL577895 Purchase Requisition Line Item Number: 0002 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL5778950002 ACRN: AD	5	Months	USD 30,825.63	Firm Price USD 154,128.15
0015	Custodial Services (exclusive of Meat P Custodial Services (exclusive of Meat Processing, Preparation and Wrapping Area, RSHA, and Outside Areas) Purchase Requisition Number: HQCSJL577895 Purchase Requisition Line Item Number: 0003 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL5778950003 ACRN: AE	5	Months	USD 50,587.04	Firm Price USD 252,935.20
0016	Custodial Operations-MEAT ROOM (Meat Pro Custodial Operations-MEAT ROOM (Meat Processing, Preparation and Wrapping Area) Purchase Requisition Number: HQCSJL577895 Purchase Requisition Line Item Number: 0004 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL5778950004 ACRN: AE	5	Months	USD 8,624.44	Firm Price USD 43,122.20
0017	Custodial Services (RSHA and Outside Are Custodial Services (RSHA and Outside Areas) Purchase Requisition Number: HQCSJL577895 Purchase Requisition Line Item Number: 0005 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL5778950005 ACRN: AE	5	Months	USD 13,262.79	Firm Price USD 66,313.95
0018	CLICK2GO Fulfillment Services CLICK2GO Fulfillment Services Purchase Requisition Number: HQCSJL577895 Purchase Requisition Line Item Number: 0006 Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price CIN: HQCSJL5778950006 ACRN: AF	110,240	Hours	USD 27.56	Firm Price USD 3,038,214.40
	Shelf Stocking Services Shelf Stocking Services				

Option Line Item 1001	(Includes overwrites between 0% and 7%, IAW para 4.3.3.8 of the PWS) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			Estimated	
Option Line Item 1002	Overwrites Overwrites (cases that exceed 7% of the total monthly cases, IAW para 4.3.3.8 of PWS @ the unit price of 60% of the case price reflected in CLIN 1001 above.) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			Estimated	
Option Line Item 1003	Inventory Preparation Inventory Preparation-Perform Inventory Preparation Services in accordance with Attachment 2, PWS. NOTE: The quantity shown is an ESTIMATED quantity. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			Estimated	
Option Line Item 1004	Receiving/Storage/Holding Operations Perform Receiving/Storage/Holding Area (RSHA) Operations in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			Estimated	
Option Line Item 1005	Material Handling Equipment Support Provide Material Handling Equipment (MHE) Support for Inventories in accordance with Attachment 2, PWS. (The QUANTITY shown is an ESTIMATED QUANTITY) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			Estimated	
Option Line Item 1006	Custodial Services (Main) Perform Custodial Services (exclusive of Meat Processing, Preparation and Wrapping Area; RSHA, and Outside Areas) in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)				
Option Line Item 1007	Custodial Services (Meat) Perform Custodial Services for Meat Processing, Preparation, and Wrapping Area in accordance with Attachment 2, PWS	(b)(4)				

	Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price				(b)(4)
Option Line Item 1008	Custodial Services (RSHA/Outside) Perform Custodial Operations for Receiving/Storage /Holding Area (RSHA) and Outside Areas in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
Option Line Item 1009	Click2Go Perform order fulfillment services in accordance with Attachment 3, Click2Go Fulfillment Services. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	
Option Line Item 2001	Shelf Stocking Services Shelf Stocking Services (Includes overwrites between 0% and 7%, IAW para 4.3.3.8 of the PWS) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	
Option Line Item 2002	Overwrites Overwrites (cases that exceed 7% of the total monthly cases, IAW para 4.3.3.8 of PWS @ the unit price of 60% of the case price reflected in CLIN 2001 above.) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	
Option Line Item 2003	Inventory Preparation Inventory Preparation- Perform Inventory Preparation Services in accordance with Attachment 2, PWS. NOTE: The quantity shown is an ESTIMATED quantity. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	
Option Line Item 2004	Receiving/Storage/Holding Operations Perform Receiving/Storage/Holding Area (RSHA) Operations in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	
	Material Handling Equipment Support Provide				

Option Line Item 2005	Material Handling Equipment (MHE) Support for Inventories in accordance with Attachment 2, PWS. (The QUANTITY shown is an ESTIMATED QUANTITY) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 2006	Custodial Services (Main) Perform Custodial Services (exclusive of Meat Processing, Preparation and Wrapping Area; RSHA, and Outside Areas) in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
Option Line Item 2007	Custodial Services (Meat) Perform Custodial Services for Meat Processing, Preparation, and Wrapping Area in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
Option Line Item 2008	Custodial Services (RSHA/Outside) Perform Custodial Operations for Receiving/Storage /Holding Area (RSHA) and Outside Areas in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
Option Line Item 2009	Click2Go Perform order fulfillment services in accordance with Attachment 3, Click2Go Fulfillment Services. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 3001	Shelf Stocking Services Shelf Stocking Services (Includes overwrites between 0% and 7%, IAW para 4.3.3.8 of the PWS) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 3002	Overwrites Overwrites (cases that exceed 7% of the total monthly cases, IAW para 4.3.3.8 of PWS @ the unit price of 60% of the case price reflected in CLIN 3001 above.) Product Service Code: S299	(b)(4)			

	Program: S10 000 Pricing Arrangement: Firm Fixed Price			Estimated	
Option Line Item 3003	Inventory Preparation Inventory Preparation- Perform Inventory Preparation Services in accordance with Attachment 2, PWS. NOTE: The quantity shown is an ESTIMATED quantity. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	
Option Line Item 3004	Receiving/Storage/Holding Operations Perform Receiving/Storage/Holding Area (RSHA) Operations in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	
Option Line Item 3005	Material Handling Equipment Support Provide Material Handling Equipment (MHE) Support for Inventories in accordance with Attachment 2, PWS. (The QUANTITY shown is an ESTIMATED QUANTITY) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	
Option Line Item 3006	Custodial Services (Main) Perform Custodial Services (exclusive of Meat Processing, Preparation and Wrapping Area; RSHA, and Outside Areas) in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
Option Line Item 3007	Custodial Services (Meat) Perform Custodial Services for Meat Processing, Preparation, and Wrapping Area in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
Option Line Item 3008	Custodial Services (RSHA/Outside) Perform Custodial Operations for Receiving/Storage /Holding Area (RSHA) and Outside Areas in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			

Option Line Item 3009	Click2Go Perform order fulfillment services in accordance with Attachment 3, Click2Go Fulfillment Services. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 4001	Shelf Stocking Services Shelf Stocking Services (Includes overwrites between 0% and 7%, IAW para 4.3.3.8 of the PWS) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 4002	Overwrites Overwrites (cases that exceed 7% of the total monthly cases, IAW para 4.3.3.8 of PWS @ the unit price of 60% of the case price reflected in CLIN 4001 above.) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 4003	Inventory Preparation Inventory Preparation-Perform Inventory Preparation Services in accordance with Attachment 2, PWS. NOTE: The quantity shown is an ESTIMATED quantity. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 4004	Receiving/Storage/Holding Operations Perform Receiving/Storage/Holding Area (RSHA) Operations in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 4005	Material Handling Equipment Support Provide Material Handling Equipment (MHE) Support for Inventories in accordance with Attachment 2, PWS. (The QUANTITY shown is an ESTIMATED QUANTITY) Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
				Estimated	
Option Line Item 4006	Custodial Services (Main) Perform Custodial Services (exclusive of Meat Processing, Preparation and Wrapping Area; RSHA, and Outside Areas) in accordance with Attachment 2, PWS.	(b)(4)			

	Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price				(b)(4)
Option Line Item 4007	Custodial Services (Meat) Perform Custodial Services for Meat Processing, Preparation, and Wrapping Area in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
Option Line Item 4008	Custodial Services (RSHA/Outside) Perform Custodial Operations for Receiving/Storage /Holding Area (RSHA) and Outside Areas in accordance with Attachment 2, PWS. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)			
Option Line Item 4009	Click2Go Perform order fulfillment services in accordance with Attachment 3, Click2Go Fulfillment Services. Product Service Code: S299 Program: S10 000 Pricing Arrangement: Firm Fixed Price	(b)(4)		Estimated	

Section C - Description/Specifications/Statement of Work

Descriptions and Specifications

Description and Specifications

All work performed under this contract shall be in accordance with Attachment 1, Performance Work Statement (PWS) and all terms and conditions set forth herein.

Section D - Packaging and Marking

Section E - Inspection and Acceptance

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.246-4	Inspection Of Services--Fixed Price	Aug 1996		

Additional Regulation or Supplemental Clauses Incorporated by Full Text

52.246-4500 Inspection and Acceptance (SourceAmerica) (Oct 2013)
52.246-4500 INSPECTION AND ACCEPTANCE (SourceAmerica) (OCT 2013)

- a. The inspection and acceptance point for all services performed under this contract will be the Defense Commissary Agency, Jacksonville Naval Air Station Commissary, or as otherwise specified in the Performance Work Statement (PWS) contained herein.
- b. The performance by the Contractor and the quality of work delivered, including services rendered, and any documentation or written material in support thereof, shall be subject to continuous inspections, surveillance and review for acceptance by the Contracting Officer or authorized representatives in accordance with the surveillance plan.
- c. The rights of the Government and remedies described in TE-1 of the PWS are in addition to all other rights and remedies set forth in this contract. Specifically, the Government reserves its rights under the Inspection of Services clause and the Adjustment and Cancellation of Orders provision. Any deductions taken pursuant to the Performance Requirements Summary (PRS) shall reflect the reduced value of services performed under the contract; however, the contract issues shall be resolved in accordance with the Disputes provision contained herein (local provision 52.202-4500).

Overall Contract Inspection/Acceptance Locations

0001	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0002	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0003	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0004	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0005	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0006	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0007	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0008	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0009	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0010	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0011	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0012	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0013	Acceptance Location Acceptance Destination Instructions: Number of days 7 DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0014	Acceptance Location Acceptance Destination Instructions: Number of days 7 DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0015	Acceptance Location Acceptance Destination Instructions: Number of days 7 DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0016	Acceptance Location Acceptance Destination Instructions: Number of days 7 DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0017	Acceptance Location Acceptance Destination Instructions: Number of days 7 DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0018	Acceptance Location Acceptance Destination Instructions: Number of days 7 DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1001	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1002	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1003	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1004	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1005	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1006	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1007	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1008	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1009	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2001	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2002	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2003	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2004	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2005	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2006	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2007	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2008	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2009	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3001	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3002	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3003	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3004	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3005	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3006	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3007	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3008	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3009	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4001	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4002	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4003	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4004	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4005	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

	JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4006	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4007	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4008	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4009	Acceptance Location Acceptance Destination Instructions: None DoDAAC: HQCSJL CountryCode: USA

JACKSONVILLE NAS COMMISSARY
1701 ALLEGHANY RD
JACKSONVILLE, FL 32212
UNITED STATES

STORE DIRECTOR, STORE DIRECTOR
Telephone: 904-542-5311

Section F - Deliveries or Performance

From 01 Jun 2024 to 31 May 2025

Line Item	Delivery Schedule	Quantity	Address and POC
0001	Period of Performance From 01 Jun 2024 To 31 Dec 2024	692,031 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0002	Period of Performance From 01 Jun 2024 To 31 May 2025	1,000 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0003	Period of Performance From 01 Jun 2024 To 31 May 2025	100 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
		7 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY

0004	Period of Performance From 01 Jun 2024 To 31 Dec 2024		1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0005	Period of Performance From 01 Jun 2024 To 31 May 2025	20 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0006	Period of Performance From 01 Jun 2024 To 31 Dec 2024	7 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0007	Period of Performance From 01 Jun 2024 To 31 Dec 2024	7 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

0008	Period of Performance From 01 Jun 2024 To 31 Dec 2024	7 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0009	Period of Performance From 01 Jun 2024 To 31 Dec 2024	5,429 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0010	Period of Performance From 01 Jun 2024 To 31 May 2025	44.95 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0011	Period of Performance From 01 Jun 2024 To	13 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

	31 May 2025		
0012	Period of Performance From 01 Jun 2024 To 31 May 2025	4.5 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0013	Period of Performance From 01 Jan 2025 To 31 May 2025	596,395 Each	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0014	Period of Performance From 01 Jan 2025 To 31 May 2025	5 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0015		5 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

	Period of Performance From 01 Jan 2025 To 31 May 2025		
0016	Period of Performance From 01 Jan 2025 To 31 May 2025	5 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0017	Period of Performance From 01 Jan 2025 To 31 May 2025	5 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
0018	Period of Performance From 01 Jan 2025 To 31 May 2025	110,240 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
		1,431,348 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES

Option Line Item 1001	Period of Performance From 01 Jun 2025 To 31 May 2026		STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1002	Period of Performance From 01 Jun 2025 To 31 May 2026	1,000 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1003	Period of Performance From 01 Jun 2025 To 31 May 2026	100 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1004	Period of Performance From 01 Jun 2025 To 31 May 2026	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
		20 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA

Option Line Item 1005	Period of Performance From 01 Jun 2025 To 31 May 2026		JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1006	Period of Performance From 01 Jun 2025 To 31 May 2026	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1007	Period of Performance From 01 Jun 2025 To 31 May 2026	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 1008	Period of Performance From 01 Jun 2025 To 31 May 2026	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

Option Line Item 1009	Period of Performance From 01 Jun 2025 To 31 May 2026	6,050 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2001	Period of Performance From 01 Jun 2026 To 31 May 2027	1,431,348 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2002	Period of Performance From 01 Jun 2026 To 31 May 2027	1,000 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2003	Period of Performance From 01 Jun 2026 To	100 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

	31 May 2027		
Option Line Item 2004	Period of Performance From 01 Jun 2026 To 31 May 2027	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2005	Period of Performance From 01 Jun 2026 To 31 May 2027	20 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2006	Period of Performance From 01 Jun 2026 To 31 May 2027	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2007		12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

	Period of Performance From 01 Jun 2026 To 31 May 2027		
Option Line Item 2008	Period of Performance From 01 Jun 2026 To 31 May 2027	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 2009	Period of Performance From 01 Jun 2026 To 31 May 2027	6,050 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3001	Period of Performance From 01 Jun 2027 To 31 May 2028	1,431,348 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
		1,000 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES

Option Line Item 3002	Period of Performance From 01 Jun 2027 To 31 May 2028		STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3003	Period of Performance From 01 Jun 2027 To 31 May 2028	100 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3004	Period of Performance From 01 Jun 2027 To 31 May 2028	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3005	Period of Performance From 01 Jun 2027 To 31 May 2028	20 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
		12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA

Option Line Item 3006	Period of Performance From 01 Jun 2027 To 31 May 2028		JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3007	Period of Performance From 01 Jun 2027 To 31 May 2028	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3008	Period of Performance From 01 Jun 2027 To 31 May 2028	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 3009	Period of Performance From 01 Jun 2027 To 31 May 2028	6,050 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

Option Line Item 4001	Period of Performance From 01 Jun 2028 To 31 May 2029	1,431,348 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4002	Period of Performance From 01 Jun 2028 To 31 May 2029	1,000 Case	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4003	Period of Performance From 01 Jun 2028 To 31 May 2029	100 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4004	Period of Performance From 01 Jun 2028 To	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

	31 May 2029		
Option Line Item 4005	Period of Performance From 01 Jun 2028 To 31 May 2029	20 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4006	Period of Performance From 01 Jun 2028 To 31 May 2029	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4007	Period of Performance From 01 Jun 2028 To 31 May 2029	12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311
Option Line Item 4008		12 Months	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

	Period of Performance From 01 Jun 2028 To 31 May 2029		
Option Line Item 4009	Period of Performance From 01 Jun 2028 To 31 May 2029	6,050 Hours	Ship To DoDAAC: HQCSJL CountryCode: USA JACKSONVILLE NAS COMMISSARY 1701 ALLEGHANY RD JACKSONVILLE, FL 32212 UNITED STATES STORE DIRECTOR, STORE DIRECTOR Telephone: 904-542-5311

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.242-15	Stop-Work Order	Aug 1989		
52.242-17	Government Delay Of Work	Apr 1984		

Section G - Contract Administration Data

ACRN	LOA				Total Amount
AA	012191 097 4930 004 N D 4J00 24_SOG_CA_CONTRACTS 24_C7_HQCSJL_CA SND 254				USD 892,764.94
	Line Item	PR/MIPR - PR Line Item#	CIN	Amount	
	CLIN 0001	HQCSJL467884 - 0001	HQCSJL4678840001	USD 673,962.07	
	CLIN 0002	HQCSJL467884 - 0002	HQCSJL4678840002	USD 584.33	
	CLIN 0003	HQCSJL467884 - 0003	HQCSJL4678840003	USD 2,649.00	
	CLIN 0004	HQCSJL467884 - 0004	HQCSJL4678840004	USD 213,238.41	
	CLIN 0005	HQCSJL467884 - 0005	HQCSJL4678840005	USD 541.00	
	CLIN 0010	HQCSJL467884-0002 - 0010	HQCSJL4678840010	USD 1,212.75	
	CLIN 0011	HQCSJL467884-0002 - 0011	HQCSJL4678840011	USD 443.82	
	CLIN 0012	HQCSJL467884-0002 - 0012	HQCSJL4678840012	USD 133.56	
ACRN	LOA				Total Amount
AB	012191 097 4930 004 N D 4J00 24_SOG_CA_CONTRACTS 24_C7_HQCSJL_CA SND 233				USD 644,228.78
	Line Item	PR/MIPR - PR Line Item#	CIN	Amount	
	CLIN 0006	HQCSJL467884 - 0006	HQCSJL4678840006	USD 347,707.01	
	CLIN 0007	HQCSJL467884 - 0007	HQCSJL4678840007	USD 59,279.57	
	CLIN 0008	HQCSJL467884 - 0008	HQCSJL4678840008	USD 91,161.00	
	CLIN 0009	HQCSJL467884 - 0009	HQCSJL4678840009	USD 146,081.20	
ACRN	LOA				Total Amount
AC	^^^097^XXXX^^X^4930^004^^254^D^000000000000^^^4J00^00008522^012191^SO^SND - JACKSONVIL^24_SOG_CA_CONTRACTS^24_C7_HQCSJL_CA^254.28 Comsy Sh^^				USD 195,416.46
	Line Item	PR/MIPR - PR Line Item#	CIN	Amount	
	CLIN 0013	HQCSJL577895 - 0001	HQCSJL5778950001	USD 195,416.46	

ACRN	LOA				Total Amount
AD	^^^097^XXXX^^X^4930^004^^254^D^00000000000^^4J00^00008522^012191^SO^SND - JACKSONVIL^24_SOG_CA_CONTRACTS^24_C7_HQCSJL_CA^254.27 Comsy Rc^^^				USD 61,651.26
	Line Item	PR/MIPR - PR Line Item#	CIN	Amount	
	CLIN 0014	HQCSJL577895 - 0002	HQCSJL5778950002	USD 61,651.26	
ACRN	LOA				Total Amount
AE	^^^097^XXXX^^X^4930^004^^233^D^00000000000^^4J00^00008522^012191^SO^SND - JACKSONVIL^24_SOG_CA_CONTRACTS^24_C7_HQCSJL_CA^233.62 Comsy Co^^^				USD 144,948.54
	Line Item	PR/MIPR - PR Line Item#	CIN	Amount	
	CLIN 0015	HQCSJL577895 - 0003	HQCSJL5778950003	USD 101,174.08	
	CLIN 0016	HQCSJL577895 - 0004	HQCSJL5778950004	USD 17,248.88	
	CLIN 0017	HQCSJL577895 - 0005	HQCSJL5778950005	USD 26,525.58	
ACRN	LOA				Total Amount
AF	^^^097^XXXX^^X^4930^004^^252^D^00000000000^^4J00^00008522^012191^SO^SND - JACKSONVIL^24_SOG_CA_CONTRACTS^24_C7_HQCSJL_CA^252.30 Other Se^^^				USD 110,240.00
	Line Item	PR/MIPR - PR Line Item#	CIN	Amount	
	CLIN 0018	HQCSJL577895 - 0006	HQCSJL5778950006	USD 110,240.00	

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	Dec 2018		

DFARS Clauses Incorporated by Full Text

252.232-7006 Wide Area WorkFlow Payment Instructions (Jan 2023)
252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) Definitions. As used in this clauseâ

âDepartment of Defense Activity Address Code (DoDAAC)â is a six position code that uniquely identifies a unit, activity, or organization.

âDocument typeâ means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

Payment request and receiving report are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) Electronic invoicing. The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.sam.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the Web Based Training link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) Document type. The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

Invoice 2in1

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

Invoice 2in1

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the

contract.

Destination

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF Data to be entered in WAWF Pay Official DoDAAC HQ0866 Issue By DoDAAC HQC008 Admin DoDAAC** HQC008 Inspect By DoDAAC HQC008 Ship To Code HQCSJL Ship From Code OD8N3 Mark For Code N/A Service Approver (DoDAAC) HQCSJL Service Acceptor (DoDAAC) N/A Accept at Other DoDAAC N/ALPO DoDAAC N/ADCAA Auditor DoDAAC N/A Other DoDAAC(s) N/A (4) Payment request. The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) Receiving report. The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Contract Specialist: Taleah Wheaten, Taleah.Wheaten@deca.mil, 804-734-8000 Ext 48364

Contracting Officer: James Beck, James.Beck@deca.mil or (804) 734-8000 ext. 48894

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

Additional Regulation or Supplemental Clauses Incorporated by Full Text

52.232-4504 Invoice and Payment

(Feb 2000)

52.232-4504 INVOICE AND PAYMENT (OCT 1995)

a. The Contractor may submit monthly itemized invoices for services rendered under this contract. Invoices shall list each line item covered by the contract and the unit price per line item for services performed during the month.

b. Any monetary deductions for services not performed or Performed unsatisfactorily shall be deducted from the amount of the invoice prior to payment (See Technical Exhibit 1 of the Performance Work Statement).

c. In connection with any circumstances in which it is necessary to compute a daily rate of payment (i.e., services performed for less than a month), payment will be made on a pro rata basis for the actual number of working days services are performed (e.g., # days custodial services performed during the month). For those line items in which the unit price is based on an estimated number of units rather than a monthly price (e.g., est. # of cases to be stocked monthly, est. hours for equipment repair, etc.), the contractor shall be paid for actual services performed.

d. Original invoices shall be submitted to the designated payment office. One (1) additional copy of each invoice shall be forwarded to the office of the Contracting Officer responsible for administering this contract.

52.246-4501 Quality Assurance Evaluator

(Oct 1995)

52.246-4501 QUALITY ASSURANCE EVALUATOR (QAE) (OCT 1995)

Government employed Quality Assurance Evaluator(s) will exercise general surveillance over the contract operation to include input to the contracting officer for contractor performance evaluation.

52.246-4506 Access to Records, Data and Facilities

(Oct 1995)

52.246-4506 ACCESS TO RECORDS, DATA AND FACILITIES (OCT 1995)

The contractor shall permit Defense Contract Audit Agency and the Contracting Officer or any other authorized Government representative access to all records, data and facilities used in the performance of this contract.

Section H - Special Contract Requirements

Additional Regulation or Supplemental Clauses Incorporated by Full Text

52.201-4500 AUTHORITY

(Jan 2012)

52.201-4500 AUTHORITY (OCT 1995)

The Contractor shall not in any way represent that he is a part of the United States Government or that he has the authority to contract or procure supplies on the credit of the United States of America.

(End of clause)

52.202-4500 Definitions (41 CFR Ch. 51-1.3)

(Feb 2000)

52.202-4500 DEFINITIONS (41 CFR Ch. 51-1.3) (FEB 2000)

(a) Agency and Federal agency mean Entity of the Government, as defined herein.

(b) Blind means an individual or class of individuals whose central visual acuity does not exceed 20/200 in the better eye with correcting lenses or whose visual acuity, if better than 20/200, is accompanied by a limit to the field of vision in the better eye to such a degree that its widest diameter subtends an angle no greater than 20 degrees.

(c) Central nonprofit agency means an agency organized under the laws of the United States or of any State, operated in the interest of the blind or persons with other severe disabilities, the net income of which does not inure in whole or in part to the benefit of any shareholder or other individual, and designated by the Committee to facilitate the distribution (by direct allocations, subcontract, or any other means) of orders of the Government for commodities and services on the Procurement List among nonprofit agencies employing persons who are blind or have other severe disabilities, to provide information required by the Committee to implement the JWOD Program, and to otherwise assist the Committee in administering these regulations as set forth herein by the Committee.

(d) Committee means the Committee for Purchase from People Who are Blind or Severely Disabled.

(e) Contracting activity means any element of an entity of the Government that has responsibility for identifying and/or procuring Government requirements for commodities or services. Components of a contracting activity, such as a contracting office and an ordering office, are incorporated in this definition, which includes all offices within the definitions of "contracting activity," "contracting office," and "contract administration office" contained in the Federal Acquisition Regulation, 48 CFR 2.101.

(f) Direct labor means all work required for preparation, processing, and packing of a commodity or work directly related to the performance of a service, but not supervision, administration, inspection or shipping.

(g) Fiscal year means the 12-month period beginning on October 1 of each year.

(h) Government and Entity of the Government means any entity of the legislative branch or the judicial branch, any executive agency, military department, Government corporation, or independent establishment, the U.S. Postal Service, and any non-appropriated fund instrumentality under the jurisdiction of the Armed Forces.

(i) Interested person means an individual or legal entity affected by a proposed addition of a commodity or service to the Procurement List or a deletion from it.

(j) JWOD Program means the program authorized by the JWOD Act to increase employment and training

opportunities for persons who are blind or have other severe disabilities through Government purchasing of commodities and services from nonprofit agencies employing these persons.

(k) Military resale commodities means commodities on the procurement list sold for the private, individual use of authorized patrons of Armed Forces commissaries and exchanges, or like activities of other Government departments and agencies.

(l) Nonprofit agency (formerly workshop) means a nonprofit agency for the blind or a nonprofit agency employing persons with severe disabilities, as appropriate.

(m) Other severely handicapped individual (hereinafter persons with severe disabilities) means a person other than a blind person who has a severe physical or mental impairment (a residual, limiting condition resulting from an injury, disease or congenital defect) which so limits the person's functional capabilities (mobility, communication, self-care, self-direction, work tolerance or work skills) that the individual is unable to engage in normal competitive employment over an extended period of time.

(1) Capability for normal competitive employment shall be determined from information developed by an ongoing evaluation program conducted by or for the nonprofit agency and shall include as a minimum, a preadmission evaluation and a reevaluation at least annually of each individual's capability for normal competitive employment.

(2) A person with a severe mental or physical impairment who is able to engage in normal competitive employment because the impairment has been overcome or the condition has been substantially corrected is not "other severely handicapped" within the meaning of the definition.

(n) Participating nonprofit agency (formerly participating workshop) means any nonprofit agency which has been authorized by the Committee to furnish a commodity or service to the Government under the JWOD Act.

(o) Procurement List means a list of commodities (including military resale commodities) and services which the Committee has determined to be suitable to be furnished to the Government by nonprofit agencies for the blind or nonprofit agencies employing persons with severe disabilities pursuant to the JWOD Act and these regulations.

(p) Qualified nonprofit agency for other severely handicapped (hereinafter nonprofit agency employing persons with severe disabilities) (formerly workshop for other severely handicapped) means an agency organized under the laws of the United States or any State, operated in the interests of persons with severe disabilities who are not blind, and the net income of which does not inure in whole or in part of the benefit of any shareholder or other individual; which complies with applicable occupational health and safety standards prescribed by the Secretary of Labor; and which in furnishing commodities and services (whether or not the commodities or services are procured under these regulations) during the fiscal year employs persons with severe disabilities (including blind) for not less than 75 percent of the work-hours of direct labor required to furnish such commodities or services.

(q) Qualified nonprofit agency for the blind (hereinafter nonprofit agency for the blind) (formerly workshop for the blind) means an agency organized under the laws of the United States or of any State, operated in the interest of blind individuals, and the net income of which does not inure in whole or part to the benefit of any shareholder or other individual; which complies with applicable occupational health and safety standards prescribed by the Secretary of Labor; and which in furnishing commodities and services (whether or not the commodities or services are procured under these regulations) during the fiscal year employs blind individuals for not less than 75 percent of the work-hours of direct labor required to furnish such commodities or services.

(r) State means the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any territory remaining under

the jurisdiction of the Trust Territory of the Pacific Islands.

ADJUSTMENTS AND CANCELLATIONS OF ORDERS (41 CFR Ch. 51-6.5)

When the central nonprofit agency or an individual nonprofit agency fails to comply with the terms of a Government order, the contracting activity shall make every effort to negotiate an adjustment before taking action to cancel the order. When a Government order is canceled for failure to comply with its terms, the central nonprofit agency shall be notified, and, if practicable, requested to reallocate the order. The central nonprofit agency shall notify the Committee of any cancellation of an order and the reasons for that cancellation.

DELETION OF ITEMS FROM THE PROCUREMENT LIST (41 CFR Ch. 51-6.8)

- (a) When a central nonprofit agency decides to request that the Committee delete a commodity or service from the Procurement List, it shall notify the Committee staff immediately. Before reaching a decision to request a deletion of an item from the Procurement List, the central nonprofit agency shall determine that none of its nonprofit agencies is capable and desirous of furnishing the commodity or service involved.
- (b) Except in cases where the Government is no longer procuring the item in question, the Committee shall, prior to deleting an item from the Procurement List, determine that none of the nonprofit agencies of the other central nonprofit agency is desirous and capable of furnishing the commodity or services involved.
- (c) Nonprofit agencies will normally be required to complete production of any orders for commodities on hand regardless of the decision to delete the item. Nonprofit agencies shall obtain concurrence of the contracting activity and the Committee prior to returning a purchase order to the contracting activity.
- (d) For services, a nonprofit agency shall notify the contracting activity of its intent to discontinue performance of the service 90 days in advance of the termination date to enable the contracting activity to assure continuity of the service after the nonprofit agency's discontinuance.

DISPUTES (41 CFR Ch. 51-6.15)

Disputes between a nonprofit agency and a contracting activity arising out of matters covered by the Part 51.6 should be resolved, where possible, by the contracting activity and the nonprofit agency, with assistance from the appropriate central nonprofit agency. Disputes which cannot be resolved by these parties shall be referred to the Committee for resolution.

52.204-4500 Installation Access Requirements

(Jan 2012)

52.204-4500 INSTALLATION ACCESS REQUIREMENTS (JAN 31 2012)

The contractor shall be responsible for ensuring full compliance with all installation access procedures. Installation access includes, but is not limited to, obtaining applicable installation passes and inspections for vehicles and personnel. Contractor employees may also be subject to background security checks/clearances in order to obtain credentials for passes. Some installations are using programs, such as RAPIDGate, which may result in a cost to the contractor. Any costs associated with such programs or with obtaining passes, will not be reimbursed separately and should be included in the contractor's proposed pricing for the product or services being acquired.

52.209-4501 Permits and Responsibilities

(Oct 1995)

52.209-4501 PERMITS AND RESPONSIBILITIES (OCT 1995)

The Contractor shall, without additional effort by the Government, be responsible for obtaining any necessary licenses and permits, giving all notices, and complying with any applicable Federal, State, and municipal laws,

codes, and regulations in connection with the supplies/services covered by this contract.

52.217-4506 (c) PRICE ADJUSTMENTS FOR FOLLOW-ON YEAR REPRICING (APR 2019) (Apr 2019)
52.217-4506 (c) PRICE ADJUSTMENTS FOR FOLLOW-ON YEAR REPRICING (APR 2019)

- a. This is a firm, fixed-price contract with provisions for unit prices that are not subject to adjustments on the basis of the contractor's cost experience or cost growth in performing the contract. The only factors subject to adjustment due to follow-on year repricing will be wage rates/fringes, federal or state mandated changes to payroll expenses, and other payroll expense changes deemed appropriate for payment by the contracting officer that may be outside the contractor's control such as Worker's Compensation premiums. Scope and workload changes shall be handled in a separate proposal from renewal proposals.
- b. Resultant increases in labor costs associated with Department of Labor (DoL) wage determinations shall have no effect on any other escalated cost elements or productivity rates proposed. Wage rate/fringe changes are applicable to the prior agreed upon base year man-hours. Supervisors and lead labor positions not covered by the DoL wage determination shall receive a wage or salary increase that is equal to the weighted average increase for all positions supervised. Direct labor fringe including supervision fringe shall only be adjusted for applicable DoL increases in the health and welfare rates.
- c. The Follow-On Years may include an escalation factor per year for expendable supplies, vehicle operation, and rental equipment. The applicable escalation factor shall be applied to Follow-On Year pricing and be evaluated prior to award. Application of an escalation factor after award will not be permitted. At the time of annual repricing of the Follow-On Year, only these elements will be subject to negotiation if the applicable Producer Price Index (PPI) provided by the Committee reflects a change of 40 percent above or below the factor. For example, if the factor was 2%, the range would be 1.2 to 2.8 percent where no adjustments are necessary. Therefore, the dollars associated with this pricing element shall remain as initially proposed for each Follow-On Year, unless a workload change requires an adjustment to expendable supplies, vehicle operation, and/or rental equipment, respectively. The need for increases/decreases, due to changes in existing workload, will be evaluated and negotiated on a case-by-case basis during post-award contract administration.
- d. Unless there is a change in existing workload, pricing for all remaining direct cost elements, such as major equipment, minor equipment, and subcontracting are to remain level for the term of the contract. The need for increases/decreases, due to changes in existing workload, will be evaluated and negotiated on a case-by-case basis during post-award contract administration.
- e. An annual escalation not to exceed 2.0% may be imposed for overhead, General & Administrative (G&A) Expenses, and net proceeds. The 2% escalation will be factored into the Follow-On Year's price at the time of contract award (base year). Application of this increase after award will not be permitted. The decision to exclude the 2% factor into the Follow-On Year at the time of award will result in the inability to factor it in after award. If this increase is proposed at the time of initial award, the overall price (inclusive of all other escalations) will be evaluated as a five-year price in comparison with standard commercial prices (SCP) versus a one-year comparison, when no escalation is proposed. The dollars associated with this escalation factor for each Follow-On Year shall remain fixed throughout the life of the contract, unless a workload change occurs. Should a workload change be ordered, the associated adjustments (increases/decreases) to burden dollars will be applied at the burden rates evaluated and accepted at contract award, for the annual service periods (FOY-1, FOY-2, and so forth) in the period for which the workload adjustment occurs (i.e., the burden rate accepted for FOY-1 at the time of contract award is applied to workload changes for FOY-1 and so forth for each subsequent FOY). Unless there is a change in existing workload, pricing for overhead, G&A, and net proceeds are to remain at the proposed dollars for the term of the contract.
- f. On a case-by-case basis, the Contracting Officer shall review the estimated shelf stocking workload in the contract to ensure it adequately reflects the actual cases stocked. The contractor may request that the Contracting Officer review the estimated shelf stocking workload if there is a 10% or greater variance in workload for cases

stocked which occurs over a six-month period. Workload/price changes are not mandatory/automatic when reviews occur, and are dependent upon reasons for and/or circumstances surrounding the variance. If the Contracting Officer determines an adjustment is warranted, the price should be negotiated and the contract modified accordingly

g. A line item for repair of Government Furnished Equipment shall be estimated at the time of contract award for budgetary and funding purposes only. This line item should be treated as a pass through cost based upon actual cost and invoiced by the contractor to DeCA at the actual cost. As such, contractors shall invoice and the Government shall pay for repairs against this line item at cost and without application of fee, burdens, or other factors.

h. Payroll expense rates are expected to remain level throughout the life of the contract. However, if federal or state mandated payroll expenses such as FICA, FUTA, and SUTA change during the life of the contract, the changes will be implemented in accordance with the law. Increases, such as Worker's Compensation rates, that are not federal or state mandates will be reviewed and considered by the Contracting Officer for contract modification only if the work center can justify the increase and that the best available rate was sought. DeCA reserves the right to request payroll tax rate information and to challenge unreasonable non-federal/state payroll tax rate adjustments (i.e. Worker's Compensation). Decreases in Worker's Compensation rates realized during the life of the contract, shall be passed on to DeCA, when follow-on years are exercised. Other payroll expense increases are not allowable under this contract.

i. The Committee guidelines for the application of the Central Nonprofit Agency (CNA) fee are fixed and not negotiable. The applicable CNA fee throughout the life of the contract will be the percentage effective as of the date of the initial award under a multi-year (normally five-year) repricing renewal. The CNA rate shall be applied to the revised Total Service Cost, as adjusted. This includes increases resultant from DoL wage determinations.

52.222-4504 Fair Labor Standards Act/Service Contract Act - (Price Adjustment for Follow-on Year) (Jan 2012)

52.222-4504 FAIR LABOR STANDARDS ACT/SERVICE CONTRACT ACT--(PRICE ADJUSTMENT FOR FOLLOW-ON YEARS) (OCT 1995)

(a) This clause applies to both contracts subject to area prevailing wage determinations and contracts subject to collective bargaining agreements.

(b) The Contractor warrants that the prices in this contract do not include any allowance for any contingency to cover increased costs for which adjustment is provided under this clause.

(c) The wage determination, issued under the Service Contract Act of 1965, as amended, (41 U.S.C. 351, et seq.) by the Administrator, Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, current on the anniversary date of a multiple year contract or the beginning of each option/follow-on period, shall apply to this contract. If no such determination has been made applicable to this contract, then the Federal minimum wage as established by section 6(a)(1) of the Fair Labor Standards Act of 1938, as amended, (29 U.S.C. 206) current on the anniversary date of a multiple year contract or the beginning of each option /follow-on period, shall apply to this contract.

(d) The contract price or contract unit price labor rates will be adjusted to reflect the Contractor's actual increase or decrease in applicable wages and fringe benefits to the extent that the increase is made to comply with or the decrease is voluntarily made by the Contractor is a result of:

(1) The Department of Labor wage determination applicable on the anniversary date of the multiple year contract, or at the beginning of the option/follow-on period. For example, the prior year wage determination required a minimum wage rate of \$4.00 per hour. The Contractor chose to pay \$4.10. The new wage determination increases the minimum rate to \$4.50 per hour. Even if the Contractor voluntarily increases the

rate to \$4.75 per hour, the allowable price adjustment is \$.40 per hour;

(2) An increased or decreased wage determination otherwise applied to the contract by operation of law; or

(3) An amendment to the Fair Labor Standards Act of 1938 that is enacted after award of this contract, affects the minimum wage, and becomes applicable to this contract under law.

(e) Any adjustment will be limited to increases or decreases in wages and fringe benefits as described in paragraph (c) of this clause, and the accompanying increases or decreases in social security and unemployment taxes and workers' compensation insurance and shall allow application of the 3.85 percent CNA fee to the Revised Total Service Cost.

(f) The Contractor shall notify the Contracting Officer of any increase claimed under this clause within 30 days after receiving a new wage determination unless this notification period is extended in writing by the Contracting Officer. The Contractor shall promptly notify the Contracting Officer of any decrease under this clause, but nothing in the clause shall preclude the Government from asserting a claim within the period permitted by law. The notice shall contain a statement of the amount claimed and any relevant supporting data, including payroll records, that the Contracting Officer may reasonably require. Upon agreement of the parties, the contract price or contract unit price labor rates shall be modified in writing. The Contractor shall continue performance pending agreement on or determination of any such adjustment and its effective date.

(g) The Contracting Officer or an authorized representative shall have access to and the right to examine any directly pertinent books, documents, papers and records of the Contractor until the expiration of 3 years after final payment under the contract.

52.228-4500 Liability to Third Persons

(Apr 1997)

52.228-4500 LIABILITY TO THIRD PERSONS (APR 1997)

The contractor shall be responsible for and hold the Government harmless from all claims on the part of persons not a party to this contract for personal injury, death, and property loss or damage caused in whole or in part by the fault or negligence of the contractor, his officers, agents, or employees in the performance of work under this contract.

52.228-4501 Vehicle Operation, Registration and Insurance

(Dec 2001)

52.228-4501 VEHICLE OPERATION AND INSURANCE (DEC 2001)

a. All private-owned and Contractor-owned vehicles shall be properly licensed, insured and safety inspected in accordance with applicable federal, state and local regulations. The following automotive liability coverage is required:

(1) For Contractor-owned vehicles: Bodily injury \$200,000 per person, \$500,000 per occurrence; property damage \$20,000 per occurrence.

(2) For privately-owned vehicles: Bodily injury and property damage insurance meeting requirements of state in which vehicle is registered.

b. Vehicles licensed or registered in a state which requires a mechanical safety inspection must display a valid inspection sticker.

c. All vehicles operating at the installation are subject to the installation traffic code, copies of which are available in the office of the installation Provost Marshal.

52.228-4502 Other Insurance Requirements

(Oct 1995)

52.228-4502 OTHER INSURANCE REQUIREMENTS (OCT 1995)

The contractor shall procure and maintain during the entire period of performance under this contract the following minimum insurance and shall furnish a certificate upon request by the Contracting Officer:

- (1) Workmen's Compensation: As required by law of the State of Florida
- (2) Employer's Liability: \$100,000
- (3) Comprehensive General Liability: \$500,000 each occurrence.

52.232-4505 Additional Payment Terms

(Oct 1995)

52.232-4505 ADDITIONAL PAYMENT TERMS (OCT 1995)

Notwithstanding any other payment provision contained herein, the Government will not consider any net payment terms less than 30 days. Where no prompt payment terms are offered or net payment terms less than 30 days are offered, acceptance of the offer shall be considered to be on a net 30 days basis only.

52.237-4500 Observation Period

(Apr 2004)

52.237-4500 OBSERVATION PERIOD (APR 2004)

The Contractor may be provided an observation period of up to two (2) weeks prior to full take over of services to be performed under this contract. The observation period shall be at no cost to the Government and solely at the option of the Contractor.

A Contractor representative may observe the current work effort prior to full take over of the Shelf Stocking, Receiving/Storage/Holding Area (RSHA), and Custodial operations. During such time, the Contractor is prohibited from interfacing with the current Contractor (if applicable), to include queries as to internal procedures. However, the Contractor may interface with the Government [e.g., Store Director or Quality Assurance Evaluator (QAE)] to determine general work effort required during contract performance.

52.237-4501 Relationship Between Government, Contractor and Contractor Personnel

(Oct 1995)

52.237-4501 RELATIONSHIP BETWEEN GOVERNMENT, CONTRACTOR AND CONTRACTOR PERSONNEL (OCT 1995)

- a. The Government and the Contractor understand and agree that the services to be performed under this contract by the Contractor are non-personal services and the parties recognize and agree that no employer-employee or master-servant relationship exist or will exist under the contract between the Government and the Contractor and/or between the Government and the contractor's personnel. The contractor personnel shall be responsible, not to the Government but solely to the Contractor, who, in turn, shall be accountable to the Government.
- b. The Government shall not exercise any supervision or control over Contractor personnel performing services under this contract. Contractor personnel shall not be placed under the supervision, direction, or evaluation of a Federal officer, military or civilian, in connection with performance under this contract. Likewise, Contractor personnel shall not be placed in a position of command, supervision, administration or control over DOD military or civilian personnel, or personnel of other prime contractors, performing under this contract.
- c. The Contractor shall be responsible for selecting personnel who are well qualified to perform the required services, for supervising techniques used in their work and for keeping them informed of all improvements, changes and method of operations.

d. Rules, regulations, directives and requirements which are issued during the contract term by DOD Military Command Authorities, under their responsibility for law and order, administration, and security on the installation shall be applicable to all Contractor personnel or representatives who enter the installation, or who travel on Government transportation. This requirement shall not be construed or interpreted to establish any degree of Government control which is inconsistent with the intent of a non-personal services contract. Contractor personnel or representatives shall be subject to such checks as may be deemed necessary to assure that their presence on the installation does not violate these requirements. No employee will be permitted on the installation when such a check reveals that his presence would be detrimental to the security of the installation or the accomplishment of work. When directed by the Contracting Officer, the Contractor shall remove any employee from an assignment to perform services under this contract for reasons of misconduct or breaches of security in connection with his or her employment. Under such circumstances, replacement cost will be a Contractor expense and not reimbursable by the Government. In other instances, the Contractor shall take appropriate personnel action as required in the event of the employee misconduct in connection with his or her employment.

e. The services to be performed under this contract shall not require the Contractor or his employees to exercise personal judgement and discretion on behalf of the Government, but rather, the Contractor's employee shall act and exercise personal judgement and discretion on behalf of the contractor.

f. Contractor and Contractor personnel shall not be considered employees of the Federal Government and shall not be eligible, by virtue of performance under this contract, for payment by the Government of entitlements and benefits accorded federal employees.

g. The entire consideration to the Contractor for performance of this contract is contained in the provisions for payment set forth in this contract.

52.237-4503 Mobilization and Contingency Planning

(Oct 1995)

52.237-4503 MOBILIZATION AND CONTINGENCY PLANNING (OCT 1995)

a. In the event of a general or limited mobilization of reserve forces or an emergency which impacts upon contract performance, the contractor shall take whatever measures needed to meet any new demands placed upon him. Such demands may require increased contractor furnished property, materials, extended work hours and increased number of personnel. Added responsibility, as a result of this requirement will be added by change order or supplemental agreement by the Contracting Officer. No price increase shall become effective until approval by the Contracting Officer.

b. To ensure that Government operations, which depend upon the services provided by this contract, can proceed with no or only minimal disruption, the contractor shall therefore plan for a mobilization or similar emergency and take actions needed to rapidly expand his contract capabilities to meet the exigency. Added responsibilities as a result of this requirement, will be added by change order or supplemental agreement by the Contracting Officer. No price increase shall become effective until approval by the Contracting Officer.

52.245-4500 Medical Treatment

(Oct 1995)

52.245-4500 MEDICAL TREATMENT (OCT 1995)

Government emergency vehicles and medical personnel may be used in emergency situations affecting Contractor personnel whose life may be in danger or who is suffering unendurable pain. Government facilities may be used in these instances as the first point of treatment. Transfer to other than Government medical treatment facilities shall be effected as soon as possible and as determined by attending medical authorities. Based on medical center policies in effect, charges may be made to the employee.

52.246-4505 Government Performance of Services

(Oct 1995)

52.246-4505 GOVERNMENT PERFORMANCE OF SERVICES (OCT 1995)

- a. If, for any reason, the Contractor fails to perform any services covered by this contract, or should an emergency require performance of services beyond the capability of the contractor, the Government may, if the Contracting Officer determines that the mission at Jacksonville Naval Air Station Commissary is endangered, perform or supplement performance of such contract services with Government personnel. Such performance shall not constitute a breach of contract by the Government.
- b. If the Government performs services with Government personnel because of the Contractor's failure to perform, as provided in paragraph "a" above, the Contractor shall permit the Government to use and operate such equipment as necessary to perform the function during a period not to exceed one hundred twenty (120) days at the location covered by the contract. The Government's right to use Contractor equipment, pursuant to this subparagraph b, shall cease in the event of cancellation of the contract. During this period any contractor-owned equipment used by the Government shall be maintained by the Government.
- c. The Government shall be entitled to an equitable adjustment for the services, if any, which were performed by the Government personnel due to the Contractor's failure to perform required services. The deduction shall be made in accordance with other provisions of this contract. Government performance of services will not constitute a termination for convenience by the Government within the meaning of the FAR Clause 52.249-2.

Section I - Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.202-1	Definitions	Jun 2020		
52.203-3	Gratuities	Apr 1984		
52.203-5	Covenant Against Contingent Fees	May 2014		
52.203-6	Restrictions On Subcontractor Sales To The Government	Jun 2020		
52.203-7	Anti-Kickback Procedures	Jun 2020		
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	May 2014		
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	May 2014		
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	Jun 2020		
52.203-13	Contractor Code of Business Ethics and Conduct	Nov 2021		
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements	Jan 2017		
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	May 2011		
52.204-9	Personal Identity Verification of Contractor Personnel	Jan 2011		
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	Jun 2020		
52.204-13	System for Award Management Maintenance	Oct 2018		
52.204-19	Incorporation by Reference of Representations and Certifications.	Dec 2014		
52.204-23	Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities	Dec 2023		
52.204-25	Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment	Nov 2021		
52.204-27	Prohibition on a ByteDance Covered Application	Jun 2023		
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	Nov 2021		
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters	Oct 2018		
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	Nov 2015		
52.210-1	Market Research	Nov 2021		
52.215-2	Audit and Records--Negotiation	Jun 2020		
52.215-8	Order of Precedence--Uniform Contract Format	Oct 1997		
52.222-3	Convict Labor	Jun 2003		
52.222-4	Contract Work Hours and Safety Standards - Overtime Compensation	May 2018		
52.222-26	Equal Opportunity	Sep 2016		
52.222-35	Equal Opportunity for Veterans	Jun 2020		
52.222-36	Equal Opportunity for Workers with Disabilities	Jun 2020		
52.222-37	Employment Reports on Veterans	Jun 2020		
52.222-40	Notification of Employee Rights Under the National Labor Relations Act	Dec 2010		
52.222-41	Service Contract Labor Standards	Aug 2018		
52.222-43	Fair Labor Standards Act And Service Contract Labor Standards - Price Adjustment (Multiple Year And Option Contracts)	Aug 2018		
52.222-50	Combating Trafficking in Persons	Nov 2021		
52.222-54	Employment Eligibility Verification	May 2022		
52.222-55	Minimum Wages for Contractor Workers Under Executive Order 14026	Jan 2022		
52.222-62	Paid Sick Leave Under Executive Order 13706	Jan 2022		
52.223-2	Affirmative Procurement of Biobased Products Under Service and Construction Contracts	Sep 2013		
52.223-5	Pollution Prevention and Right-to-Know Information	May 2011		
52.223-6	Drug-Free Workplace	May 2001		
52.223-10	Waste Reduction Program	May 2011		
52.223-17	Affirmative Procurement of EPA-Designated Items in Service and Construction Contracts	Aug 2018		
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	Jun 2020		
52.225-13	Restrictions on Certain Foreign Purchases	Feb 2021		
52.227-1	Authorization and Consent	Jun 2020		
52.227-2	Notice And Assistance Regarding Patent And Copyright Infringement	Jun 2020		
52.228-5	Insurance - Work On A Government Installation	Jan 1997		
52.229-4	Federal, State, And Local Taxes (State and Local Adjustments)	Feb 2013		
52.232-1	Payments	Apr 1984		
52.232-8	Discounts For Prompt Payment	Feb 2002		
52.232-11	Extras	Apr 1984		
52.232-17	Interest	May 2014		
52.232-18	Availability Of Funds	Apr 1984		
52.232-23	Assignment of Claims (May 2014) - Alternate I	May 2014	Alternate I	Apr 1984
52.232-25	Prompt Payment	Jan 2017		
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	Oct 2018		
52.232-39	Unenforceability of Unauthorized Obligations	Jun 2013		
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	Mar 2023		
52.233-1	Disputes	May 2014		

52.233-3	Protest After Award	Aug 1996		
52.233-4	Applicable Law for Breach of Contract Claim	Oct 2004		
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	Apr 1984		
52.237-3	Continuity Of Services	Jan 1991		
52.242-13	Bankruptcy	Jul 1995		
52.243-1	Changes--Fixed Price (Aug 1987) - Alternate I	Aug 1987	Alternate I	Apr 1984
52.244-6	Subcontracts for Commercial Products and Commercial Services	Dec 2023		
52.245-1	Government Property	Sep 2021		
52.245-9	Use And Charges	Apr 2012		
52.246-25	Limitation Of Liability--Services	Feb 1997		
52.249-2	Termination For Convenience Of The Government (Fixed-Price)	Apr 2012		
52.249-8	Default (Fixed-Price Supply & Service)	Apr 1984		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.201-7000	Contracting Officer's Representative	Dec 1991		
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	Sep 2011		
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	Jan 2023		
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	Dec 2022		
252.203-7003	Agency Office of the Inspector General	Aug 2019		
252.203-7004	Display of Hotline Posters	Jan 2023		
252.204-7004	Antiterrorism Awareness Training for Contractors	Jan 2023		
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	Jan 2023		
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	Jan 2023		
252.205-7000	Provision Of Information To Cooperative Agreement Holders	Jun 2023		
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	May 2019		
252.216-7009	Allowability of Legal Costs Incurred in Connection With a Whistleblower Proceeding	Dec 2022		
252.222-7006	Restrictions on the Use of Mandatory Arbitration Agreements	Jan 2023		
252.223-7001	Hazard Warning Labels	Dec 1991		
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	Sep 2014		
252.225-7048	Export-Controlled Items	Jun 2013		
252.226-7001	Utilization of Indian Organizations, Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	Jan 2023		
252.231-7000	Supplemental Cost Principles	Dec 1991		
252.232-7010	Levies on Contract Payments	Dec 2006		
252.243-7002	Requests for Equitable Adjustment	Dec 2022		
252.244-7000	Subcontracts for Commercial Products or Commercial Services	Nov 2023		
252.245-7003	Contractor Property Management System Administration	Apr 2012		
252.245-7004	Reporting, Reutilization, and Disposal (DEVIATION 2022-O0006)	Nov 2021	Deviation	Nov 2021
252.247-7023	Transportation of Supplies by Sea	Jan 2023		

FAR Clauses Incorporated by Full Text

52.217-8 Option To Extend Services (Nov 1999)
52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor prior to expiration of the contract performance period.

(End of clause)

52.217-9 Option To Extend The Term Of The Contract (Mar 2000)
52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days of contract expiration; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

(End of clause)

52.222-42 Statement Of Equivalent Rates For Federal Hires

(May 2014)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

**THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION
Employee Class Monetary Wage-Fringe Benefits**

Store Worker \$17.13

Material Handling Labor \$17.13

Forklift Operator \$20.84

Custodian \$17.13

(End of clause)

52.223-3 Hazardous Material Identification And Material Safety Data

(Feb 2021)

52.223-3 HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA (FEB 2021)

(a) "Hazardous material", as used in this clause, includes any material defined as hazardous under the latest version of Federal Standard No. 313 (including revisions adopted during the term of the contract).

(b) The offeror must list any hazardous material, as defined in paragraph (a) of this clause, to be delivered under this contract. The hazardous material shall be properly identified and include any applicable identification number, such as National Stock Number or Special Item Number. This information shall also be included on the Material Safety Data Sheet submitted under this contract.

Material (if none, insert None) Identification No. ____

(c) This list must be updated during performance of the contract whenever the Contractor determines that any other material to be delivered under this contract is hazardous.

(d) The apparently successful offeror agrees to submit, for each item as required prior to award, a Material Safety Data Sheet, meeting the requirements of 29 CFR 1910.1200(g) and the latest version of Federal Standard No. 313, for all hazardous material identified in paragraph (b) of this clause. Data shall be submitted in accordance with Federal Standard No. 313, whether or not the apparently successful offeror is the actual manufacturer of these items. Failure to submit the Material Safety Data Sheet prior to award may result in the apparently successful offeror being considered nonresponsible and ineligible for award.

(e) If, after award, there is a change in the composition of the item(s) or a revision to Federal Standard No. 313, which renders incomplete or inaccurate the data submitted under paragraph (d) of this clause, the Contractor shall promptly notify the Contracting Officer and resubmit the data.

(f) Neither the requirements of this clause nor any act or failure to act by the Government shall relieve the Contractor of any responsibility or liability for the safety of Government, Contractor, or subcontractor personnel or property.

(g) Nothing contained in this clause shall relieve the Contractor from complying with applicable Federal, State, and local laws, codes, ordinances, and regulations (including the obtaining of licenses and permits) in connection with hazardous material.

(h) The Government's rights in data furnished under this contract with respect to hazardous material are as follows:

(1) To use, duplicate and disclose any data to which this clause is applicable. The purposes of this right are to--

(i) Apprise personnel of the hazards to which they may be exposed in using, handling, packaging, transporting, or disposing of hazardous materials;

(ii) Obtain medical treatment for those affected by the material; and

(iii) Have others use, duplicate, and disclose the data for the Government for these purposes.

(2) To use, duplicate, and disclose data furnished under this clause, in accordance with subparagraph (h)(1) of this clause, in precedence over any other clause of this contract providing for rights in data.

(3) The Government is not precluded from using similar or identical data acquired from other sources.

(End of clause)

52.248-1 Value Engineering

(Jun 2020)

52.248-1 VALUE ENGINEERING (JUN 2020)

(a) General. The Contractor is encouraged to develop, prepare, and submit value engineering change proposals (VECP's) voluntarily. The Contractor shall share in any net acquisition savings realized from accepted VECP's, in accordance with the incentive sharing rates in paragraph (f) below.

(b) Definitions. "Acquisition savings," as used in this clause, means savings resulting from the application of a VECP to contracts awarded by the same contracting office or its successor for essentially the same unit. Acquisition savings include--

(1) Instant contract savings, which are the net cost reductions on this, the instant contract, and which are equal to the instant unit cost reduction multiplied by the number of instant contract units affected by the VECP, less the Contractor's allowable development and implementation costs;

(2) Concurrent contract savings, which are net reductions in the prices of other contracts that are definitized and ongoing at the time the VECP is accepted; and

(3) Future contract savings, which are the product of the future unit cost reduction multiplied by the number of future contract units in the sharing base. On an instant contract, future contract savings include savings on increases in quantities after VECP acceptance that are due to contract modifications, exercise of options, additional orders, and funding of subsequent year requirements on a multiyear contract.

"Collateral costs," as used in this clause, means agency cost of operation, maintenance, logistic support, or Government-furnished property.

"Collateral savings," as used in this clause, means those measurable net reductions resulting from a VECP in the agency's overall projected collateral costs, exclusive of acquisition savings, whether or not the acquisition cost changes.

"Contracting office" includes any contracting office that the acquisition is transferred to, such as another branch of the agency or another agency's office that is performing a joint acquisition action.

"Contractor's development and implementation costs," as used in this clause, means those costs the Contractor incurs on a VECP specifically in developing, testing, preparing, and submitting the VECP, as well as those costs the Contractor incurs to make the contractual changes required by Government acceptance of a VECP.

"Future unit cost reduction," as used in this clause, means the instant unit cost reduction adjusted as the Contracting Officer considers necessary for projected learning or changes in quantity during the sharing period. It is calculated at the time the VECP is accepted and applies either (1) throughout the sharing period, unless the Contracting Officer decides that recalculation is necessary because conditions are significantly different from those previously anticipated or (2) to the calculation of a lump-sum payment, which cannot later be revised.

"Government costs," as used in this clause, means those agency costs that result directly from developing and implementing the VECP, such as any net increases in the cost of testing, operations, maintenance, and logistics support. The term does not include the normal administrative costs of processing the VECP or any increase in this contract's cost or price resulting from negative instant contract savings.

"Instant contract," as used in this clause, means this contract, under which the VECP is submitted. It does not include increases in quantities after acceptance of the VECP that are due to contract modifications, exercise of options, or additional orders. If this is a multiyear contract, the term does not include quantities funded after VECP acceptance. If this contract is a fixed-price contract with prospective price redetermination, the term refers to the period for which firm prices have been established.

"Instant unit cost reduction" means the amount of the decrease in unit cost of performance (without deducting any Contractor's development or implementation costs) resulting from using the VECP on this, the instant contract. If this is a service contract, the instant unit cost reduction is normally equal to the number of hours per line-item task saved by using the VECP on this contract, multiplied by the appropriate contract labor rate.

"Negative instant contract savings" means the increase in the cost or price of this contract when the acceptance of a VECP results in an excess of the Contractor's allowable development and implementation costs over the product of the instant unit cost reduction multiplied by the number of instant contract units affected.

"Net acquisition savings" means total acquisition savings, including instant, concurrent, and future contract savings, less Government costs.

"Sharing base," as used in this clause, means the number of affected end items on contracts of the contracting office accepting the VECP.

Sharing period, as used in this clause, means the period beginning with acceptance of the first unit incorporating the VECP and ending at a calendar date or event determined by the contracting officer for each VECP.

"Unit," as used in this clause, means the item or task to which the Contracting Officer and the Contractor agree the VECP applies.

"Value engineering change proposal (VECP)" means a proposal that--

(1) Requires a change to this, the instant contract, to implement; and

(2) Results in reducing the overall projected cost to the agency without impairing essential functions or characteristics; provided, that it does not involve a change--

(i) In deliverable end item quantities only;

(ii) In research and development (R&D) end items or R&D test quantities that is due solely to results of previous testing under this contract; or

(iii) To the contract type only.

(c) VECF preparation. As a minimum, the Contractor shall include in each VECF the information described in subparagraphs (1) through (8) below. If the proposed change is affected by contractually required configuration management or similar procedures, the instructions in those procedures relating to format, identification, and priority assignment shall govern VECF preparation. The VECF shall include the following:

(1) A description of the difference between the existing contract requirement and the proposed requirement, the comparative advantages and disadvantages of each, a justification when an item's function or characteristics are being altered, the effect of the change on the end item's performance, and any pertinent objective test data.

(2) A list and analysis of the contract requirements that must be changed if the VECF is accepted, including any suggested specification revisions.

(3) Identification of the unit to which the VECF applies.

(4) A separate, detailed cost estimate for (i) the affected portions of the existing contract requirement and (ii) the VECF. The cost reduction associated with the VECF shall take into account the Contractor's allowable development and implementation costs, including any amount attributable to subcontracts under the Subcontracts paragraph of this clause, below.

(5) A description and estimate of costs the Government may incur in implementing the VECF, such as test and evaluation and operating and support costs.

(6) A prediction of any effects the proposed change would have on collateral costs to the agency.

(7) A statement of the time by which a contract modification accepting the VECF must be issued in order to achieve the maximum cost reduction, noting any effect on the contract completion time or delivery schedule.

(8) Identification of any previous submissions of the VECF, including the dates submitted, the agencies and contract numbers involved, and previous Government actions, if known.

(d) Submission. The Contractor shall submit VECF's to the Contracting Officer, unless this contract states otherwise. If this contract is administered by other than the contracting office, the Contractor shall submit a copy of the VECF simultaneously to the Contracting Officer and to the Administrative Contracting Officer.

(e) Government action. (1) The Contracting Officer will notify the Contractor of the status of the VECF within 45 calendar days after the contracting office receives it. If additional time is required, the Contracting Officer will notify the Contractor within the 45-day period and provide the reason for the delay and the expected date of the decision. The Government will process VECF's expeditiously; however, it shall not be liable for any delay in acting upon a VECF.

(2) If the VECF is not accepted, the Contracting Officer will notify the Contractor in writing, explaining the reasons for rejection. The Contractor may withdraw any VECF, in whole or in part, at any time before it is accepted by the Government. The Contracting Officer may require that the Contractor provide written

notification before undertaking significant expenditures for VECP effort.

(3) Any VECP may be accepted, in whole or in part, by the Contracting Officer's award of a modification to this contract citing this clause and made either before or within a reasonable time after contract performance is completed. Until such a contract modification applies a VECP to this contract, the Contractor shall perform in accordance with the existing contract. The decision to accept or reject all or part of any VECP is a unilateral decision made solely at the discretion of the Contracting Officer.

(f) Sharing rates. If a VECP is accepted, the Contractor shall share in net acquisition savings according to the percentages shown in the table below. The percentage paid the Contractor depends upon (1) this contract's type (fixed-price, incentive, or cost-reimbursement), (2) the sharing arrangement specified in paragraph (a) above (incentive, program requirement, or a combination as delineated in the Schedule), and (3) the source of the savings (the instant contract, or concurrent and future contracts), as follows:

CONTRACTOR'S SHARE OF NET ACQUISITION SAVINGS

(Figures in percent)

Contract Type	Incentive (Voluntary)	Program Requirement (Mandatory)	Instant Contract Rate	Concurrent and Future Contract Rate
Fixed-price (includes fixed-price-award-fee; excludes other fixed-price incentive contracts)	(1) 50	(1) 50	(1) 25	25
Incentive (fixed-price or cost) (other than award fee)	(2) 50	(2) 25		
Cost-reimbursement (includes cost-plus-award-fee; excludes other cost-type incentive Contracts)	(3) 25	(3) 25	15	15*

* Same sharing arrangement as the contract's profit or fee adjustment formula.

* The Contracting Officer may increase the Contractor's sharing rate to as high as 50 percent for each VECP.

(g) Calculating net acquisition savings.

(1) Acquisition savings are realized when (i) the cost or price is reduced on the instant contract, (ii) reductions are negotiated in concurrent contracts, (iii) future contracts are awarded, or (iv) agreement is reached on a lump-sum payment for future contract savings (see subparagraph (i)(4) below). Net acquisition savings are first realized, and the Contractor shall be paid a share, when Government costs and any negative instant contract savings have been fully offset against acquisition savings.

(2) Except in incentive contracts, Government costs and any price or cost increases resulting from negative instant contract savings shall be offset against acquisition savings each time such savings are realized until they are fully offset. Then, the Contractor's share is calculated by multiplying net acquisition savings by the appropriate Contractor's percentage sharing rate (see paragraph (f) above). Additional Contractor shares of net acquisition savings shall be paid to the Contractor at the time realized.

(3) If this is an incentive contract, recovery of Government costs on the instant contract shall be deferred and offset against concurrent and future contract savings. The Contractor shall share through the contract incentive structure in savings on the instant contract items affected. Any negative instant contract savings shall be added to the target cost or to the target price and ceiling price, and the amount shall be offset against concurrent and future contract savings.

(4) If the Government does not receive and accept all items on which it paid the Contractor's share, the Contractor shall reimburse the Government for the proportionate share of these payments.

(h) Contract adjustment. The modification accepting the VECP (or a subsequent modification issued as soon as possible after any negotiations are completed) shall--

(1) Reduce the contract price or estimated cost by the amount of instant contract savings, unless this is an incentive contract;

- (2) When the amount of instant contract savings is negative, increase the contract price, target price and ceiling price, target cost, or estimated cost by that amount;
 - (3) Specify the Contractor's dollar share per unit on future contracts, or provide the lump-sum payment;
 - (4) Specify the amount of any Government costs or negative instant contract savings to be offset in determining net acquisition savings realized from concurrent or future contract savings; and
 - (5) Provide the Contractor's share of any net acquisition savings under the instant contract in accordance with the following:
 - (i) Fixed-price contracts--add to contract price.
 - (ii) Cost-reimbursement contracts--add to contract fee.
 - (i) Concurrent and future contract savings.
- (1) Payments of the Contractor's share of concurrent and future contract savings shall be made by a modification to the instant contract in accordance with subparagraph (h)(5) above. For incentive contracts, shares shall be added as a separate firm-fixed-price line item on the instant contract. The Contractor shall maintain records adequate to identify the first delivered unit for 3 years after final payment under this contract.
- (2) The Contracting Officer shall calculate the Contractor's share of concurrent contract savings by (i) subtracting from the reduction in price negotiated on the concurrent contract any Government costs or negative instant contract savings not yet offset and (ii) multiplying the result by the Contractor's sharing rate.
- (3) The Contracting Officer shall calculate the Contractor's share of future contract savings by (i) multiplying the future unit cost reduction by the number of future contract units scheduled for delivery during the sharing period, (ii) subtracting any Government costs or negative instant contract savings not yet offset, and (iii) multiplying the result by the Contractor's sharing rate.
- (4) When the Government wishes and the Contractor agrees, the Contractor's share of future contract savings may be paid in a single lump sum rather than in a series of payments over time as future contracts are awarded. Under this alternate procedure, the future contract savings may be calculated when the VECP is accepted, on the basis of the Contracting Officer's forecast of the number of units that will be delivered during the sharing period. The Contractor's share shall be included in a modification to this contract (see subparagraph (h)(3) above) and shall not be subject to subsequent adjustment.
- (5) Alternate no-cost settlement method. When, in accordance with section 48.104-4 of the Federal Acquisition Regulation (FAR), the Government and the Contractor mutually agree to use the no-cost settlement method, the following applies:
- (i) The Contractor will keep all the savings on the instant contract and on its concurrent contracts only.
 - (ii) The Government will keep all the savings resulting from concurrent contracts placed on other sources, savings from all future contracts, and all collateral savings.
 - (j) Collateral savings. If a VECP is accepted, the Contracting Officer will increase the instant contract amount, as specified in paragraph (h)(5) of this clause, by a rate from 20 to 100 percent, as determined by the Contracting Officer, of any projected collateral savings determined to be realized in a typical year of use after subtracting any Government costs not previously offset. However, the Contractor's share of collateral savings will not exceed the contract's firm-fixed-price, target price, target cost, or estimated cost, at the time the VECP

is accepted, or \$100,000, whichever is greater. The Contracting Officer will be the sole determiner of the amount of collateral savings.

(k) Relationship to other incentives. Only those benefits of an accepted VECP not rewardable under performance, design-to-cost (production unit cost, operating and support costs, reliability and maintainability), or similar incentives shall be rewarded under this clause. However, the targets of such incentives affected by the VECP shall not be adjusted because of VECP acceptance. If this contract specifies targets but provides no incentive to surpass them, the value engineering sharing shall apply only to the amount of achievement better than target.

(l) Subcontracts. The Contractor shall include an appropriate value engineering clause in any subcontract-valued at or above the simplified acquisition threshold, as defined in FAR 2.101 on the date of subcontract award, and may include one in subcontracts of lesser value. In calculating any adjustment in this contract's price for instant contract savings (or negative instant contract savings), the Contractor's allowable development and implementation costs shall include any subcontractor's allowable development and implementation costs, and any value engineering incentive payments to a subcontractor, clearly resulting from a VECP accepted by the Government under this contract. The Contractor may choose any arrangement for subcontractor value engineering incentive payments; provided, that the payments shall not reduce the Government's share of concurrent or future contract savings or collateral savings.

(m) Data. The Contractor may restrict the Government's right to use any part of a VECP or the supporting data by marking the following legend on the affected parts:

"These data, furnished under the Value Engineering clause of contract , shall not be disclosed outside the Government or duplicated, used, or disclosed, in whole or in part, for any purpose other than to evaluate a value engineering change proposal submitted under the clause. This restriction does not limit the Government's right to use information contained in these data if it has been obtained or is otherwise available from the Contractor or from another source without limitations."

If a VECP is accepted, the Contractor hereby grants the Government unlimited rights in the VECP and supporting data, except that, with respect to data qualifying and submitted as limited rights technical data, the Government shall have the rights specified in the contract modification implementing the VECP and shall appropriately mark the data. (The terms "unlimited rights" and "limited rights" are defined in Part 27 of the Federal Acquisition Regulation.)

(End of clause)

52.252-2 Clauses Incorporated By Reference

(Feb 1998)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

Â· <https://www.acquisition.gov/>

Â· <https://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html>

(End of clause)

52.252-6 Authorized Deviations In Clauses

(Nov 2020)

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (NOV 2020)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with

an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Defense Federal Acquisition Regulation Supplement (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

DFARS Clauses Incorporated by Full Text

252.243-7001 Pricing Of Contract Modifications

(Dec 1991)

252.243-7001 PRICING OF CONTRACT MODIFICATIONS (DEC 1991)

When costs are a factor in any price adjustment under this contract, the contract cost principles and procedures in FAR part 31 and DFARS part 231, in effect on the date of this contract, apply.

(End of clause)

Additional Regulation or Supplemental Clauses Incorporated by Full Text

52.217-4504 Exercise of Option

(Oct 1995)

52.217-4504 EXERCISE OF OPTION (OCT 1995)

Should the Government exercise its option to extend the term of this contract, the rates set forth in the Schedule (Section B) for each option period shall apply, except as provided by the clause entitled "Fair Labor Standards Act and Service Contract Act - Price Adjustment (Multi Year and Option Contracts)" which is incorporated by reference in the Contract Clauses, Section I of this contract.

Section J - List of Attachments

List of Documents, Exhibits and Other Attachments

List of Documents, Exhibits

Document Type	Description	Number of Pages	Date	Attachment 1	Performance Work Statement (PWS)
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7309.14.2023	Attachment 2	Wage Determination 2015-4539 Rev 23			
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1405.07.2024	Attachment 3	Addendum â Click2Go Fulfillment Services			
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2	N/A				
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**PERFORMANCE WORK STATEMENT
FOR
SHELF STOCKING,
RECEIVING/STORAGE/HOLDING AREA
AND
CUSTODIAL SERVICES
AT THE
JACKSONVILLE NAVAL AIR STATION (NAS) COMMISSARY**

July 26, 2023

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SECTION C-1

GENERAL

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1.1.2. Contractor/Government Relations. Commissaries sell food and non-food items to authorized patrons in facilities and under operating conditions that are very similar to commercial supermarkets. Each commissary has an onsite supervisor—a Store Director—who is responsible for overall commissary operations. When the term Store Director is used elsewhere in this contract, it means the Store Director personally or any commissary personnel designated by a Store Director to act as an authorized representative of the Government. The Government will employ Quality Assurance Evaluators (QAE) to surveil and document Contractor performance. The Government Contracting Officer is responsible for overall administration/oversight of this contract. The Contracting Officer is solely authorized to change contract terms, to terminate the contract for cause, and to make determinations and findings that relate to contract provisions and Contractor performance. To facilitate compliance with the provisions of this contract, and coordination of commissary and contracted operations, the Contractor's Project Manager (PM) and the Store Director should regularly and routinely discuss matters relating to contract performance. As necessary, the Contracting Officer may participate in these discussions. When the term PM is used elsewhere in this contract, it includes the PM and any alternate PM whom the Contractor may employ. Where the term Contractor employee is used elsewhere in this contract, it means any member of the Contractor's work force including the PM.

1.2. COMMISSARY AND CONTRACTOR OPERATING HOURS

1.2.1. Store Operational Hours/Contractor Working Schedule. During all of the hours indicated below for day custodial/stocking and RSHA operations, the Contractor shall have personnel available to perform the work described in SECTION C-4. The Contractor shall perform all of the work described in SECTION C-4 for night custodial (including RSHA custodial), meat custodial, and night stocking operations during the "windows of opportunity" indicated as follows.

Store Operational Hours/Contractor Work Schedule														
DAY	Commissary Hours		Day Stocking		Day Custodial		RSA		Meat Custodial		Night Stocking		Night Custodial	
	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End
SUN	10am	6pm	10am	6pm	12-noon	5pm	12:30pm	5pm	6:30pm	1130pm	6:30pm	5am	11pm	7:30am
MON	9 am	8 pm	9am	8pm	11am	7pm	9:30am	5pm	8pm	2am	8:30pm	5am	11pm	7:30am
TUE	9 am	8 pm	9am	8pm	11am	7 pm	9:30am	5pm	8pm	2am	8:30pm	5am	11pm	7:30am
WED	9 am	8 pm	9am	8pm	11am	7 pm	9:30am	5pm	8pm	2am	8:30pm	5am	11pm	7:30am
THU	9 am	8 pm	9am	8pm	11am	7pm	9:30am	5pm	8pm	2am	8:30pm	5am	11pm	7:30am
FRI	9 am	8 pm	9am	8pm	11am	7 pm	9:30am	5pm	8pm	2am	8:30pm	5am	11pm	7:30am
SAT	9 am	8 pm	9am	8pm	11am	7 pm	9:30am	5pm	8pm	2am	8:30pm	5am	11pm	7:30am

1.2.2. Days Closed. The commissary will be closed on the following days:

New Year's Day
Thanksgiving Day
Christmas Day

1.2.3. Notification of Closure. The Contractor shall comply with the Government's instructions concerning which days the commissary will be closed. The Store Director will notify the Contractor at least two calendar weeks prior to any scheduled closure of the commissary, including those listed in 1.2.2., or of any change to the list of closures shown in 1.2.2.

1.2.4. Closing for Inclement Weather or Emergency Conditions. In the event that inclement weather or other emergency conditions force commissary closure during normal operating hours, the Store Director will notify the PM. The Contractor shall provide service as long as the commissary remains open. When a closure or delayed reporting time occurs before or after normal business hours, the Store Director will notify the PM. The Store Director and PM will agree upon the method by which the PM will receive notification about closures or delayed reporting times.

1.2.5. Emergencies and Disasters. In the event of fire, flood, hurricane, tornado, other acts of God, power outage, or similar emergency or disaster, only the Contracting Officer, Store Director, commissary manager on duty, or QAE may contact the Contractor and request Contractor support. If the Contractor agrees to perform work in response to any such request, the Contractor shall submit documentation of work performed to the Contracting Officer. The Contracting Officer will make disposition of any such matter IAW the Changes Clause.

1.2.6. Changes in Operating Hours. The Government may change the commissary operating schedule to accommodate patron requirements. These changes may dictate corresponding changes to the Contractor's work schedule. The Contracting Officer will give the Contractor a minimum of two calendar weeks notice prior to implementation of any change to the commissary operating schedule.

1.3. PERSONNEL

1.3.1. General

1.3.1.1. Employment of DeCA/Government Personnel. DeCA management personnel, QAEs, and family members of personnel in these positions are prohibited from working under this contract. All other DeCA personnel, or their family members, who may wish to work under this contract, are prohibited from doing so until having obtained approval in writing from DeCA General Counsel. In the event of a strike by Contractor employees, the Contractor is prohibited from employing any federal civilian employee or active duty military member.

1.3.1.2. Training. The Contractor shall provide training to personnel who operate Government-furnished vehicles or material handling equipment (MHE). The Contractor shall ensure that his/her personnel, who operate power industrial trucks, are trained, qualified, and certified IAW Occupational Safety and Health Administration (OSHA) requirements. The Contractor shall maintain a record of this training and provide a roster of trained personnel to the Store Director. The Government will provide orientation training on new equipment furnished by the Government.

1.3.2. Project Manager (PM)

1.3.2.1. The Contractor shall provide an onsite PM or alternate who shall be present and act with full authority for the Contractor on all contract matters relating to the daily operation of this contract and be responsible for the overall management and coordination of work. The PM and alternate may be working supervisors. These individuals shall be designated in writing (listing names, addresses, and home telephone numbers) to the Contracting Officer and Store Director prior to the contract start date and as changes occur, and shall be the central points of contact for this contract with the Government.

1.3.2.2. The PM or alternate shall be in the commissary during night operations (and either onsite or available during day operations) when Contractor-provided services are being performed, and shall be available during a mutually agreed upon time to meet on the installation with Government personnel when required to discuss problem areas.

1.3.2.3. The PM and alternate shall be able to read, write, speak, and understand English. Contractor personnel who come in contact with commissary patrons shall be able to communicate in English with the commissary patrons.

1.3.3. Dress Requirements. Contractor personnel shall comply with any applicable dress codes. Contractor employees shall wear a Government-furnished identification badge, which shall be visible at all times while performing work under this contract. The Contractor shall perform a hazard assessment (as required by OSHA - 29 CFR 1910.132) of Contractor operations to identify hazards, if any, which necessitate the use of personal protective equipment (PPE). The Contractor shall select the appropriate PPE, train Contractor employees on PPE requirements, and shall ensure Contractor personnel wear the PPE while exposed to the identified hazard(s).

1.3.4. Consumption or Use of Government Property. The Contractor shall not permit Contractor personnel to consume or use Government-owned resale items or any Government-owned equipment or supplies that are not specifically provided for Contractor use under this contract.

1.3.5. Personal Articles. Contractor employees shall not take any package, purse, lunch sack, box, or other personal articles into commissary areas, except authorized break rooms and locker rooms. The Government will provide the Contractor a designated area, which can be secured, to store Contractor employee articles and the Contractor shall be responsible for the security of the area. Any facilities

provided for the storage of Contractor employee personal articles remain Government property and are subject to Government inspection.

1.3.6. Eating and Drinking. The Contractor shall not permit Contractor personnel to eat or drink except in designated break room areas. Contractor employees shall clean up after themselves in break rooms and other areas shared with Government personnel.

1.3.7. Use of Tobacco (to include chewing tobacco and snuff). Contractor employees shall use tobacco products only in areas designated by the Store Director based on DOD policies/directives/guidelines.

1.3.8. Loitering. Off-duty Contractor employees shall not loiter in any working or patron area. Contractor employees shall arrive no earlier than 30 minutes prior to their shift and depart commissary facilities, to include parking areas, within 30 minutes after completing work. The PM may remain to ensure all work has been completed in compliance with this contract.

1.3.9. Samples, Gratuities, and Promotional Activity. Neither the Contractor nor Contractor employees shall accept samples or gratuities in connection with the operation of the commissary. Neither Contractor employees nor members of their immediate families shall participate in drawings for prizes or gifts offered by sales representatives.

1.3.10. Use of Alcoholic Beverages/Drugs. The Contractor shall not permit Contractor employees to work under the influence of alcoholic beverages, illegal drugs, or illegal controlled substances. Contractor personnel are prohibited from using alcoholic beverages, illegal drugs, or illegal controlled substances while on duty.

1.3.11. Removal of Employees for Cause. The Contracting Officer will require, in writing, that the Contractor immediately bar any Contractor employee from performing further work under this contract for any of the following actions: Willful destruction or mishandling of Government, patron, or vendor property; loitering; use of tobacco products (to include cigarettes, chewing tobacco and snuff) in other than designated areas; unauthorized eating, grazing, or theft; acceptance of samples and gratuities; use of alcoholic beverages, illegal drugs or illegal use of controlled substances; execution of work in other than a skillful manner, displaying disruptive/unacceptable behavior (e.g., abusive, demeaning, foul or threatening language and fighting), and willful violations of safety standards by Contractor personnel. Removal of any employees for such cause shall not constitute a valid basis for nonperformance of contract services or a claim for additional compensation.

1.3.12. Criminal Investigations. The Contractor shall provide all available information to assist law enforcement authorities in any investigations.

1.3.13. Installation Access. The Contractor shall be responsible for obtaining installation access as required for all Contractor employees authorized to work at the site. The installation applicable to this requirement has implemented a specific installation access process, which requires the contractor to pay an annual fee for the company and an annual fee per employee, to pay for the background check/vetting process (See Exhibit 4-9). The contractor is responsible for the fees associated therewith. Contractor participation is mandatory. Any Government-furnished identification shall be returned to the Government when the Contractor employee no longer works for the Contractor at this installation.

1.3.13.1. Denial of Installation Access. Contractor employees may be denied access to the military installation by the installation law enforcement officials if it is determined that such entry may be contrary

to good order, discipline or the security of the installation. The installation may bar Contractor employees from entering the military installation under the provisions of Title 18, United States Code Section 1382.

1.3.13.2. Motor Vehicle Registration. Prior to commencing work Contractor employees shall register their vehicles in accordance with (IAW) the installation motor vehicle registration regulations.

1.3.14. Bomb Threats. The Government will post a copy of DeCA Bomb Threat Data Card, DeCAF 30-98, in a prominent position at each active telephone. The Contractor shall instruct Contractor personnel to use this form and immediately report to the PM if a bomb threat is received. If Contractor personnel receive a bomb threat for the commissary, the Contractor shall immediately call the installation law enforcement authorities, advise the Store Director or a department manager, and evacuate Contractor personnel from the threatened building(s) IAW the Emergency Evacuation Plan posted in commissary facilities.

1.3.15. Safety. The Contractor shall comply with all applicable OSHA, DoD, DeCA and installation safety regulations. The Contractor shall take or cause to be taken such additional measures as the Contracting Officer may determine to be reasonably necessary for the purpose of safety. The Contractor shall familiarize his/her employees with the Emergency Evacuation Plan posted in the commissary locations and with the operation of firefighting equipment and locations of emergency exits. In the event of an emergency, Contractor personnel performing work during times that entrance/exit doors are locked shall exit through "emergency" or "panic doors" as depicted in the Emergency Evacuation Plan. Contractor personnel performing work during times that entrance/exit doors are unlocked, shall leave the facility through the nearest available exit or emergency exit.

1.3.16. Accident Reporting. The Contractor shall report all accidents immediately to the QAE or on duty Government manager. The Contractor shall maintain an accurate record of, and will report to the Store Director on DeCA Form 30-301, all accidents resulting in death, traumatic injury, occupational illness or damage to any Government property incident to work performed under this contract. Such notification shall be as soon as practicable, but in no case later than the next business day following the accident.

1.3.17. Parking. The Contractor employees shall park only in areas designated by the Store Director.

1.3.18. Shopping Privileges. Contractor employees who are authorized to make purchases in commissaries shall show appropriate identification before purchasing commissary items and shall immediately remove the item(s) purchased from the commissary through the main exit door.

1.3.18.1. Contractor employees with commissary privileges shall shop in the commissary only when they are off duty. As an exception, the employees with commissary privileges may purchase items for consumption during their lunch breaks. Items purchased during a lunch break shall be consumed in an authorized area.

1.3.18.2. The sales receipt shall be retained with the merchandise until the item is consumed or removed from the premises.

1.3.18.3. Contractor personnel with commissary privileges shall not purchase merchandise for consumption by other personnel or organizations not authorized to shop in the commissary.

1.4. QUALITY CONTROL/QUALITY ASSURANCE

1.4.1. Quality Control. The Contractor shall establish and forward to the Contracting Officer a complete quality control plan. The Contracting Officer will advise the Contractor of the required date for submission. The Contractor shall provide an updated copy of the quality control plan to the Contracting Officer as changes occur. At a minimum the plan shall include the following:

1.4.1.1. Inspection System. The Contractor shall establish an inspection system that covers all the services to be performed under this contract. The inspection system shall identify the areas and items to be inspected, methods of inspection, inspection frequency, and the name(s) and title(s) of the person(s) who shall perform the inspection.

1.4.1.2. Methods of Identifying Deficiencies. The Contractor shall establish methods for identifying (and preventing) deficiencies in the quality of services performed before the level of performance becomes unacceptable.

1.4.1.3. Documenting Inspections/Results. The Contractor shall establish checklists for documenting all inspections conducted along with corrective actions taken. This documentation shall be immediately available to Government representatives designated by the Contracting Officer at any time during the term of the contract.

1.4.2. Quality Assurance. The Government will monitor the Contractor's performance under this contract using Quality Assurance Evaluator (QAE) inspections. QAEs will inspect for compliance with contract terms. Joint inspections (QAE and PM) are encouraged. All surveillance observations will be recorded. Those that indicate defective performance shall be initialed by the PM. If the PM nonconcurs with the QAE's surveillance/ observations indicating defective performance, the PM shall submit a written response to the Contracting Officer or designated representative within two working days.

1.4.3. Performance Evaluation Meetings. The Contractor's PM shall meet with the Contracting Officer or Store Director weekly during the first month of the contract. Thereafter, they shall meet as deemed necessary by either party. When a meeting is held, the Government will prepare a memorandum for record of the discussions, send the original to the Contracting Officer and furnish a copy to the PM.

1.5. PHYSICAL SECURITY. The Contractor shall be responsible for safeguarding all property while in the Contractor's possession. A Government representative will designate entrances and exits for Contractor personnel to use in the commissary. At the close of each work period, the Contractor shall secure all Government facilities, equipment, and materials provided for Contractor use.

1.6. PERFORMANCE CONTINGENCY PLAN. The Contractor shall provide to the Contracting Officer a Performance Contingency Plan. The Contracting Officer will advise the Contractor of the required date for submission. At a minimum this plan shall indicate:

1.6.1. How the Contractor shall notify the Store Director of a possible disruption of contract performance.

1.6.2. How the Contractor shall perform all work under this contract with minimum disruption of services to commissary patrons.

1.6.3. How the Contractor shall use supervisory and other personnel presently employed by the Contractor to minimize the impact of the possible disruption of contract performance.

1.6.4. Other sources of reliable personnel in case of a possible disruption of contract performance.

1.7. CUSTODIAL WORK SCHEDULE. The Contractor shall provide a schedule of planned performance of custodial work to the Store Director for approval. The schedule shall include the day, week, or month the Contractor shall perform each required task. The Store Director will advise the Contractor of the required date for submission. The Contractor shall notify the Store Director, in writing, of proposed changes to the schedule at least 10 calendar days prior to the effective date of such changes.

1.8. CONSERVATION OF UTILITIES. The Contractor shall instruct employees in utilities conservation practices and shall operate under conditions that preclude the waste of utilities.

1.9. GOVERNMENT PERFORMANCE OF WORK. The Government reserves the right to perform any work covered by this contract when required to provide patron support. Such actions do not constitute a breach of contract by the Government. The Contractor will not be paid for services performed by the Government.

1.10. GOVERNMENT OBSERVATIONS. In addition to Contracting Officers and QAEs, other Government personnel may from time to time observe Contractor performance/operations; however, these personnel will not interfere with Contractor performance.

1.11. CONTRACTOR SERVICE CONTRACT REPORTING. The Contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the **Defense Commissary Agency (DeCA)** via a secure data collection site. The Contractor is required to completely fill-in all required data fields using the following web address: <http://sam.gov>. Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported anytime during the FY, all data must be reported no later than October 31 of each calendar year, beginning with 2020. GSA has posted additional guidance such as quick start guides, informational videos, and frequently asked questions, go to <https://sam.gov> and search the "HELP" section. Should contractors have issues using SAM, they should contact the Federal Service Desk at <https://www.fsd.gov>. The UIC associated with the Jacksonville NAS Commissary is DCE04C and the FSC Code is S299.

SECTION C-2

GOVERNMENT-FURNISHED FACILITIES, SERVICES, EQUIPMENT, AND SUPPLIES

2.1. GENERAL. The Government will provide facilities, services, equipment, and supplies as follows:

2.2. FACILITIES

2.2.1. Commissary Facilities. The Government will furnish and/or make available the commissary facilities identified in 1.1.1, for performance of work under this contract. These facilities have been inspected for compliance with OSHA. No hazards have been identified for which workarounds have been established. The Government will correct (if necessary) hazardous conditions in accordance with Government developed and approved plans of abatement taking into account safety and health priorities. A higher priority for correction will not be assigned to the facilities provided hereunder merely because of this contracting initiative. The fact that no such conditions have been identified does not warrant or guarantee that no possible hazard exists, or that workaround procedures will not be necessary or that the facilities as furnished will be adequate to meet the responsibilities of the Contractor. The Contractor is responsible for ensuring Contractor employees comply with the requirements of OSHA. The Government will assume no liability or responsibility for the Contractor's compliance or noncompliance with such responsibilities with the exception of the aforementioned responsibility to make corrections IAW approved plans of abatement. The Government will furnish the following facility-related services:

2.2.1.1. Building Maintenance. The Contractor shall notify the Government in writing when repairs or maintenance to commissary facilities, including installed equipment such as shelving, display fixtures, and balers/compactors, are required. The Contractor shall not alter commissary facilities without specific prior written approval from the Contracting Officer. At the end of the contract performance, the facilities used in the performance of the required services shall be in the same condition as when Contractor performance began, fair wear and tear and approved modifications excepted.

2.2.1.2. Utilities. The Government will provide the utilities necessary to perform all operations required by this contract.

2.2.1.3. Insect, Pest, and Rodent Control. The Contractor shall notify the Government when insect, pest, or rodent activity is discovered.

2.2.1.4. Bulk Refuse Pickup/Disposal. The Government will provide bulk refuse disposal.

2.2.1.5. Telephone. The Government will provide access to local telephone service (installation and surrounding community). The local service is limited to use for official business only (Government business and emergencies). Subject to availability and installation approval, the Contractor may, at his/her expense, have a telephone installed for non-local calls or an internet connection installed for internet access. The contractor shall bear all costs associated with an additional telephone line for non-local calls or the internet connection for internet access.

2.2.1.6. Emergency Protection. The Store Director will provide local telephone numbers for police, fire, and medical services.

2.3. GOVERNMENT-FURNISHED EQUIPMENT AND SUPPLIES

2.3.1. Equipment

2.3.1.1. Government-Furnished Equipment (GFE). The Government will provide shared equipment listed at EXHIBIT 2-2, for performance of services required under this contract. The Government will ensure all shared equipment is in good working order; and complies with all applicable OSHA, DeCA, and other nationally recognized consensus standards before the Contractor begins using shared equipment.

2.3.1.2. New/Additional/Replacement Equipment. The Contractor is expected to meet contract requirements with existing shared equipment. The Government may furnish replacements with existing equipment or add other new equipment to improve commissary service methods or output. The Government will provide orientation training on new commissary equipment that the Contractor will use. The Contractor shall notify the Government when equipment is in need of replacement.

2.3.2. Trash Receptacles and Covers

2.3.3. Baler (shared)

2.3.4. Metal/Plastic Bands for Cardboard Bales

2.3.5. Securable Desk, Chair, and Supply Cabinet to Store Equipment/Supplies

2.3.6. Reserved

2.3.7. Identification Badges. The Contractor shall request employee identification badges from the Store Director during the first tour of duty under this contract.

EXHIBIT 2-1

GOVERNMENT-FURNISHED PROPERTY, EQUIPMENT, AND SERVICES

Commissary Facilities

Work under this contract shall be performed in the facilities identified in 1.1.1. Areas described below are shown on the facility layout that is at EXHIBIT 4-7.

A. The Government will provide the Contractor with a desk, a chair, and a storage cabinet for office supplies, etc., and with space to situate this equipment. If this equipment is located in an area to which the Contractor can control access, then the desk and storage cabinet need not be lockable. If this equipment is located in an area to which the Contractor cannot control access, then the desk and storage cabinet will be lockable.

B. The Government will provide **686**-square feet in which the Contractor shall store equipment and operating supplies needed to perform work under this contract. This area will be securable, but the Contractor shall be responsible for maintaining the security of the area, e.g., keeping doors locked, providing locks and keeping them locked, etc.

C. The Government will identify various “designated areas” described elsewhere in the contract.

D. The Government will permit Contractor personnel to use restrooms, break rooms, and water fountains. During and after using these areas Contractor personnel shall clean up after themselves as necessary.

EXHIBIT 2-2

GOVERNMENT-FURNISHED EQUIPMENT (GFE)

The Government will provide the shared equipment listed below to the Contractor for use when performing work under this contract.

GFE PROVIDED FOR CONTRACTOR USE ON SHARED BASIS WITH THE GOVERNMENT:

<u>ITEM/MODEL</u>	<u>QUANTITY</u>
Cardboard Baler	2
Hand Jacks	11
Forklifts	4
Electric Pallet Jacks	5
Pressure Washer	1
U-Boats	7

EXHIBIT 2-3

RESERVED

EXHIBIT 2-4

RESERVED

EXHIBIT 2-5

RESERVED

SECTION C-3

CONTRACTOR-FURNISHED EQUIPMENT AND SUPPLIES

3.1. **GENERAL.** Except for those items or supplies specifically stated as Government-furnished in SECTION C-2, the Contractor shall furnish everything required to perform the work described in this contract.

3.2. EQUIPMENT

3.2.1. Contractor-Furnished Equipment. Except for items shown at EXHIBIT 2-2, the Contractor shall furnish all equipment required for use under this contract.

3.2.1.1. The Contractor may, but is not required to, use propane fueled floor care equipment on the commissary sales floor to perform custodial functions. If the Contractor chooses to use propane fueled floor care equipment, the Contractor shall meet all standards described in EXHIBIT 3-1. Other than propane fueled floor care equipment; no other gas-powered equipment is authorized for use in the commissary unless specifically approved in writing by the installation fire department and the bioenvironmental/industrial hygiene office.

3.2.2. Compliance with Equipment Standards. All Contractor-furnished equipment shall comply with all applicable OSHA, DeCA, and other nationally recognized consensus standards. The Government reserves the right to require the Contractor to remove from the commissary premises any Contractor-owned property that does not meet such standards that is not being used for its intended purpose; or that the Government determines may cause damage or destruction to commissary facilities or property.

3.2.3. Loss or Damage to Contractor Property. The Government will provide a securable area for the Contractor to store Contractor equipment/supplies. The security of the equipment/supplies is the responsibility of the Contractor. The Government will not be responsible in any way for loss or damage occasioned by fire, theft, accident, or otherwise to the Contractor's materials, supplies or equipment stored on Government property, unless the Contracting Officer determines that the loss or damage is due to gross negligence on the part of the Government. Any damage to the Contractor's property/equipment caused as a result of Government operations will be recorded on DeCAF 30-111, DeCA Property Damage Accident Report, by either the QAE or Store Director and forwarded to the DeCA activity safety representative.

3.3. **OPERATING SUPPLIES.** The Contractor shall furnish all operating supplies necessary to meet the requirements of this contract.

3.3.1. Compliance with Standards. The Contractor shall use only cleaning/sanitizing/degreasing agents which have been approved for specific use on food contact surfaces by the United States Department of Agriculture (USDA) or the Food and Drug Administration (FDA) in accordance with 21 CFR 178.1010, Sanitizing Solutions. In addition, all chemicals (cleaning soaps, sanitizers, etc.) must be listed in the NSF International (formerly National Sanitation Foundation) White Book – Non-food Compounds Listing which is available at: <http://www.nsf.org/usda/psnclistings.asp>. These products must be used in accordance with Environmental Protection Agency (EPA) approved manufacturers' label use instructions and only for the specific purpose for which they have been approved. The Contractor shall use sanitizer test kits to determine that sanitizers meet the required strengths. The Contractor shall keep Material

Safety Data Sheets (MSDSs) for all hazardous chemicals used under the contract on the premises and readily accessible for review by Contractor and Government personnel as required by Occupational Safety and Health Administration (OSHA) Standard 29 CFR 1910.1200, Hazard Communication.

3.3.1.1. In fulfilling any supply requirements under this contract that call for plastic bags, the Contractor shall procure/use ONLY CLEAR PLASTIC BAGS.

EXHIBIT 3-1

PROPANE (LPG) FUELED EQUIPMENT REQUIREMENTS

The Contractor shall:

A. Provide equipment which:

1. Has components listed by a recognized testing laboratory (e.g., Underwriters Laboratory (UL), Compressed Gas Association (CGA)). (Recommend equipment, which, as a complete unit has received certification (listed) from a recognized testing laboratory, e.g., UL, due to the higher safety factor.)

2. Has an LPG fuel cylinder that is Department of Transportation (DOT) approved (aluminum is recommended due to the requirement for outdoor storage) for use on floor maintenance equipment. LPG cylinders must be equipped with a disconnect fixture to allow removal for outside storage when not in use.

3. Has engine exhaust gas emissions at or below the State of California's, California Air Resource Board (CARB)/Environmental Protection Agency (EPA) criteria.

4. Will not generate noise levels at the operator position, that exceeds the current DoD index level for action, of 8-hour time-weighted noise level of 85 A-weighted decibels (dBA).

B. Provide facilities (typically a lockable cage) to store fuel cylinders in a location exterior to the commissary building. A commissary official (typically the Store Director) will determine the actual storage site. The Contractor shall not maintain more than two fuel cylinders per machine at the commissary or adjacent storage areas. The Contractor shall not refuel any fuel cylinder in the commissary building and will not refuel any cylinder to beyond 80 percent of its rated capacity. Contractor shall remove fuel cylinders from equipment and secure them, in designated storage facilities, at the end of the floor cleaning/care process (typically, will be daily). All fuel handling and storage requirements are subject to the local jurisdiction's (Safety/Fire Protection) approval.

C. Ensure personnel are designated to handle and/or operate equipment. Designated personnel shall be trained or certified to operate/handle equipment in accordance with manufacturer specifications or recommendations (concerning safe storage, handling and operation of equipment, fuel, and maintenance/repair). Upon the request of the Contracting Officer, the Contractor shall provide verification/evidence of such training/certification. Records shall be maintained as required by National Fire Protection Association (NFPA) National Fire Code (NFC) No. 58.

D. Maintain, repair, and/or perform preventive maintenance as specified by the equipment manufacturer. Upon the request of the Contracting Officer, the Contractor shall provide verification/evidence of such actions. All maintenance, other than that defined as operator maintenance, shall be performed off-site, i.e., not at the commissary facility.

E. Provide to trained operators, a device and/or devices, that will "at a glance" indicate the presence of carbon monoxide (CO) before CO reaches the "action" atmospheric levels established by OSHA. Devices shall be kept current and changed out before expiration dates.

F. Meet all requirements within the current edition of:

1. 29 Code of Federal Regulations (CFR) Parts 1900 to 1910 (OSHA General Industry Standards).

2. NFPA NFCs. (Primarily NFPA NFC No. 58, Liquefied Petroleum Gas Code).

SECTION C-4

SPECIFIC TASKS

4.1. GENERAL. The Contractor shall perform all tasks described in this section.

4.2. CONTROLS AND RESTRICTIONS. The following controls and restrictions generally apply to the tasks described below.

4.2.1. Disposition of Damaged Items. The Contractor shall immediately notify the Government of damaged merchandise and make disposition of damaged items discovered during any operations under this contract as described here. Damaged items include: glass, plastic jars or bottles that are cracked, chipped, crushed, or broken; bags or boxes that are cut, crushed, or broken; cans that are rusted or that have swollen or popped lids, dents on seams, or that are dented to the point the can is creased; any item with an illegible, partial, or badly torn label, or without a label; and any item that shows signs of insect or rodent infestation. The Contractor shall separate damaged food items from damaged non-food items and move all damaged items to the damage control area designated by the Government. For this purpose, paper and plastic products such as cups, plates, eating utensils and pet food are considered to be food items. The Contractor shall handle damaged items with care to avoid additional damage to these items. Whenever possible, the Contractor shall mark unlabeled containers to identify contents. The Contractor shall advise the Store Director whenever infested merchandise is discovered. If, during stocking operations, Contractor employees open a case that contains damaged and undamaged units, Contractor employees shall separate out the undamaged units, clean these units if necessary, and stock the undamaged units.

4.2.2. Damage Caused by Contractor. The Contractor shall exercise care to prevent damage to the Electronic Shelf Labels (ESL) and commissary merchandise when performing any services under this contract. If determination has been made that the Contractor's failure to use reasonable care caused damage to the Electronic Shelf Labels, the Contractor shall replace/repair the damage at no expense to the Government as the Contracting Officer directs. Upon a written determination by the Contracting Officer that Contractor-caused damage to commissary merchandise (including merchandise with expired code dates) is excessive, the Contractor shall reimburse the Government for Contractor-damaged merchandise IAW the table contained in 6.1., TECHNICAL EXHIBIT 1.

4.2.3. Equipment Restrictions. The Contractor shall not use equipment with steel wheels on commissary sales floor areas. The Contractor may use manually powered pallet jacks with hard rubber or pneumatic wheels, or other equipment that does not mar floors in the sales area. Forklift and pallet jack arms shall be lifted high enough off the floor during operation to prevent scrapes or floor damage.

4.3. SHELF STOCKING

4.3.1. Estimated Shelf Stocking Workload and Line Items.

Cases per month stocked to shelf (Night Stocking)	83,495
Cases per month stocked to shelf (Day Stocking)	15,506
Cases per month stocked to Displays (From <u>4.3.3.7.</u>)	20,278
Total Cases per month stocked to shelf and displays:	119,279
Total Contractor-responsible line items (Night Stocking):	28,591

4.3.1.1. Day and Night Stocking Hours of Operation. The Contractor shall perform day and night stocking operations during the times shown in 1.2.1.

4.3.2. Areas Not Currently Stocked. The Contractor shall stock all items of commissary merchandise except the following categories, unless the items are issued to the Contractor by the Government or the items are identified as Contractor responsible in EXHIBIT 4-1. DeCA reserves the right to add these categories if the needs of the Agency change in the future:

4.3.2.1. Meat department.

4.3.2.2. Produce department.

4.3.2.3. Milk, Milk Alternatives, eggs, fresh chicken, and National Industries of the Blind (NIB) impulse strip clips and NIB racks are not included as a part of this program.

4.3.2.4. Tobacco

4.3.2.5. Contracted service operations, such as bakery, deli, seafood market, pizza cart, and frozen yogurt.

4.3.2.6. Items authorized for vendor stocking as shown on EXHIBIT 4-1. **(Included for day stocking IAW 4.3.3.15.2.).**

4.3.2.6.1. Direct Store Delivery-Not-Stocked Cases. Should the Government determine that a Direct Store Delivery merchandiser and/or vendor stocker has/have not fulfilled stocking responsibilities identified in Exhibit 4-1, the Government will issue to the Contractor cases that would normally have been vendor-stocked. The Government will issue these cases as early as possible in the Contractor's night or day stocking shift, and may override the Contractor's day stocking priorities described in 4.3.3.15.2. by specifically instructing the Contractor to stock these cases as the Contractor's first priority, if the shelf is empty. The Contractor shall stock any such cases that the Government issues in accordance either with stocking priorities stated in the contract, or in accordance with situation specific Government priorities, if the Government chooses to override stocking priorities stated in the contract. The Government will record, and the QAE will count, all such cases as "vendor night or vendor day cases stocked" for the Contractor, and will submit the count of any such cases stocked to the Contracting Officer as a separate sub-total in the QAE's month-end submission of cases stocked.

4.3.3. Shelf Stocking Procedures. Unless otherwise indicated, the following procedures apply to all shelf-stocking operations. Procedures that apply only to day stocking are described, in 4.3.3.15.

4.3.3.1. Cleaning and Dusting. The Contractor shall clean and dust merchandise and exposed shelf areas, (gondolas, refrigerated and freezer cases to include all portable and stationary refrigerated and freezer cases in all instances) as necessary, in all areas for which the Contractor is responsible for stocking to preclude dust, dirt, or residue on all shelves, shelving components, portable and stationary refrigerated and freezer cases and merchandise. Shelving areas and components include the entire upper surface of all shelves, sides, backs, brackets, moldings on all shelves, and undersides of all shelves, except the undersides of bottom shelves and interior of refrigerated and freezer cases portable and stationary. Cleaning and dusting of shelves shall include removing tape, adhesive backing, plastic “ties,” coupon holders, food particles and other such materials from shelf surfaces, to include shelf molding and ESL tracking. Use care when spraying and cleaning the shelves in order to prevent moisture damage to the Electronic Shelf Label (ESL). The Contractor shall dry wipe the Electronic Shelf Label unless the label requires additional cleaning. A damp (NOT saturated with water) cloth or paper towel using clear water can be used to wipe the surface of the ESL and the attached ESL overlay (if utilized). DO NOT spray water directly onto the ESL. DO NOT USE cleaning solvents such as those used for glass or other surfaces. Commercial cleaning products can degrade the condition of the ESL and overlay and may cause the overlay to peel or become illegible. If dump bins are utilized to hold stock, the Contractor shall remove the dump bins and clean the shelving underneath. The Contractor shall clean up any breakage or spills on shelves or merchandise as soon as possible after each such occurrence. If the Contractor finds signs of rodent infestation, the Contractor shall notify the Store Director and shall clean and sanitize the contaminated areas as soon as possible using cleaning/sanitizing agents authorized that are listed in the NSF International (formerly National Sanitation Foundation) White Book–Non-food Compounds Listing, available at: <http://www.nsf.org/usda/psnclistings.asp>.

4.3.3.2. Methods of Stocking. See EXHIBIT 4-2 for illustration of shelves stocked IAW procedures described below:

4.3.3.2.1. Shelf Locations and Item Allocations. The Contractor shall stock all cases available for stocking in the proper shelf locations and within item allocations. The Contractor shall stock all items to the nearest full case and shall open a case only if the entire contents of the case can be stocked in an item allocation, except as authorized in 4.3.3.2.1.1 for stocking half cases. The Government will designate shelf locations and item allocations with labels or ESLs and will post new or updated labels or ESLs as required. The Contractor shall inform the Store Director when a shelf label is missing or illegible; when no shelf space has been allocated for a line item; or when changes to shelf allocations are required to accommodate new products or as the result of increased/decreased sales. The Contractor shall inform the Store Director when the Electronic Shelf Label is out of place, damaged, or missing, or if the label is inoperable. The Contractor shall not reduce or exceed the allocated space identified for each line item unless authorized by the Store Director. Periodically, the Store Director may advise the Contractor of changes in item allocations or locations.

Some frozen items will need to be “slacked out” prior to stocking. Slack out is defined as product that is delivered/stored in a frozen state, but is designated to be stocked in a perishable or non-perishable shelf location. Items designated as slack out items require an expiration date to be affixed to each unit by the contractor prior to stocking to the designated shelf location. The affixed date label will not be placed as to cover the brand name, UPC or ingredients. The Government shall provide the Contractor with a list of slack out items, shelf life from slack date associated with each product, and a device to apply the labels to

the product. Labels refills will be supplied by the government.

Estimated # of slacked out cases stocked per month*	200
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*Included in 4.3.1. Total cases stocked

4.3.3.2.1.1. Half Cases/Half-Cases-Remaining. The Contractor shall stock items to the nearest full case, except for those items that the Store Director has specifically identified to be stocked in half cases because the shelf allocation for these items, even when completely empty, will not hold a full case. Stocking to the nearest half-case means that a Contractor shall stock a half-case only if the Contractor can stock the entire half-case; e.g., 12 of 24, 24 of 48, etc., in the shelf space available. The Government will record a case stocked each time the Contractor stocks the first half of these cases, but will not record any stocking effort when the Contractor stocks the remaining half of these cases.

Estimated # of half cases stocked per month*	800
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*Included in 4.3.1 total cases stocked

4.3.3.2.1.2. Overwrite cases. Overwrite cases are defined as cases that the Government has ordered from FDS distributors for replenishment stocking, and that the Contractor has moved to the sales floor to stock; but which the Contractor cannot stock in shelf space available in item allocations.

4.3.3.2.1.3. Cases-Not-Stocked. Cases-not-stocked are defined as cases that the Contractor could have stocked in shelf space available in item allocations; but which the Contractor did not stock.

4.3.3.2.1.4. Counting Cases. The QAE and the Contractor shall mutually agree upon procedures under which the Government will count overwrite cases and cases-not-stocked. During each night stocking shift, and as stocking occurs during day operations, the Government and Contractor shall agree upon, and the Government will record in writing, the number of overwrite cases, cases-not-stocked, and cases stocked (including half cases as described in 4.3.3.2.1.1). The Government will not count half-cases-remaining as overwrite cases or as cases-not-stocked. Regarding overwrite cases, also see 4.3.3.8. The QAE shall forward these counts to the Contracting Officer as part of monthly surveillance documentation.

4.3.3.2.1.5. Disposition of Half-Cases-Remaining, Overwrite Cases, and Cases-Not-Stocked. The Contractor shall place half-cases-remaining and overwrite cases in an “overwrite areas” designated by the Store Director. The Contractor shall organize these cases by sales floor aisle/section on carts or pallets, as determined by the Store Director. The Contractor shall straighten merchandise in this area as necessary to maintain a neat appearance, to preclude safety hazards, and to facilitate government preparation of shelf stock replenishment orders from FDS distributors. The Contractor shall identify and select for stocking, items from the overwrite areas during day and night stocking operations, as necessary to replenish stock levels on the sales floor. The Contractor shall place cases-not-stocked in a separate areas designated by the Store Director and shall stock these cases as soon as possible during the next day’s stocking operations.

4.3.3.2.2. Placement of Merchandise Within Item Allocation. The Contractor shall place stock in item allocations so that, upon completion of stocking, the bottom layer of stock is aligned along the front edge of the shelf so that the item allocation is filled from the left edge of the item shelf label to the left edge of the shelf label located to the immediate right of the item being stocked. Multi- and single-layer items of all contractor-responsible merchandise shall be filled to the nearest full case, in accordance with 4.3.3.2.1

above. The Contractor shall front and place labels forward on all Contractor-responsible merchandise on the Commissary shelves in the resale area, whether new merchandise was stocked or not, prior to the end of the Contractor's stocking shift each night, to facilitate customer access to merchandise. The Contractor shall place stock that is merchandised on pegs (such as hanging cheese shreds), in item allocations so that, upon completion of stocking, stock is aligned along the front of each peg so that the item allocation is filled from the left of the item shelf label to the left peg of the shelf label located to the immediate right of the item being stocked. All available product should be pulled to the front of each peg.

4.3.3.2.2.1. When units available will only fill the entire bottom level of a multi-layer allocation, arranged as described in 4.3.3.2.2, the top layer shall be filled, from left to right and back to front, with merchandise pulled forward and fronted with labels forward and upright. Merchandise is properly fronted when both layers of items are flush with the front of the shelf and stacked in a manner to give the shelf a full appearance. Items shall not be fronted or stacked so high as to result in an unstable display. The standard is that all contractor-responsible items meeting this criteria are fronted/faced prior to the end of the contractor's night stocking operations each night.

4.3.3.2.2.2. When units available for single layer items, such as ketchup, liquid salad dressing, liquid bleach, etc., will not fill the allocation, they shall be arranged from front edge of the shelf, with all units placed as far as possible toward the front of the item allocation. Merchandise is properly fronted when items are flush with the front of the shelf to give the shelf a full appearance. The standard is that all contractor-responsible items meeting this criteria are fronted/faced prior to the end of the contractor's night stocking operations each night.

4.3.3.2.2.3. When units available for multi-layer items are insufficient to fill the bottom layer, all units of "multi-layer" items shall be placed as far as possible toward the front of the item allocation, arranged as indicated in 4.3.3.2.2, with two rows of the item stacked on top of the bottom layer and pulled forward and fronted. Merchandise is properly fronted when both layers of items are flush with the front of the shelf and stacked in a manner to give the shelf a full appearance. The standard is that all contractor-responsible items meeting this criteria are fronted/faced prior to the end of the contractor's night stocking operations each night.

4.3.3.2.3. Unit Placement. Except as noted in 4.3.3.2.2.2., the Contractor shall place units upright, directly on top of units in lower layers, and with each unit label turned to face towards the front edge of the shelf.

4.3.3.2.3.1. The Store Director will advise the Contractor if the Contractor shall be required to place some or all boxed/soft-packaged items, (e.g., cereal, dog biscuits, diapers, etc.), with the bottom layer upright and other layers laid flat or upright. The Contractor shall not place cans or jars on their sides.

4.3.3.2.4. Arranging Stock in Item Locations. Prior to the completion of each night stocking shift, the Contractor shall arrange all Contractor-responsible line items IAW procedures described throughout 4.3.3.2.2. and 4.3.3.2.3., whether or not the Contractor stocked new merchandise in these item locations.

4.3.3.3. Merchandise Rotation. The Contractor shall rotate stock to achieve the following results. The Contractor shall rotate baby formula by the code date indicated on the product to ensure product is by date sequence. For example, products on the shelf with dates of June 1, 2020, June 16, 2020, and July 2, 2020, will be properly rotated only if all units marked June 1, 2020 are closest to the front of the shelf, all units marked June 16, 2020 are behind those marked June 1, 2020 and all units marked July 2, 2020 are behind those marked June 16, 2020. The Contractor shall rotate open coded food items by month/year code date marked on the products. For example, products on the shelf with dates of June 3, 2020, June 30, 2020,

July 3, 2020, July 16, 2020, and August 4, 2020, will be properly rotated if all units marked June 2020 are in front of units with a July 2020 date and all units marked August 2020 are behind those marked July 2020. The Contractor shall rotate closed code items, items with no codes, and non-food items, as often as necessary to preclude loss to the Government through product deterioration or damage; and, when manufacturers change packaging, to place units with old packaging in front of units with new packaging. **NOTE: There may be some instances where the expiration date of some items on the shelves are a year or more out from the date of random sampling, i.e., random sample April 2020 and it is noted that items with expiration dates of April 2021 are in front of items with expiration dates of March 2021. This will not constitute an “Unsat” rating, unless these items are in front of items with current year expiration dates).**

4.3.3.3.1. Expired Code Dates. The Contractor shall not stock items that have reached their expiration date. The Contractor shall remove items encoded with a month/day/year "expiration" date, "do not use after" date or "use before" date, from the shelf or display area prior to the start of the first commissary business day after the date specified. The Contractor shall remove items encoded with a month/year date from the shelf or display area prior to the start of the first commissary business day after the month specified. For example, a Contractor shall remove items encoded "use/sell before January 2020" prior to the start of the first commissary business day in January 2020. The Contractor shall remove items encoded "Use/sell by January 2020," or "Do not use/sell after January 2020" or "Expires January 2020," or "January 2020" prior to the start of the first commissary business day in February 2020. Upon removing expired items from sale, the Contractor shall place these items in an area designated by the Store Director, and notify the Store Director about the expired merchandise. The Government will count merchandise that has expired as a direct result of the Contractor's failure to rotate items properly as damage caused by the Contractor, described in 4.2.2.

4.3.3.4. Stocking Height. The Contractor shall stock merchandise on the top shelf in a manner that can be reached easily and safely by patrons. Merchandise shall not be stocked higher than a 6.5 foot reach from the floor to the top of the item on the top shelf.

4.3.3.5. Repair of Merchandise Labels. The Contractor shall repair, as required, all merchandise labels that are torn or loose on Contractor-responsible line items.

4.3.3.6. Not-In-Stock (NIS). An NIS item is a line item that is not available at the designated shelf location. If an item is NIS, the Contractor shall leave the item allocation empty and shall leave the shelf label for the NIS item in place.

4.3.3.7. Fill and Replenish Displays. The Contractor shall fill and replenish contractor-stocked items on displays after shelves and labels are set by the Government. As advised by the Store Director, the Contractor shall stock Contractor-responsible line items onto displays located on the ends of aisles, or elsewhere throughout the commissary. At the beginning of each display period, the Store Director will advise the Contractor of the display plan. The Government will allocate display space, will determine when and how displays will be built and dismantled, and will order all original and replenishment stock for displays. As necessary to maintain stock levels and appearance, the Contractor shall stock and straighten display merchandise during day and night stocking operations IAW shelf stocking standards or procedures specific to each display. The Contractor shall clean, dust, and rotate display stock, as necessary to maintain the standards described for shelf stocking. The Contractor completes the build after the layout is set by the Government; but is not authorized to dismantle displays or repack and move the remaining display merchandise from the sales floor to the storage location within the RSHA.

Estimated # of cases stocked per month for replenishment of displays*	20,278
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*Included in 4.3.1., Total cases stocked

4.3.3.7.1. Reserved

4.3.3.8. Amount of Overwrite Cases. The estimated percentage of overwrite cases per month is **six percent** of the total monthly cases available for stocking by the Contractor. In accordance with Schedule B of the contract, the Contractor shall be entitled to invoice the Government for the number of cases exceeding the estimated monthly overwrite percentage. Any case(s) that the Government specifically directs the Contractor to stock shall be included in the number of total cases available for stocking.

4.3.3.9. Mispicked Merchandise. Mispicked merchandise is defined as cases that were not ordered; but were shipped by a distributor or other supplier. If the Contractor identifies cases as mispicked, the Contractor shall notify the Government and place all mispicked items in an area designated by the Store Director. Cases identified as mispicked shall not be counted as overwrite cases. The estimated number of cases of mispicks per month is less than one (1) percent of cases ordered for replenishment stocking.

4.3.3.10. Returning Merchandise to Appropriate Locations. During each Contractor operating day, the Contractor shall return to locations described below all abandoned/misplaced items found throughout the commissary during the Contractor's day/night operations no later than the end of the Contractor's night operations. For example, all abandoned/misplaced items found during the 15th of the month day operations and during the overnight 15th-16th of the month night operations would have to be returned to appropriate locations no later than the end of the Contractor's night operations on the morning of the 16th of the month. Contractor day personnel shall respond to requests to pick up refrigerated and frozen items left at the checkout point, or found during routine day custodial/stocking activities, and return these immediately to a designated area, other than the original stock location, unless otherwise directed by the Store Director. If the Store Director or their qualified representative determines that a product still in its desired state (frozen if freeze, chilled if chill) is "Fit for Intended Purposes," then the Contractor shall immediately return the designated refrigerated and frozen items to their original stock location. Contractor day personnel shall also periodically collect abandoned/misplaced non-refrigerated items at the checkout point and elsewhere; and, at the Contractor's option, shall return these items as they are found, or set aside for later handling. The Contractor shall return all non-refrigerated items to shelf locations and shall place any damaged merchandise in a designated damage control location.

4.3.3.11. Disposal of Cardboard. Cardboard is defined as cardboard and paper that is dry and unwaxed, and does not include plastic bands or wrap, metal bands or straps, or any other types of packaging materials. During day operations, the Contractor shall continually remove from throughout the commissary sales area all cardboard generated by sales activity and by Contractor stocking, and shall place the cardboard in the baler. During night stocking operations, the Contractor shall breakdown and remove from the sales area all cardboard that is generated by Contractor stocking, and shall place the cardboard in the baler. The Contractor shall also dispose of all cardboard generated directly from Contractor RSHA operations. The Contractor is not responsible for collecting or placing in baler any cardboard generated by vendor stockers or by commissary personnel. **The Contractor is not responsible for making bales during hours when they are not scheduled to work; however, the Contractor shall ensure that all bales have been processed prior to the end of their shift. Government employees will process bales during hours when Contractor personnel are not scheduled to work.** Regardless of the source of the cardboard, the Contractor shall make a bale whenever the baler is full, tie off the bales, remove bales from baler, and either move the bales to a

temporary holding location within the RSHA, or place all bales in a permanent storage location, or in or on a transport trailer, as designated by the Store Director. If a bale breaks during handling by the Contractor, the Contractor shall pick up contents of the bale and re-bale it. The Contractor shall ensure that all Contractor employees who use the baler are trained in the safe operation of this equipment. In the event of a mechanical failure in the baler, the Contractor shall breakdown and stack cardboard in an area designated by the Store Director.

4.3.3.11.1. Disposal of Plastic. Plastic is defined as shrink wrap, plastic case toppers, plastic bags, etc., that is dry and does not include cardboard, tape, metal, plastic banding straps or any other foreign material. Plastic will be placed in an area designated by the store director. During day operations, the Contractor shall continually remove from throughout the commissary sales area all plastic generated by sales activity and by Contractor stocking. During night stocking operations, the Contractor shall remove from the sales area, all plastic that is generated by Contractor stocking. The Contractor shall also dispose of all plastic generated directly from Contractor RSHA operations. The Contractor shall place collected plastic in contractor furnished clear plastic bags, which are tied shut, using the bag itself and no other material. The bag shall be punctured to allow better compression in the baler. Punctured plastic bags shall be placed in either a holding location designated by the Store Director (locations without a dedicated plastic baler) or directly in the baler (locations with a dedicated plastic baler). For locations which have a dedicated baler and regardless of the source of the plastic, the contractor shall ensure baling is accomplished when the baler is full. For locations which do not have a dedicated baler, the contractor shall implement a process by which the baling of plastic is accomplished, when there is enough plastic collected to make a bale, regardless of the source of the plastic, and the baler is void of cardboard. This will involve the requirement for the Contractor to remove the bagged plastic from the holding location and moving it to the baler. The Contractor is responsible for tying off the bales, removing bales from baler, and either moving the bales to a temporary holding location within the RSHA, or placing all bales in a permanent storage location or in or on a transport trailer, as designated by the Store Director. If a bale breaks during handling by the Contractor, the Contractor shall pick up contents of the bale and re-bale it. The Contractor shall ensure that all Contractor employees who use the baler are trained in the safe operation of this equipment. In the event of a mechanical failure in the baler, the Contractor shall remove bags of plastic from the baler and place them in an area designated by the Store Director. **The Contractor is not responsible for collecting and bagging any plastic generated by vendor stockers or by Commissary personnel. The Contractor is not responsible for making bales during hours when they are not scheduled to work; however, the Contractor shall ensure that all bales have been processed prior to the end of their shift, provided sufficient plastic is available to make a bale.** Government employees will process bales during hours when Contractor personnel are not scheduled to work and there is sufficient plastic available to make a bale.

4.3.3.12. Disposal of Waste Materials. The Contractor shall remove waste materials other than the cardboard and plastic, e.g., tape, metal/plastic bands, or other debris/trash, from the commissary sales area upon completion of night shift and during day operations, at a frequency sufficient to minimize objectionable odors and prevent attracting insects or rodents, and dispose of these waste materials by placing them in dumpsters/waste compactor identified by the Store Director. When making disposition of waste materials, Contractor personnel shall close lids or doors of dumpsters and other waste collection containers when these are not in immediate use by the Contractor.

4.3.3.13. Emergency Stocking Requirements. As requested by the Government, the Contractor shall respond to requests to un-stock, remove, and transport or relocate products (to include direct delivery vendor-stocked items) in freezers, refrigerated display cases, or coolers that are required to be removed, repositioned or transported to another designated area and stocked because of equipment or power malfunction or failure. The Government and the Contractor shall jointly determine and mutually agree upon the case count at the time of the emergency. The QAE will submit the count of any such cases to the Contracting Officer as a separate sub-total in the QAE's month-end submission of cases stocked.

4.3.3.14. Replenishment Stocking from Commissary Stock on Hand. In coordination with the Store Director, the Contractor shall develop procedures by which stock on hand in the freezers, refrigerators, overwrite area, or RSHA is identified for stocking in shelf locations as needed during day and night stocking operations.

4.3.3.14.1. Cases Stocked from Commissary Stock on Hand. The Store Director and Contractor shall mutually agree on procedures for the Government to certify the number of cases that the Contractor stocks from the freezers, refrigerators; to include all portable and stationary chill and freeze cases, overwrite area or any other area within the RSHA. During both day and night stocking operations, the Government will count these cases before the Contractor begins stocking. After the completion of stocking operations, the Government will count the number of cases remaining to determine the actual number of Contractor-stocked cases. The Government will record and pay for half cases when the first half of the case is stocked, IAW 4.3.3.2.1.1.

4.3.3.14.2. Identifying Cases on Hand Needed for Replenishment Stocking. The Contractor shall identify and select for stocking any cases on hand needed for replenishment stocking during day and night stocking operations that are situated in any areas within the RSHA, freezer, or refrigerated storage areas. The Government will certify the number of cases stocked IAW the procedures developed under 4.3.3.14.1.

4.3.3.15. Tasks Specific to Day Stocking. Procedures common to both day and night stocking are described in 4.3.3, through 4.3.3.14.2.

4.3.3.15.1. Assistance to Patrons. Contract stockers shall courteously refer patrons to commissary Government personnel for assistance and fill customer requests for case lot orders from the RSHA.

4.3.3.15.2. Replenishment Stocking and Stock Availability. The Contractor shall determine items and quantities of merchandise to be stocked during the Contractor's day stocking coverage to maintain stock availability of 95% during the Contractor's day stocking coverage for items **identified for Contractor stocking in 4.3.1, contingent upon the Government having stock of these items available in sufficient quantity to enable the Contractor to maintain 95% stock availability. The stock availability percentage is computed as follows: total number of Contractor-responsible line items available for patron purchase at assigned shelf locations, adjusted for items that the Government has not made available in sufficient quantity, divided by the total number of Contractor-responsible line items shown in 4.3.1, times 100.** Stock availability for any item is defined as having that item available for patron selection/purchase at the assigned sales floor shelf location. The Contractor shall determine stocking priorities, obtain merchandise from appropriate locations (freezers, refrigerators, areas within the RSHA, and any overwrite areas), and accomplish stocking actions as often as necessary. Items to be stocked may also be identified by Government personnel and relayed to Contractor personnel for stocking. The Contractor shall begin replenishment stocking within 30 minutes after notification. The Contractor shall ensure that empty shelf spaces are stocked first and that some units of all available line items (to include vendor-stocked items listed on EXHIBIT 4-1) are available at shelf locations throughout Contractor's day stocking coverage.

4.3.3.15.3. Day Stocking Operations. The Contractor shall comply with the Store Director's instructions concerning the types and quantities of stocking equipment to be used on the sales floor during commissary operating hours. Additionally, the Contractor shall cut or break cases for day stocking only in commissary receiving/storage or backup holding areas.

4.3.3.16. Reserved

4.3.3.17. Reserved

4.3.3.18. Reserved

4.4. RECEIVING/STORAGE/HOLDING AREA (RSHA) OPERATIONS

4.4.1. General. The Contractor shall operate the commissary RSHA during the times identified in 1.2.1. During these periods of RSHA operations, the Contractor shall handle deliveries of all items except “direct store delivery” items that vendors offload unless they are issued to the Contractor by the Government to preclude an NIS.

4.4.2. RSHA Operations. The Contractor shall handle deliveries IAW the following procedures:

4.4.2.1. Medical Food Inspection. All incoming commissary food shipments are subject to medical food inspection. Commissary personnel will coordinate delivery activity with food inspectors. The Contractor shall not open delivery containers nor begin to offload merchandise delivered to the commissary until notification is received from commissary personnel that a delivery is available for offloading.

4.4.2.2. Offload Trucks. Offloading is a process in which merchandise is removed from the vehicle of transport by pallet loads using a forklift or other MHE, and then placed in a designated receiving area. Prior to offloading a truck using a forklift or other powered MHE, the Contractor shall insure that the truck being offloaded is secured by a vehicle restraint system or Government-provided wheel chocks. A Contractor shall offload deliveries in the sequence that deliveries arrive, i.e., first come, first offloaded. A Contractor shall begin to offload each delivery no later than five (5) minutes after having received notification from the Government that a delivery is available for offloading, and shall offload merchandise that arrives already palletized at a productivity rate of at least 30 pallets per hour for all pallets offloaded. The store participates in the DDR receiving process, which means the government receivers will count pallets of merchandise, as they are offloaded from the trucks vs. counting each individual case.

Estimated number of cases per month to OFFLOAD:	
Semi-perishable cases, (a)	75,881
Perishable (chill & frozen) cases, (b)	43,398
Operating Supplies Cases, (c)	347
TOTAL CASES TO OFFLOAD (a+b+c)	119,626

4.4.2.3. Reserved

4.4.2.4. Transport Merchandise. Transporting merchandise involves moving pallets or cartloads of perishable merchandise (a perishable item is one that normally requires controlled temperature or humidity in transportation and storage) and operating supplies from the receiving area to holding areas, and placing the pallets/cartloads of merchandise in those holding areas. Within 15 minutes of completion of Government receiving of perishable merchandise, the Contractor shall transport perishable items into an appropriate refrigerated or freezer storage area or drop trailer for further disposition by contractor, commissary personnel or vendor stockers. Within 30 minutes of completion of Government receiving, the Contractor shall transport pallets/cartloads of operating supplies to holding areas designated by the Store Director. The Contractor shall store operating supplies, if this contract contains that storing requirement. The Contractor shall transport pallets/cartloads of merchandise at a productivity rate of at least 20 pallets per hour for all pallets/carts transported.

Estimated number of cases per month to TRANSPORT:	
Perishable (chill & frozen) cases, (a)	43,398
Operating Supplies Cases, (b)	347
TOTAL CASES TO TRANSPORT (a+b):	43,745

4.4.2.5. Segregate Merchandise. Segregate means separating semi-perishable cases (a semi-perishable item is one that does not normally require controlled temperatures or humidity in transportation and storage) and perishable (a perishable item is one that requires controlled temperature or humidity in transportation and storage) by Contractor-stocked cases, cases for displays and new items as identified by the Government. Following Government receipt of merchandise, the Contractor shall move all semi-perishable and perishable cases delivered from FDS and non-FDS suppliers from the receiving area to the areas designated for segregating merchandise (if the "segregating" area is different than the receiving area), and shall segregate all semi-perishable and perishable cases as described above. The Contractor shall neatly stack new items, vendor-stocked cases and display cases on pallets or carts as indicated by the Store Director and place the pallets or carts containing new items, vendor-stocked cases and display cases in holding areas designated by the Store Director. At Contractor's option, the Contractor may sort Contractor-stocked cases by aisle/commodity. The Contractor is not required to sort vendor-stocked or display cases.

Estimated number of cases per month to SEGREGATE	119,279
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4.4.2.5.1. Reserved

4.4.2.6. Multi-Day FDS Shipments. Multi-day FDS shipments are those FDS deliveries that contain cases of stock to support more than one day's replenishment stocking. Multi-day FDS shipments are identified on the FDS Delivery Schedule at EXHIBIT 4-3.

4.4.2.6.1. Multi-Day Shipments with Stock Intermingled. Upon delivery of multi-day shipments in which semi-perishable or perishable cases for several stocking days are intermingled on pallets, the Contractor shall offload all pallets delivered, transport the items identified in paragraph 4.4.2.4 above, and proceed with the processes referenced in paragraphs 4.4.2.5 and 4.4.2.7. Following Government receipt of merchandise, the Contractor shall segregate semi-perishable cases.

4.4.2.6.2. Reserved

4.4.2.7. Store Merchandise. Storing means placing full cases of semi-perishable and perishable merchandise, that have been specifically assigned by line item, in areas within the RSHA, chill and freeze walk-ins that have been designated by the Store Director. The contractor shall store perishable items in freezer or cooler areas designated by the Store Director, until such time as the cases are needed for replenishment stocking. In the case of operating supplies, storing means placing them in designated departmental locations within the commissary or within the designated RSHA storage location. Perishable and semi-perishable merchandise to be stored includes residual stock from expired display periods (only if the contractor physically moves it from the sales area to the RSHA, freezer, or cooler storage location) and fast moving items, for which the commissary carries a "safety stock". These items may include Contractor-stocked and non-Contractor-stocked merchandise. The Store Director will provide a storage location plan to the Contractor. The Contractor shall manage the storage location plan,

submitting proposed changes to be approved by the Store Director. The Contractor shall store all cases of semi-perishable and perishable merchandise that have been specifically assigned locations by line item, by the end of the Contractor's RSHA work schedule in 1.2.1. The disposition of half-cases-remaining, overwrite cases, and cases-not-stocked, as described in 4.3.3.2.1.5., is not part of this "Store Merchandise" workload.

Estimated number of cases per month to STORE:	Cases
Semi-Perishable Cases (a)	6,071
Perishable Cases, (b)	3,472
Operating Supplies, (c)	347
TOTAL TO STORE (a+b+c):	9,890

4.4.2.8. Pull Merchandise. Only cases of merchandise and/or operating supplies that were stored in accordance with 4.4.2.7 above, are considered part of the pull merchandise function. These cases are moved either to a holding area to await stocking, directly to the sales floor for replenishment stocking, or to fill patron "special orders" requirements. Regarding residual merchandise from expired displays, this could involve cases that were stored by other than the contractor. Identifying and selecting half-cases-remaining, overwrite cases, and cases-not-stocked for replenishment stocking, as described in 4.3.3.2.1.5., is not part of this "Pull Merchandise" workload.

Estimated number of cases per month to PULL:	Cases
Semi-Perishable Cases (a)	6,071
Perishable Cases, (b)	3,472
Operating Supplies, (c)	0
TOTAL TO PULL (a+b+c):	9,543

***Government employees pull operating supplies.**

4.4.2.9. Reserved

4.4.2.10. Reserved

4.4.2.11. Pallets. All pallets, serviceable and unserviceable, shall be returned to appropriate distributors. The Contractor shall place excess serviceable pallets in stacks no more than 20 pallets high, in an area designated by the Store Director. A serviceable pallet is a pallet that is sturdy, capable of supporting its load, and free of missing or broken slats or exposed nails. Unserviceable pallets (those that are broken, have exposed nails, or are missing slats) shall be segregated from those that are serviceable and shall be stacked in an area designated by the Store Director. The Contractor shall load exchange serviceable pallets and pallets that are unserviceable onto distributors' trucks. Unserviceable pallets shall not be placed in waste receptacles.

4.4.2.12. Stock Rotation. The Contractor shall handle, rotate, select and issue cases of Contractor-stocked items in the RSHA to achieve the rotation results in shelf stocking operations described in 4.3.3.3.- 4.3.3.3.1.

4.4.2.12.1. The Contractor shall identify to the Government any cases that the Contractor might find while processing distributor loads that are within a week of expiration, or that have reached or exceeded the expiration date.

4.4.2.13. Hazardous Food Recalls. Recalls of hazardous foods may be issued by the US Food and Drug Administration (FDA), US Department of Agriculture (USDA), or other Government agencies. When the Store Director notifies the Contractor of a food recall, the Contractor shall assist in the following actions:

a. Immediately act to identify stocks of hazardous foods that may be on the shelf, including displays, and in the RSHA, freezers or coolers, segregate those present, conspicuously mark, and secure the items in a "Medical Hold" (area designated by the Store Director) status to preclude their further issue, sale, or use. Authorized medical food inspection personnel shall assist in the identification of stocks.

b. Immediately verbally notify the Store Director of the amount of hazardous foods on the shelf, including displays, and in the RSHA.

c. Retain hazardous foods in a "Medical Hold" status until the Government issues final disposition instructions.

4.4.3. Reserved

4.5. FORMAL INVENTORIES

4.5.1. General. The Store Director will notify the Contractor at least two (2) calendar weeks in advance of inventories. Inventories are normally scheduled annually and take approximately three (3) days to complete. Inventories may be conducted at night, on holidays, and/or weekends. The notification will include an alternate work schedule and procedures for accomplishing all work under this contract, prior to, during, and after the inventory period. The Contractor shall comply with alternate work schedules and procedures during the inventory period. Upon completion of the inventory, the Store Director will notify the Contractor to resume the regular work schedule for performing all work under this contract.

4.5.1.1. Prepare for Inventories. The Contractor shall be responsible for aligning and leveling all line items/merchandise in the sales area, overwrite areas, Receiving/Storage/Holding, freezer and cooler areas prior to the inventory start date.

4.5.1.2. Assist with Inventories. Contractor personnel shall be available in the RSHA to assist inventory personnel in identifying items, locating various sections, and providing MHE to include safety pallets and MHE operators to assist inventory personnel in their tasks.

4.5.1.3. Certifying Actual Hours Required for the Inventory Preparation/Assistance. The Contractor shall maintain a personnel sign-in/sign-out log with which to document the actual number of hours used for inventory preparation/assistance. Upon completion of inventory, the Contractor shall submit this log to the Store Director and the QAE for review. During this review, the Store Director and the Contractor shall agree upon the actual number of hours that the Contractor used for inventory. Following this review, the Contractor shall submit a copy of the log and a copy of the payroll documentation, both of which shall show the actual hours used, to the Contracting Officer. The QAE shall provide Contracting with a copy of the sign-in/sign-out sheets (which have been duly initialed by both the contractor and store management) with the case count sheets associated with the month inventory prep/MHE support services were performed, so the amount billed for by the contractor can be verified, prior to payment authorization.

4.6. CUSTODIAL

4.6.1. Exclusions. The following sections/departments are excluded from the custodial part of this PWS:

4.6.1.1. Meat Department backup storage area and interior of display cases.

4.6.1.2. Produce Department processing, preparation and wrapping area; backup storage area; and interior of display cases.

4.6.1.3. Dairy department backup storage area and interior of display cases.

4.6.1.4. Frozen/chill food backup storage area and interior of display cases.

4.6.1.5. Contracted service operations such as bakery, deli, seafood market, pizza cart, and frozen yogurt.

4.6.1.6. Reserved

4.6.2. Custodial Tasks

4.6.2.1. Day Custodial. Day custodial refers to custodial tasks that are normally done during hours when the commissary is open for business, when custodial care is generally limited to rapid response and quick fix action necessary to maintain clean and safe conditions.

4.6.2.1.1. Restroom Cleaning, Maintenance, and Resupply. At the start of the Contractor's day custodial shift and at least every two (2) hours thereafter, throughout the Contractor's day custodial shift, the Contractor shall clean, maintain, and resupply restrooms as needed. Clean, maintain, and resupply means emptying trash receptacles to prevent overflow; removing debris and litter from floors and furnishings; spot cleaning fixtures, floors and walls; replenishing paper products, soap and other supplies to prevent outages, replacing burnt out light bulbs, and reporting facility or equipment defects to the Store Director.

4.6.2.1.2. Emergency Cleaning-Government Notification. When the Government finds unclean or unsafe conditions in commissary entrance, exit, front end, cart storage, sales floor areas, or in break rooms, locker rooms, restrooms, or RSHA, the Government will notify the Contractor of such conditions. These conditions may be the result of broken merchandise containers, spills, patron traffic, accumulation of debris or trash of any sort, inclement weather, or personal injury, which may involve blood or other potentially infectious materials. **Within five (5) minutes of notification by the Government, the Contractor shall begin taking whatever action may be necessary to clean up or remove the condition identified.** During these cleanup operations, the Contractor shall take appropriate precautions, such as blocking off unsafe areas, or posting "wet floor" signs as needed.

4.6.2.1.3. Cleaning Without Government Notification. When Contractor personnel find an unclean or unsafe condition in any of the areas described above, they shall take whatever action may be necessary to clean up or remove the condition without notification by the Government.

4.6.2.2. Night Custodial Tasks. Night custodial refers to custodial tasks indicated on the frequency charts in EXHIBITS 4-6-1 through 4-6-5, NIGHT CUSTODIAL SURVEILLANCE FREQUENCIES AND QUALITY STANDARDS that require much deeper and more extensive operations than can be done during day custodial coverage. *(Although the Government generally expects the Contractor to do night custodial tasks during the days/times shown, the Store Director and the Contractor may mutually agree that the Contractor can do certain night custodial tasks (window cleaning, cleaning outside areas, cleaning offices, cleaning underneath end caps) during hours of daylight or during commissary operating hours. The criteria for any such agreements are that they facilitate completion of the tasks and do not add to contract costs or interfere with day stocking/custodial tasks.)*

4.6.3. Hazardous Chemicals or Materials. The Contractor shall document the presence of hazardous chemicals or materials in Contractor operations, and, as necessary, shall clean up spills of hazardous chemicals or materials using the procedures described below.

4.6.3.1. Material Safety Data Sheets (MSDS). The Contractor shall obtain MSDS for all chemicals designated as either Federal or State OSHA classified hazardous chemicals (29 CFR 1910.1200, Hazard Communication). The Contractor shall develop a list of these chemicals and provide it to store management for inclusion in the store-wide chemical listing. One copy of each MSDS shall be posted in the area where the chemical is stored. A second copy shall be given to the Store Director for retention by store safety personnel. The MSDS lists hazardous components, dangers, i.e., what the component is reactive with, the Chemical Abstract Service Number, clean up and firefighting instructions/equipment, personal protective equipment required, etc.

4.6.3.2. Clean up of Hazardous Chemicals or Materials. Any spilled hazardous chemicals or materials shall be handled by Contractor personnel as follows:

- a. Immediately notify the Project Manager and the Store Director.
- b. Avoid skin contact with the spilled materials; use rubber gloves and boots as necessary. Take care not to inhale vapors.
- c. Clean up in accordance with the MSDS instructions. If clean-up instructions call for absorption, pour unscented cat box filler, sawdust, or other absorbent material on the spill to soak it up.
- d. Do not mix spilled materials with any other chemicals unless MSDS instructions indicate to do so! Some chemical mixtures, such as chlorine and ammonia, create deadly fumes. If there is a strong odor of the hazardous chemicals or materials, air the room as much as possible. Open doors and windows; turn on any exhaust fans.
- e. Follow MSDS instructions for disposal of spilled material. **It is illegal to dispose of many chemicals by pouring down the drain or placing in landfills.** Store personnel should contact the installation environmental officer if disposal guidance is needed.

EXHIBIT 4-1

LIST OF CATEGORIES/ITEMS AUTHORIZED FOR VENDOR STOCKING

The Contractor shall stock these categories/items during day stocking operations if issued by the Government IAW 4.3.2.6.1.

Refrigerated items and food categories delivered via Direct Store Delivery- (fluid milk, eggs, dairy, and fresh chicken)

Milk, milk alternatives, and eggs

Snack items (e.g., chips, nuts, crackers, cookies, pretzels, salty snacks, and all popcorn) delivered via Direct Store Delivery

Soft drinks and bottled water delivered via Direct Store Delivery

EXHIBIT 4-2

METHODS OF STOCKING

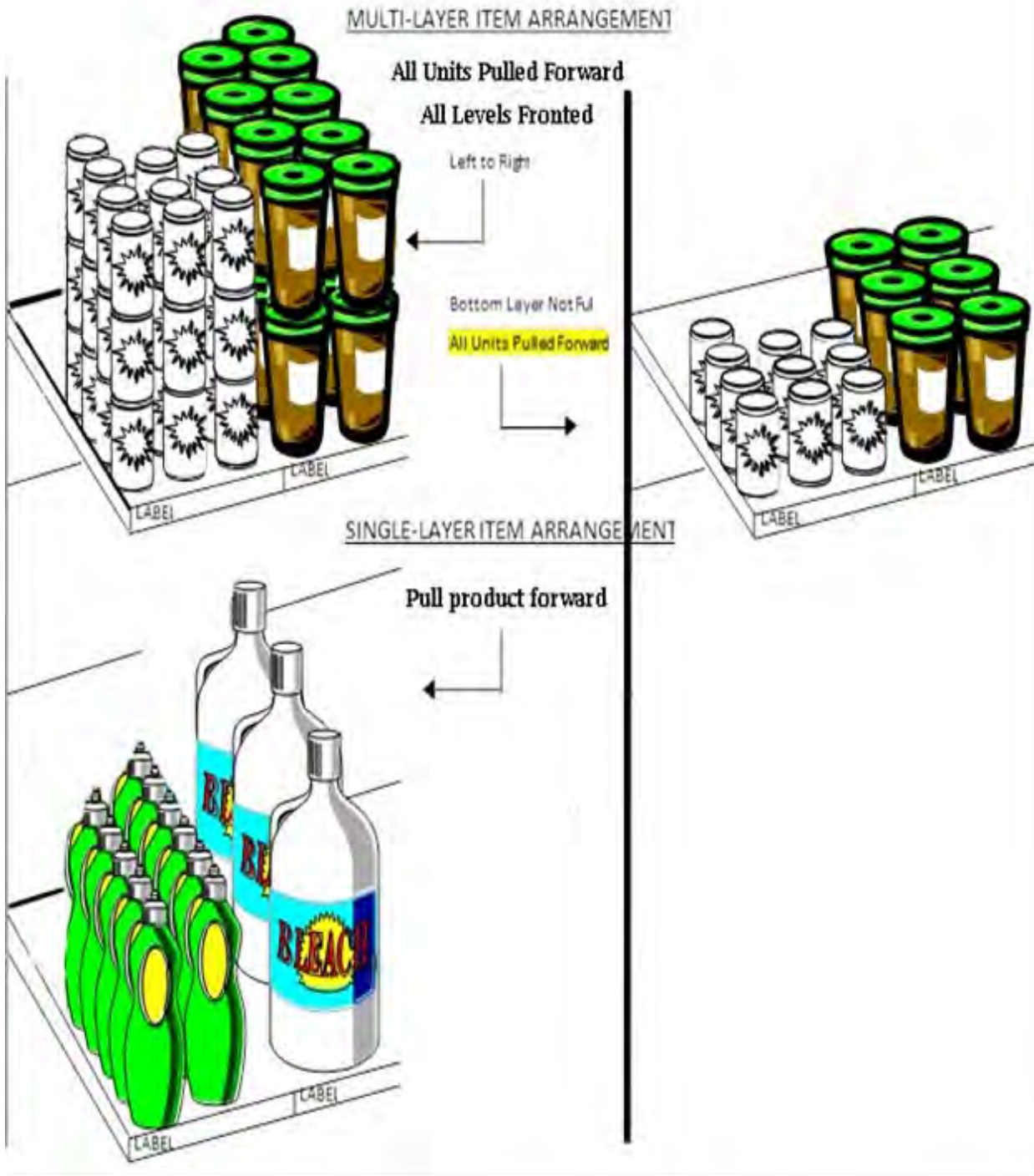


EXHIBIT 4-3
FDS DISTRIBUTOR DELIVERY SCHEDULE

The Contractor shall handle FDS deliveries IAW 4.4 and this schedule.

DISTRIBUTOR	SUN	MON	TUE	WED	THU	FRI	SAT
MDV – COLUMBUS	--					--	
=====	=====	=====	=====	=====	=====	=====	=====
DELIVERY TIMES:	--	1300-1600	1300-1600	1300-1600	1300-1600	1300-1600	1300-1600
# TRUCKS:	--	2-3	2-3	2-3	2-3	2-3	2-3
STOCKED ON:		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	*SATURDAY & SUNDAY
UNFI - QUINCY	--						
=====	=====	=====	=====	=====	=====	=====	=====
DELIVERY TIMES:	--	10am-12:00pm	10am-12:00pm	--	10am-12:00pm	10am-12:00pm	10am-12:00pm
# TRUCKS:	--	1-2	1-2	--	1-2	1-2	1-2
STOCKED ON:		MONDAY	TUESDAY & WEDNESDAY*		THURSDAY	FRIDAY	*SATURDAY & SUNDAY

--No delivery, as applicable.

*Indicates multi-day delivery with **stock intermingled**.

EXHIBIT 4-4

RESERVED

EXHIBIT 4-5

CUSTODIAL SERVICES AND QUALITY STANDARDS

1. GENERAL. The Contractor shall perform night custodial tasks in all areas and on all items identified on the charts that are part of this exhibit. Each task shown on the charts is cross-referenced to the standard applicable to that task. The Contractor shall determine the specific techniques and frequency of performance required to maintain these quality standards. The Government will surveil the Contractor's custodial performance in all areas and on all items identified on EXHIBITS 4-6-1 through 4-6-5 at the frequencies shown on these charts and in accordance with the quality standards described below. The frequencies/techniques identified on EXHIBITS 4-6-1 through 4-6-5 represent the Government's estimate of the frequencies/techniques to achieve the quality standards.

2. FLOOR MAINTENANCE

2.1. General. Proper floor maintenance results from a program of care that includes: consideration of the age and type of floor covering and of specifications for care provided by manufacturers or industry groups; use of equipment, supplies, and procedures that are consistent with specifications for floor type, and will not damage advertising attached to the sales floor, if applicable; and employment of personnel trained in proper floor care procedures. (*NOTE: Advertising attached to the sales floor holds up to scrubbing except deep cleaning associated with floor stripping.*) At least two weeks prior to doing any deep cleaning of floors that have advertising attached, the Contractor shall notify the Store Director of the deep cleaning date so that the advertising can be removed by other than Contractor personnel prior to Contractor cleaning. Floor maintenance is defined to include moving or tilting furniture, trash receptacles, shopping carts, carry-out carts, handicapped carts, mobile merchandisers, display case bumper guards, and other easily moveable items to permit maintenance of the floor underneath; and returning all items moved to their original locations following completion of floor care operations. Merchandisers are defined as racks/"off shelf" fixtures of various types situated throughout commissaries to display products usually purchased on impulse. Some merchandisers are designed to be mobile or easily moveable while some are not easily moveable because of their size, weight, etc. "Front end merchandisers" refer specifically to those merchandisers that are located next to the cash registers at the inside end of checkout lanes and are used to display items such as candies, chewing gums, batteries, razor blades, etc. The entire floor shall be free of debris, streaks or film, scuff or heel marks, dirt/wax build-up, food residue, scratches or other stains or discoloration. In addition, floor maintenance operations include removing splash marks, floor cleaning solutions and mop streaks from baseboards, furniture, trash receptacles, gondolas, display cases, shelf bases, checkout stands, display case bumper guards, and other store fixtures.

2.2. Tile Floor Coverings (Ceramic, Vinyl, and Rubber(NS)) and Specialty Floors. Whenever possible, the Government will provide floor tile manufacturer's cleaning and maintenance specifications to the Contractor. The Contractor shall clean and maintain tile floor coverings using a floor care program based directly on these specifications. When the Government cannot provide the manufacturer's specifications, the Contractor shall use a floor care program based on generally accepted procedures and standards of care for the type of floor covering in the commissary.

2.2.1. Vinyl Composition Tile (VCT). VCT is the floor covering most widely used in commissaries. In the absence of the VCT manufacturer's floor care specifications, the Contractor shall develop a floor care program based on general guidance such as that available from the Resilient Floor Covering Institute or similar sources. A properly maintained VCT floor shall be free of dirt and grit, have a uniform coating of non-skid floor finish, and present a uniform glossy appearance.

2.2.2. Azrock VCT Slip-Resistant (VCT-SR) Floors. VCT-SR floor covering is installed in those areas of newer commissaries in which the potential for slip accidents is greatest. In the absence of the VCT-SR manufacturer's floor care specifications, the Contractor shall develop a floor care program based on general guidance such as that available from the Resilient Floor Covering Institute or similar sources. A properly maintained VCT-SR floor shall be free of dirt and grit; if consistent with a specific brand shall have a uniform coating of floor finish designed for use on VCT-SR tile; and shall present a uniform semi-glossy appearance.

2.2.3. Ceramic/Terrazzo/Quarry/Rubber (NS). In the absence of the ceramic/terrazzo manufacturers floor care specifications, the Contractor shall develop a floor care program based on general guidance regarding procedures and standards of care for this type of floor covering. A properly maintained ceramic/terrazzo floor shall be free of dirt and grit, if consistent with a specific brand shall have a uniform coating of floor finish designed for use on ceramic/terrazzo tile, and shall present a uniform semi-glossy/matte appearance.

2.2.4. Seamless Monolithic Aggregate Matrix Polymer (SMAP). The contractor shall develop a floor care program based on general guidance regarding procedures and standards of care for the SMAP floor covering. A properly maintained SMAP floor shall be free of dirt, grit, any meat particles, grease, or other residue to sight and touch, and most microorganisms.

2.2.5. Reserved

2.3. Reserved

2.4. Concrete Floors. If using a power washer (outside the building only), the Contractor shall follow the manufacturer's guidance for appropriate machine settings and methods for cleaning a concrete surface. During floor cleaning operations, the Contractor shall move items that are not permanently attached to the floor; e.g., pallets, equipment, etc., as required to clean floors, and return the items to their original location after cleaning is completed. A properly cleaned floor/concrete surface is free of dust, debris, standing water, dirt, food residue, gum, and other soiling materials.

2.5. Floor Spot Cleaning. A properly spot-cleaned floor is free of loose cardboard, spills, food residue, or any other debris.

3. UNDERNEATH CLEANING

3.1. Store/Sales Areas. Underneath cleaning applies to the undersides and floor areas beneath shelves/gondolas, end caps, and other off shelf displays and non-mobile merchandisers. Gondola is defined as a shelf or group of shelves upon which merchandise is displayed. The Government checks these areas at fixed frequencies; but the Contractor shall also clean these areas as breakage or spillage occurs in these areas. After cleaning, underneath areas shall be free of debris, standing water, dust and other soiling materials.

3.1.1. Underneath Gondolas without Kickplates. After cleaning, underneath areas shall be free of debris, standing water, dust and other soiling materials.

3.1.2. End Caps and Other Off Shelf Displays. The Contractor shall move empty end caps and other off shelf display pieces; sweep and mop underneath, wax if needed to maintain floor care standard; clean outer surfaces of end caps and display pieces; and return empty pieces to their original locations. The Government will coordinate its display dismantling/building schedule with the Contractor, so that the Contractor can perform this task after display merchandise has been removed from the end caps or off

shelf display pieces. The Contractor is not required to move stock to or from end caps or other off shelf display pieces if the requirement to build/dismantle displays is not in the contract. This applies to all end caps and other off shelf display pieces and racks used to display items for sale, regardless of whether commissary employees, Contractor personnel, or vendor stockers normally stock these displays and racks. After cleaning, underneath areas shall be free of debris, standing water, dust and other soiling materials.

3.1.3. Reserved.

3.1.4. Paragraph 3.1.2. above does not require the Contractor to clean displays, fixtures, or racks merchandised by commissary bakery, deli, seafood, or other service Contractors, regardless of whether these displays, fixtures, or racks are located in service contract areas or elsewhere in the commissary.

3.1.5 Reserved

3.2. Receiving/Storage/Holding Areas. Underneath cleaning applies to the floor areas beneath storage racks in the RSHA. After cleaning, the areas underneath the storage racks shall be free from debris, standing water, dust and other soiling materials.

4. CLEANING. A properly cleaned surface is free of dirt, dust, food residue, grease, smudges, marks, streaks, spots, water residue, or other soiling materials. Any polished metal surfaces shall have a shiny appearance.

4.1. Structural Components and Equipment. This cleaning task applies to ceilings, walls, wall-mounted fixtures, venetian blinds, pillars, display case bumper guards (non-removable), corner guards, bollards, partitions, doors, including frames and jambs; gondolas, exteriors of all display cases (except any glass or mirrored surfaces), and fronts and sides of checkstands. In the RSHA, this includes cardboard baler(s), storage racks and overhead doors.

4.1.1. Low Cleaning. This task includes cleaning all areas/items identified in 4.1., to a height of eight (8) feet above floor level.

4.1.2. High Cleaning. This task includes cleaning all areas/items identified in 4.1., to a height between eight (8) feet and 20 feet above floor level. Areas 20 feet or more above floor level are excluded from this contract.

4.2. Refrigerator/Microwave Cleaning (Breakroom). A properly cleaned refrigerator and microwave is free of dirt, dust, grease, food particles, streaks, spots, water residue, or other matter both inside and outside. Prior to each scheduled refrigerator cleaning, commissary personnel shall remove all food and beverage items from the refrigerator.

4.3. Restroom Cleaning. This task applies to urinals, toilets, wash basins, floor sinks, any other equipment, partitions, and walls. The Contractor shall not use cloths, sponges, and/or disinfectant solutions used in cleaning the restrooms to clean any other areas.

4.3.1. Restroom Supply Replenishment. The Contractor shall furnish and replenish toilet tissue, paper towels, foam/liquid soap, deodorizer, air freshener, toilet seat covers, and diaper change station liners in restrooms. Toilet tissue shall be at least two-ply if used in roll size and one-ply for jumbo-sized dispensers. Urinals and toilet bowl deodorizers will contain no paradichlorobenzene.

5. SANITIZE. Sanitize means adequate bactericidal treatment of cleaned surfaces by a process that is generally recognized as effective in destroying most microorganisms. The Contractor shall use only cleaning agents, degreasers, and sanitizers that are FDA or USDA approved for use in food preparation facilities.

5.1. Clean and Sanitize Drinking Fountains. This task involves applying authorized disinfectant materials to all cleaned porcelain and polished metal surfaces, including the orifices and drain. After cleaning, the entire drinking fountain shall be free from streaks, stains, spots, smudges, scale, and other obvious soil. Polished metal shall have a shiny appearance.

6. WALK-OFF MATS/RUNNERS/CASHIER AND DISPLAY CASE MATS. The Contractor shall clean (remove soil and grit) and restore resiliency of the pile to carpet-type mats/runners. Rubber or polyester mats/runners shall be cleaned in such a manner to ensure they are free of soil and grit. Floor mats and runners located in front of entrance areas, display cases, cashier areas, and other store/sales areas shall be removed to allow cleaning of the sales floor; cleaned; and replaced in their original location after the sales floor is cleaned. Rubber and/or polyester mats/runners shall be cleaned in such a manner to ensure they are free of soil and grit.

7. QUEUING ROPES/STANCHIONS. Properly cleaned queuing ropes and stanchions shall be free of dirt, food residue, gummy/sticky substances, and any other soiling materials. Polished metal surfaces shall have a shiny appearance.

8. ASH AND TRASH REMOVAL AND CLEANING. Ash and trash receptacles shall be free of visible dirt, dust, cleaning aids, or other matter. Ashes and debris from cigarette butt receptacles shall be placed in a nonflammable container. Trash receptacles shall be emptied at designated waste pick-up stations. Contractor personnel shall close lids or doors of dumpsters and other trash collection containers when these are not in immediate use. Trash receptacles shall be lined with a plastic bag. The bag should fit the container with sufficient excess to securely close the bag when full.

9. AISLE MARKERS. A properly cleaned aisle marker is free of bugs, dirt, dust, grease, stains, spots, or other soiling materials.

10. LIGHT FIXTURES. This cleaning task includes opening or removing covers and cleaning both the inside and outside of covers. A properly cleaned light fixture is free of bugs, dirt, dust, grease, stains, spots, or other matter. Light fixtures in excess of 20 feet from the floor are excluded from this contract.

11. GLASS AND WINDOW CLEANING. Glass and window cleaning applies to exterior and interior windows, glass partitions, glass in doors (to include entry/exit doors), directory boards, mirrors, etc. Except for glass/mirrors in meat and produce display cases, both exterior and interior glass surfaces and mirrors on display cases are included as a part of glass cleaning in the store/sales areas. Glass and window cleaning includes adjacent trim, screens, frames, transoms, structural glass, and ledges. In the meat processing area, GLASS AND WINDOW CLEANING applies to all glass and mirrored surfaces that are part of doors that open into this area, or that are part of walls or other structures that enclose this area. A properly cleaned glass surface/mirror is free of dirt, dust, grease, streaks, spots, fingerprints, or other soiling materials. Where present, screens are to be removed, cleaned of all foreign matter, and replaced.

11.1. Low Glass and Window Cleaning. This task includes cleaning all glass and windows described in 11 above to a height of eight (8) feet above floor level. Any glass surface or structure that begins lower than eight (8) feet above the floor is defined to be low glass even if the glass surface or structure continues above eight (8) feet.

11.2. High Glass and Window Cleaning. This task includes cleaning all glass and windows described in 11. above to a height of between eight (8) feet and 20 feet above floor level. Only glass surfaces or structures that begin eight (8) feet or higher above the floor are high glass. Areas 20 feet or more above floor level are excluded from this Contract.

12. DUCT AND LOUVER CLEANING. The outer surfaces of exposed ducts, louvers, and vents are cleaned to remove all visible dust, dirt, streaks, and other foreign matter. Cleaning of the interior of ducts or conduits is excluded from this contract.

12.1. Low Duct and Louver Cleaning. This task includes cleaning ducts and louvers under eight (8) feet above the floor to meet the standards in 12. above.

12.2. High Duct and Louver Cleaning. This task includes cleaning ducts and louvers above eight (8) feet from the floor to meet the standards in 12. above. Ducts and louvers above 20 feet from the floor are excluded from this contract.

13. OUTSIDE AREAS. The Contractor shall clean the areas at the front of the building to the curb, along the left and/or right hand side of the commissary, and behind the commissary. These areas, properly cleaned, shall be free of debris, to include, but not limited to cigarette butts and ashes, food residue, and gum. The area(s) that the Contractor is required to clean are depicted on a drawing at EXHIBIT 4-7.

14. MEAT DEPARTMENT PROCESSING, PREPARATION, AND WRAPPING AREAS. The Contractor shall clean and sanitize the meat department processing, preparation, and wrapping areas shown on EXHIBIT 4-6-5, and equipment, using approved degreasers and sanitizers, and techniques that are consistent with the use of these chemicals. Cleaning and sanitizing applies, but is not limited to: fixtures, equipment, and exposed surfaces inside the meat processing room: floor, walls, ceiling, exteriors of light fixtures and cooling units, glass and mirrored surfaces, doors, sinks, tables, underneath non-movable structures, drains and grease traps, floor mats, meat rails, meat trays, pans, racks, knives, meat saws, grinders, lugs and attachments, slicers, cubers, and other equipment used in processing meat into retail cuts. A properly cleaned and sanitized meat processing area is free of any meat particles, grease, or other residue to sight and touch, and most microorganisms.

14.1. Preparation, Precautions, and Trash Removal. As a preliminary to the cleaning operations, the Government will lockout/tagout electrical power and completely dismantle all processing equipment that the Contractor is required to clean. To protect items from contamination or damage, prior to starting the cleaning operations, the Contractor shall remove or protect trays and other packaging materials, and shall protect sensitive equipment such as electronic scales, wrapping machines, etc., designated by the Government. The Contractor is not required to clean any of this sensitive equipment. Before beginning cleaning operations, the Contractor shall remove all trash and cardboard from the meat processing area and dispose of these in designated locations. During the cleaning process, the Contractor shall take precautions to prevent clogging drains, such as leaving drain covers in place during cleaning operations and removing drain covers and grease traps for cleaning only after larger chunks of debris that collect during the cleaning process have been removed; and take precautions to prevent spraying cleaning agents and sanitizers directly into cooling units when cleaning and sanitizing the outside surfaces of cooling units.

14.2. Trim Barrels and Trim Barrel Storage Area. The Contractor shall clean and sanitize the empty trim barrels and the area in which trim barrels are stored IAW the standard in 14.

15. RECEIVING/STORAGE/HOLDING AREA (RSHA). This cleaning task involves techniques of sweeping, and wet/damp mopping or machine scrubbing and other techniques used to clean the various portions of the RSHA shown on EXHIBIT 4-6-4. During floor cleaning operations, the Contractor shall move items that are not permanently attached to the floor; e.g., pallets, equipment, etc., as required to clean floor, and return the items to their original location after cleaning is completed. The Contractor is not expected to move all pallets containing merchandise, on a daily basis, in order to clean underneath them, but is expected to clean all open floor areas within the RSHA. However, the Contractor is expected to clean underneath pallets, equipment, etc., if there is evidence of standing water, food residue, product spills, rodent infestation or other soiling materials. Properly cleaned RSHA areas are free of debris, dirt, gum, and food residue.

16. Reserved

17. REMOVABLE DISPLAY CASE BUMPER GUARDS. The Contractor shall remove and clean all display case bumper guards throughout the sales floor. The floor area between the bumper guard location and the display case shall be cleaned in accordance with the floor quality standard. After cleaning the exposed floor area, each display case bumper guard shall be returned to its original location. The Contractor shall use care when replacing each display case bumper guard into its original location; placement in an incorrect opening/location can result in damage to the guard and sleeve in the opening of the floor. The display case bumper guard shall be free of dirt, dust, food residue, gummy/sticky substances, and any other soiling materials. Polished metal surfaces shall have a shiny appearance.

EXHIBIT 4-6-1
NIGHT CUSTODIAL SURVEILLANCE FREQUENCIES AND QUALITY STANDARDS, PRS (6)

COMMISSARY AREA/ITEM	AREA ATTRIBUTES SUBJECT TO FLOOR CARE ^a		CUSTODIAL QUALITY STANDARDS (SALES AREAS)	
	AREA IN SQUARE FEET (SF)	FLOOR TYPE	SURVEILLANCE FREQUENCY	QUALITY STANDARDS/PWS PARAGRAPHS SHOWN BELOW
ENTRY/EXIT & CARRYOUT VESTIBULES	3,556	P-CONC	D	<u>2.1.</u> – <u>2.2</u> & <u>2.2.3.</u>
CHECKOUT/FRONT END	7,738	P-CONC	D	<u>2.1.</u> – <u>2.2.1.</u>
SALES AREA	41,794	P-CONC	D	<u>2.1.</u> , <u>2.2.</u> & <u>2.2.2.</u>
TOTAL SALES AREA	53,088	^a SQUARE FOOTAGES SHOWN ARE BASED ON WALL-TO-WALL MEASUREMENTS MINUS AREA OCCUPIED BY PERMANENTLY INSTALLED EQUIPMENT, AND FIXTURES AND THE AREA UNDERNEATH GONDOLAS AND END CAPS.		

LEGEND COMMON TO EXHIBITS 4-6-1 through 4-6 5:

**SURVEILLANCE
FREQUENCIES:**

D=DAILY
W=WEEKLY
M=MONTHLY
QTR=QUARTERLY
SA=SEMIANNUALLY
A=ANNUALLY

FLOOR TYPES:

CONC=CONCRETE
CT= CERAMIC TILE
RUB (NS)= RUBBER TILE (NON-SKID)
VCT(SLIP-R)=VINYL COMPOSITION TILE (SLIP RESISTANT)
SMAP = SEAMLESS MONOLITHIC AGGREGATE MATRIX POLYMER
VCT=VINYL COMPOSITION TILE

EXHIBIT 4-6-2
NIGHT CUSTODIAL SURVEILLANCE FREQUENCIES AND QUALITY STANDARDS PRS (7)

COMMISSARY AREA/ITEM		AREA ATTRIBUTES SUBJECT TO FLOOR CARE ^α		SURVEILLANCE FREQUENCIES AND CUSTODIAL QUALITY STANDARDS			
		AREA IN SQUARE FEET (SF)	FLOOR TYPE	FLOORS IAW STANDARDS SHOWN BELOW	LOW CLEANING IAW STANDARDS IN 4. - 4.1.1.	HIGH CLEANING IAW 4.1. & 4.1.2. AND AS SHOWN	HIGH GLASS AND WINDOW CLEANING IAW 11 & 11.2 & AS
OFFICES (ALL AREAS)		4,229	VCT	W 2.1. - 2.2.1.	W	M	A
HALLWAYS IN ADMINISTRATIVE AREAS		2,784	VCT	W 2.1. - 2.2.1.	W	M	A
JANITOR'S CLOSET		329	CONC	W 2.1 & 2.4.	W	M	A
BREAK ROOMS (ALL AREAS)		2,008	VCT	D 2.1. - 2.2.1.	W	M	A
RESTROOMS (ALL AREAS)	# of restrooms: 7	973	CT	D 2.1. - 2.2. & 2.2.3.	W	M	QTR
LOCKER ROOMS (ALL AREAS)		648	CT	D 2.1. - 2.2. & 2.2.3.	D AND IAW 4.3.	D AND IAW 4.3.	A AND IAW 4.3.
TOTAL OTHER AREAS		10,971	SQUARE FOOTAGES SHOWN ARE BASED ON WALL-TO-WALL MEASUREMENTS MINUS AREA OCCUPIED BY PERMANENTLY INSTALLED EQUIPMENT AND FIXTURES.				
SALES AREA (INCLUDES VESTIBULES, ID/ENTRANCE, INSIDE CART STORAGE, CHECKOUT/FRONT END AND SALES AREAS)					W	W	W** D*
					SA		
					*ENTRANCE /EXIT DOORS AT FRONT OF COMMISSARY **Applies to the 536 glass frozen/chill glass doors on display cases		
GONDOLAS (CLEANING UNDERNEATH)	Gondolas without Kickplates (3.1. - 3.1.1.)			5,586 Square Feet	D		
END CAPS AND OTHER OFF SHELF DISPLAYS (CLEANING UNDERNEATH)	----			540 Square Feet	M IAW 3.1. & 3.1.2.		

NON-MOBILE MERCHANDISERS (CLEANING UNDERNEATH)	----		QTR IAW <u>3.1.</u> & <u>3.1.3.</u>
TOTAL UNDERNEATH CLEANING		6,126	

---No data/frequency

EXHIBIT 4-6-3
NIGHT CUSTODIAL SURVEILLANCE FREQUENCIES AND QUALITY STANDARDS, PRS (7)

COMMISSARY AREA/ITEM	SURVEILLANCE FREQUENCIES AND CUSTODIAL QUALITY STANDARDS									
	LOW DUCT AND LOUVER CLEANING IAW 1.1.	HIGH DUCT AND LOUVER CLEANING IAW 1.2.	ASH AND TRASH REMOVAL & CLEANING IAW 1.3.	REPLENISH SUPPLIES IAW 4.3.1	WALK-OFF MAT, RUNNERS CLEANING IAW 6.	DRINKING FOUNTAIN CLEANING & SANITIZING IAW 5. - 5.1.	LIGHT FIXTURES CLEANING IAW 10.	AISLE MARKERS CLEANING IAW 9.	REFRIGERATOR AND MICROWAVE CLEANING IAW 4. &	QUEUING ROPES/ STANCHIONS IAW 7.
SALES AREA (INCLUDES VESTIBULES, CHECKOUT, MEAT RESTOCKING AISLE AND SALES AREAS)	M	A	D	----	D	D (THROUGHOUT FACILITY)	A	A	----	W
BREAK ROOMS (ALL AREAS) & JANITOR'S CLOSET	M	A	D	----	----	----	A	----	W	----
#Microwaves 5 #Refrigerators 6										
OFFICES (ALL AREAS)	M	A	D	----	----	----	A	----	----	----
LOCKER ROOMS (ALL AREAS)	M	A	D	----	----	----	M	----	----	----
REST ROOMS (ALL AREAS)	D	A	D	D	----	----	M	----	----	----

----No data/frequency

ESTIMATED NUMBER OF ACCESSORIES

QUEUING STANCHIONS (ON FLOOR)	80
FRONT END MERCHANDISERS (ON FLOOR)	23
SHOPPING CARTS (ON FLOOR)	270
CARRYOUT CARTS (ON FLOOR)	80
REMOVABLE DISPLAY CASE BUMPER GUARDS	1392 Linear Feet

TRASH RECEPTACLES		
LARGE	MEDIUM	SMALL
26	24	50

EXHIBIT 4-6-4
NIGHT CUSTODIAL SURVEILLANCE FREQUENCIES AND QUALITY STANDARDS, PRS (7)

COMMISSARY AREA/ITEM	AREA ATTRIBUTES SUBJECT TO FLOOR CARE ^α		SURVEILLANCE FREQUENCIES AND CUSTODIAL QUALITY STANDARDS								
	AREA IN SQUARE FEET(SF)	FLOOR TYPE	FLOOR CLEANING IAW <u>2.4.</u> , <u>2.5.</u> , <u>13.</u> , & 15	LOW CLEANING IAW 4. - 4.1.1.	HIGH CLEANING IAW 4. - 4.1. & 4.1.2.	LOW GLASS & WINDOW	HIGH GLASS & WINDOW	LOW DUCT & LOUVER	HIGH DUCT & LOUVER CLEANING IAW 12.	ASH & TRASH REMOVAL IAW 8	UNDERNEATH CLEANING IAW 3.2.
RSH AREA (INCLUDES BALER, STORAGE RACKS AND OVERHEAD DOORS)	15,913	CONC	D	QT R	QT R	M	QT R	M	A	D	QT R
OUTSIDE AREAS:										D	---
LEFT HAND SIDE	2,950	CONC	D								
RIGHT HAND SIDE	3,170										
FRONT	51,788										
REAR DOCK/TRUCK OFFLOADING AREA	3,510										
TOTAL AREA	77,331	SQUARE FOOTAGES SHOWN ARE BASED ON WALL-TO-WALL MEASUREMENTS MINUS AREA OCCUPIED BY PERMANENTLY INSTALLED EQUIPMENT AND FIXTURES									

----No data/frequency

NOTE: The Contractor shall not clean outside areas with a water source if weather conditions--ambient temperature and chill factor--are such that leaving water on paved areas will coat these areas with ice and create a slip hazard. If the Contractor has scheduled this task to be done on a day/during a period of time in a month when weather conditions will not permit cleaning with water without the risk of forming ice/creating a slip hazard, the Contractor shall not perform this task. Under these conditions, the Contractor shall perform this task at the next opportunity during the same month when weather conditions permit this cleaning to be done without the risk of forming ice/creating a slip hazard.

EXHIBIT 4-6-5
NIGHT CUSTODIAL SURVEILLANCE FREQUENCIES AND QUALITY STANDARDS, PRS (8)

COMMISSARY AREA/ITEM	AREA IN SQUAR E FEET (SF) ^a	FLOOR TYPE	SURVEILLANCE FREQUENCIES AND CUSTODIAL QUALITY STANDARDS (MEAT DEPARTMENT)							
			CLEAN & SANITIZE IAW 5. & 14.	PREPARATIONS, PRECAUTIONS, REMOVE TRASH IAW	CLEAN & SANITIZE TRIM BARREL STORAGE AREA IAW 5. & 14.2	LOW GLASS & WINDOW CLEANING IAW 11. -	HIGH GLASS & WINDOW CLEANING	LOW DUCT & LOUVER CLEANING IAW 12. -	HIGH DUCT & LOUVER CLEANING IAW 12. -	INTERIOR OF LIGHT FIXTURES CLEANING IAW 10
MEAT PROCESSING, PREP. & WRAP AREAS	2,423	SMAP	D	D	----	D	D	M	QT R	A
TRIM BARREL STORAGE AREA	----	----	----	----	D	----	----	----	----	----
TOTAL MEAT AREA	2,423	^a SQUARE FOOTAGES SHOWN ARE BASED ON WALL-TO-WALL MEASUREMENTS.								
NUMBER OF TRIM BARRELS	5									

----No data/frequency

CUSTODIAL AREA (SUBJECT TO FLOOR CARE) SUMMARY

TOTAL CUSTODIAL AREA FOR PRS (6) -- (<u>EXHIBIT 4-6-1</u>)	53,088
TOTAL CUSTODIAL AREA FOR PRS (7) -- (<u>EXHIBITS 4-6-2 & 4-6-4</u>)	94,428
TOTAL CUSTODIAL AREA FOR PRS (8) -- (<u>EXHIBIT 4-6-5</u>)	2,423
TOTAL CUSTODIAL AREA	149,939

EXHIBIT 4-7
FACILITY LAYOUT

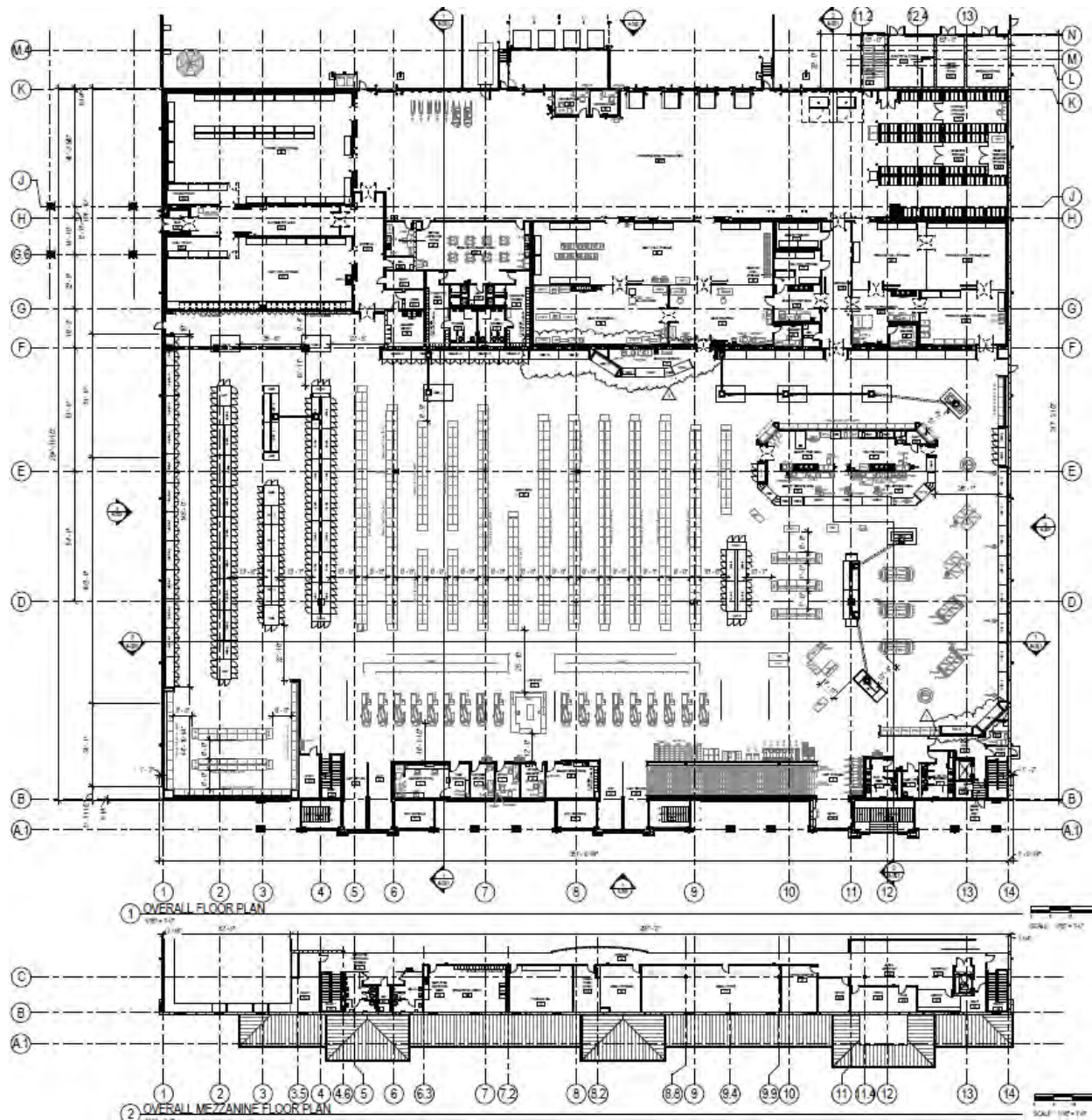


EXHIBIT 4-7

FACILITY LAYOUT (ROOM NUMBER LEGEND)

ROOM AREA SCHEDULE		
NUMBER	ROOM NAME	AREA
1A	ENTRY VESTIBULE	310 SF
1B	ENTRY	181 SF
2A	EXIT	275 SF
2B	EXIT VESTIBULE	181 SF
2C	EXIT	274 SF
2D	EXIT VESTIBULE	181 SF
3A	CART RETURN	274 SF
3B	CART RETURN VEST.	181 SF
3C	CART RETURN	280 SF
3D	CART RETURN VEST.	181 SF
4	CASHIER'S OFFICE	307 SF
5	CASH COUNTING	112 SF
6	CUSTOMER SERVICE	138 SF
7	OFFICE	138 SF
8	CART STORAGE	1197 SF
9	FAMILY RR	75 SF
10	CUST. RR (MEN)	163 SF
11	CUST. RR (WOMEN)	196 SF
12	STORE DIRECTOR	286 SF
13	ADMIN. ENTRY VEST.	41 SF
14	CORRIDOR	1478 SF
14A	ADMIN. CORR.	226 SF
14B	STAIR 2	176 SF
14C	STAIR 1	145 SF
14D	ELEV.	57 SF
14D	ELEV. EQUIP.	18 SF
15	ADMIN. OFFICE	1089 SF
15A	ADMIN. ASSISTANT	365 SF
15B	FILES	123 SF
15C	RECEPTION	335 SF
16A	BREAKROOM (WAREHOUSE)	1073 SF
16B	BREAKROOM (ADMIN.)	638 SF
17	TRAINING RM.	495 SF
18A	OFFICE	156 SF
18B	OFFICE	180 SF
19	STORE MANAGER	138 SF
19B	GROCERY MGR	137 SF
20A	JANITOR	79 SF
20B	JAN.	60 SF
20C	JAN.	55 SF
20D	JAN.	54 SF
20E	JAN.	23 SF
20F	JAN.	48 SF
21A	VESTIBULE 1	759 SF
21B	VESTIBULE 2	662 SF
21C	E-COMMERCE AISLE	782 SF
21D	E-COMM VEST.	69 SF
22	ADMIN. STORAGE	312 SF
23	DAMAGED MERCH.	225 SF
25	LOCKER RM (WOMEN)	324 SF
26	RR (WOMEN)	157 SF

ROOM AREA SCHEDULE		
NUMBER	ROOM NAME	AREA
27	RR (MEN)	157 SF
28	LOCKER RM (MEN)	324 SF
30	CONTRACT STOCKER STORAGE	461 SF
31A	COMM. ROOM (CISIC)	199 SF
31B	COMM. CLOSET (CISIC)	29 SF
31C	COMM.	60 SF
31D	ELECTRICAL ROOM	332 SF
31E	SPRINKLER ROOM	351 SF
31F	ELECT.	156 SF
31G	WATER HEATER ROOM	244 SF
31J	ELECT.	111 SF
31K	ELECT.	278 SF
31L	ELECT.	78 SF
31M	EQUIP.	45 SF
31N	ELECT.	36 SF
31P	ELECT.	56 SF
32A	SENSITIVE STORAGE	320 SF
32B	REMOTE WIRELESS REGISTER STORAGE	148 SF
34	MEDICAL INSPECTION OFFICE	158 SF
35	RECEIVING MGR.	112 SF
36/37	RECEIVING AREA / STAGING AREA	12712 SF
38	MHE CHARGING AREA	295 SF
42	ROOF ACCESS STAIR	222 SF
43A	PRODUCE CHILL STORAGE	853 SF
43B	PRODUCE CHILL STORAGE (GAS)	923 SF
44A	PRODUCE PROCESSING	502 SF
44B	PRODUCE AMBIENT STORAGE	803 SF
45	PRODUCE MANAGER	94 SF
46	SEAFOOD SERVICE	346 SF
48	SEAFOOD PREP AREA	296 SF
51	EMPLOYEE RESTROOM (WOMEN)	112 SF
53	EMPLOYEE RESTROOM (MEN)	174 SF
55	MEAT PROCESSING	1367 SF
56	MEAT WRAPPING	1056 SF
57	MEAT MANAGER	99 SF
58	FROZEN FOOD STORAGE	3258 SF
58A	FROZEN PICKUP	253 SF
59	MEAT CHILL STORAGE	2591 SF
67	DAIRY CHILL STORAGE	2059 SF
67A	CHILL PICKUP	297 SF
69	SALES AREA	49849 SF
70	DELI SERVICE AREA	449 SF
72	BAKERY SERVICE AREA	472 SF
73	DELI PREP AREA	472 SF
74	BAKERY PREP AREA	536 SF
75	BAKERY FREEZER	200 SF
77	DELI CHILL STORAGE	217 SF
80	BAGGER BREAKROOM	297 SF
81	CHECKOUT	8766 SF
84	VENDOR	150 SF
85	SEAFOOD CHILL (TOTAL NET SQ. FT. =	495 SF
		108860 SF

GROSS BUILDING AREA	
NAME	AREA
FIRST FLOOR	106833 SF
MEZZANINE FLOOR	6792 SF
TOTAL BUILDING SQ. FT. = 113625 SF	
E-COMMERCE PICKUP CANOPY	715 SF
FRONT CANOPY 1	145 SF
FRONT CANOPY 2	287 SF
FRONT CANOPY 3	285 SF
FRONT CANOPY 4	245 SF
RECEIVING CANOPY 1	345 SF
RECEIVING CANOPY 2	76 SF
RECEIVING CANOPY 3	53 SF
TOTAL CANOPY SQ. FT. AT 1/2 SCOPE = 2152 SF	
TOTAL GROSS SQ. FT. = 115776 SF	

EXHIBIT 4-8

(reserved)

EXHIBIT 4-9



DEPARTMENT OF THE NAVY

NAVAL AIR STATION
JACKSONVILLE, FLORIDA 32212-5000

IN REPLY REFER TO:
1700
Memo 00/355
6 Jul 10

MEMORANDUM

From: Commanding Officer, Naval Air Station Jacksonville
To: Distribution

Subj: ACCESS CONTROL CHANGES EFFECTIVE 1 AUGUST 2010

Encl (1) RAPIDGate Program Enrollment Information

1. Effective 5 July 2010, Naval Air Station Jacksonville will be implementing significant changes to its access procedures to increase the security posture of the installation. These new procedures will directly impact vendors, contractors, sub-contractors and service providers who regularly access NAS Jacksonville. Our priority is to maintain a safe and secure installation and offer a solution that will also provide streamlined access onto the installation.

2. To summarize, due to safety and security requirements, access will be delayed if you are accessing the installation using a NAS Jacksonville Contractor Base ID or Day Pass. The security increase will require additional screenings during each visit. The security changes and guidance to gain streamlined access onto the installation through the RAPIDGate Program is provided below.

a. Access Privilege Management

Category	RAPIDGate Participant	Contractor Base ID	Day Pass
Inspection Requirements	Random	Mandatory	Mandatory
Gate Access	All Gates	Limited to Commercial Gate	Limited to Commercial Gate
Days Credential is valid	1 year	Until expiration date of existing Credential	1 day

b. Personnel who choose to participate in the RAPIDGate Program will have streamlined installation access through any open gate that facilitates the vehicle's size. RAPIDGate participants will only be subject to random vehicle inspections and will be able to utilize the fast lane at Pass and ID to pick up their RAPIDGate Credentials. Access will be allowed during the times needed to perform business on the installation.

Subj: ACCESS CONTROL CHANGES EFFECTIVE 1 AUGUST 2010

c. Non-RAPIDGate Participants will undergo a mandatory vehicle inspection and will have limited access through the Commercial Gate.

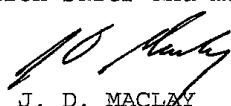
d. After 30 July 2010, NAS Jacksonville Contractor Base Identifications (Non-RAPIDGate Participants) will no longer be issued. Only Day Passes will be issued. All Contractor Base IDs that were issued prior to these changes will maintain their existing expiration date.

f. The RAPIDGate Program provides the accepted background checks and may be a time/cost savings benefit to companies desiring to conduct business on NAS Jacksonville.

3. The RAPIDGate Program will provide streamlined access onto the installation. To enroll, please follow the guidelines outlined in enclosure (1), RAPIDGate Program Enrollment Information. Questions about the NAS Jacksonville RAPIDGate Program should be addressed to info@rapidgate.com with the subject line RE: RAPIDGate Program.

4. Your participation in the RAPIDGate Program is strongly encouraged. Participating will aid in streamlining access for your employees, improve the abilities of our access control personnel, and maintain higher levels of security and efficiency.

5. NAS Jacksonville appreciates your continued support and efforts in making this installation safer and more secure.



J. D. MACLAY

Distribution:
(NASJAXINST 5605.1KK)
List J-1
List X-1

RAPIDGate Program Enrollment Information

1. Enroll your company by calling 1-877-RAPIDGate (1-877-727-4342).

To enroll your company in the *RAPIDGate* Program, call Eid Passport at 1-877-RAPIDGate (1-877-727-4342). A Customer Service Representative will give you all the necessary information regarding the *RAPIDGate* Program and send you the enrollment forms to enroll your company. On the Enrollment Forms you will need to provide your NAS Jacksonville sponsor point of contact, including a name, phone number, and e-mail address. NAS Jacksonville must authorize your request to participate in the *RAPIDGate* Program. The minimum elapsed time from company enrollment to an employee receiving his or her *RAPIDGate* Credential is approximately two weeks. **Enroll today to ensure your employees have their *RAPIDGate* Credentials by the Program effective date of July 30th, 2010.**

If your company is already enrolled in the *RAPIDGate* Program at another installation, it may request access for its employees at this installation by calling 1-877-RAPIDGate (1-877-727-4342). Once your company is approved by NAS Jacksonville, your employees who already hold *RAPIDGate* Credentials may be able to use the same Credentials at the additional installation.

2. Employees register at onsite Registration Stations.

Once your company has been approved for enrollment and paid the enrollment fee, instruct your employees who need access to NAS Jacksonville to register at the self-service registration station located at NAS Jacksonville Pass and ID Office. Each employee should be ready to provide your company's *RAPIDGate* company code, his or her address, phone number, date of birth, and Social Security number. The Registration Station will capture the employee's photograph for badging and fingerprints for identity verification.

Assisted registration at your company's location may be available if you have 30 or more employees to register. Call 1-877-RAPIDGate (1-877-727-4342) for details.

3. The *RAPIDGate* Program performs background screening and credentialing.

Once your company has approved each employee for participation and paid the registration fee, the *RAPIDGate* Program performs identity authentication and background screening. Your company will be notified when qualified employees may pick up their personalized *RAPIDGate* Credentials at the NAS Jacksonville Pass and ID Office. To retrieve a Credential, each employee must show proof of identity by presenting one form of identification from List A (next page), or two forms of identification from List B.

After activating their *RAPIDGate* Credentials, employees present their Credentials to request entry to NAS Jacksonville, and must wear and display the Credentials at all times while on the installation. Questions about the NAS Jacksonville *RAPIDGate* Program should be addressed to info@rapidgate.com with the subject line RE: *RAPIDGate* Program.

Enclosure (1)

Forms of Acceptable Identification for picking up your credential:

List A – One Needed
• U.S. Passport (unexpired or expired) • Permanent Resident Card or Alien Registration Receipt Card (Form I-551) • Unexpired foreign passport, with I-551 stamp or attached Form I-94 indicating unexpired employment authorization • Unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I688A, I-688B)
List B – Two Needed
• Driver's license or ID card issued by a state • ID Card issued by federal, state or local government agencies or entities • School ID card with a photograph • Voter's registration card • U.S. Military card or draft record • Military Dependent's ID card • U.S. Coast Guard Merchant Mariner Card • Native American tribal document • Driver's license issued by a Canadian government authority • U.S. Social Security card issued by the Social Security Administration • Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350) • Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal • U.S. Citizen ID Card (Form I-197) • ID Card for use of Resident Citizen in the United States (Form I-179) • Unexpired employment authorization document issued by DHS (other than those listed under List A)

SECTION C-5

REFERENCE DOCUMENTS

5.1. REFERENCE DOCUMENTS AND FORMS AVAILABLE FROM THE GOVERNMENT. The Government will make available, upon request, the mandatory publications and forms listed below. Supplements or amendments to listed publications from any organizational level may be issued during the life of the contract.

Defense Commissary Agency Directives (DeCAD)

DeCAD 40-3	Meat Operations (Chapter 22)
DeCAD 40-5	Grocery Department Operation
DeCAM 30-17.1	Safety and Occupational Health Program
DeCAD 30-18	Security Program

Defense Commissary Agency Forms (DeCAF)

DeCAF 30-98	DeCA Bomb Threat Data Card
DeCAF 30-301	Injuries and Illness Accident Report
DeCAF 30-111	DeCA Property Damage Accident Report
DeCAF 30-76	Contractor Badge

5.2. REFERENCE DOCUMENTS TO BE OBTAINED BY THE CONTRACTOR. In order to obtain guidance necessary to perform properly under this contract, the Contractor should have ready access to the following publications. These publications may be available from sources on a military installation, from public libraries, the Internet or other sources, etc.

Department of Defense (DOD) publications:

DOD4145.19-R-1 Storage and Material Handling Chapter 5, Section 5 (Subsistence)

Food and Drug Administration (FDA) publications:

FDA Food Code, (current edition) U.S. Department of Health and Human Services, Public Health Service, Food and Drug Administration

US Department of Agriculture (USDA) publications:

NSF White Book, which is available online at <http://www.nsf.org/usda/psnclistings.asp>

Codes of Federal Regulations (CFR)/Occupational Safety and Health Administration (OSHA):

- 29 CFR Part 1910.106: Flammable and Combustible Liquids
- 29 CFR Part 1910.110: Storage and Handling of Liquified Petroleum Gases
- 29 CFR Part 1910.132: General Requirements (for personal protective equipment)
- 29 CFR Part 1910.146: Permit-Required Confined Spaces
- 29 CFR Part 1910.147: Control of Hazardous Energy (Lockout/Tagout)
- 29 CFR Part 1910.178: Power Industrial Trucks
- 29 CFR Part 1910.1001: Asbestos
- 29 CFR Part 1910.1030: Bloodborne Pathogens
- 29 CFR Part 1910.1200: Hazard Communication

National Fire Protection Association (NFPA):

National Fire Code (NFC) No. 58, Liquified Petroleum Gas Code

TECHNICAL EXHIBIT 1

PERFORMANCE REQUIREMENTS SUMMARY

1.1. PERFORMANCE REQUIREMENTS SUMMARY (PRS). A Performance Requirements Summary indicates the service outputs of the Contractor that the Government will evaluate to assure the Contractor meets standards of performance. The purpose of the PRS is to identify to the Contractor the levels of performance required to warrant full payment. This PRS shows:

1.1.1. Those contract requirements considered critical to acceptable contract performance (Column A, Required Service, PRS chart). The absence from this PRS of any contract requirement, however, shall not detract from its enforceability or limit the rights or remedies of the Government under any other provision of the contract, to include the "Inspection of Services" clause, in determining the quality of Contractor performance. Other tasks not listed in the PRS may be added for surveillance; however, the Contracting Officer will notify the Contractor of any such change prior to its effective date.

1.1.2. The standard of performance for each listed service (Column B).

1.1.3. The maximum allowable degree of deviation (Acceptable Quality Level (AQL)) from each required service that the Government will allow before contract performance is considered unsatisfactory. Also, the lot used as the basis for surveillance and payment computation is defined (Column C).

1.1.4. The primary surveillance method the Government will use to evaluate Contractor's performance in meeting the contract requirements (Column D).

1.1.5. The percentage of the contract price that each listed required service task represents (Column E). This percentage would also represent the maximum amount of deduction that could be taken for unsatisfactory performance.

1.1.6. The procedure the Government will use in reducing the Contractor's monthly payment if the Contractor does not render satisfactory performance.

2.1. GOVERNMENT QUALITY ASSURANCE PROCEDURES. Contractor performance will be compared to the contract requirements and standards (Column C, PRS), using the Government's Quality Assurance Surveillance Plan (QASP) and the Contractor's Quality Control Plan. The Government's quality assurance procedures will be based on random sampling of recurring critical output products of the contract; and checklist surveillance based on periodic reviews/observations (i.e., daily, weekly, monthly, quarterly, etc.). Whether surveilled by random sampling or by checklist, if the percentage or number of defects in the Contractor's performance exceeds the AQL for the month, the Contractor shall be required to respond to a Contract Discrepancy Report (CDR) IAW 7.1 of this PRS.

2.1.1. Random sampling is based on the sample size (total number of times a service is required during a specific timeframe multiplied by the daily sample size) and AQL for each contract.

2.1.2. Checklists are keyed to each service task under surveillance.

3.1. DETERMINING THE NUMBER OF DEFECTS THAT WILL CAUSE LESS THAN MAXIMUM PAYMENT.

3.1.1. Random Sampling Method. The random sampling method is used to surveil Shelf Stocking PRS (1). Table 1 shows sample sizes per day and AQLs, keyed to number of commissary operating days per week. These sample sizes and AQLs are derived from charts in MIL-STD-105. No further reference to MIL-STD-105 is required to determine sample sizes or AQLs.

3.1.2. Checklist Method. When the method of surveillance is checklist, the number of defects that will cause less than maximum payment will be determined as follows:

3.1.2.1. If the AQL is a constant number of defects (for example, two defects), the AQL plus one or more additional defects (for example, three defects) will cause less than maximum payment.

3.1.2.2. If the AQL is a percentage value, it will be multiplied by the lot size to determine the number of defects that will allow maximum payment. One or more additional defects will render the performance unsatisfactory and cause less than the maximum payment.

3.1.3. Rounding Percentages in Computations. When determining the percentage of a lot found unacceptable, round any decimal value of .0005 or greater up to the nearest hundredth/tenth of percent; and round any decimal value less than .0005 down to the nearest hundredth/tenth of percent. For instance, round .0175 or .0176 up to .018/1.8%; and round .0174 down to .017/1.7%. Round dollar values similarly, up or down, to the nearest whole cent.

4.1. ACCEPTANCE OF REPERFORMANCE OR LATE PERFORMANCE

4.1.1. At the sole election of the Government, the Contractor may be required to reperform or perform late, at no additional cost to the Government, any or all defective or incomplete work disclosed by Government inspection. The Government will notify the Contractor promptly after inspection that specified defective services are required to be reperformed or performed late, and completed within a reasonable time as specified by the Government. In such cases, the Government will reinspect work and the Contractor may be held liable for any Government costs or damages associated with the reinspection.

4.1.2. When the Government requires re-performance or late performance because of defective service disclosed by random sampling inspection, the Government will not modify the original inspection results.

4.1.3. When the Government requires reperformance or late performance of any or all defective service in a lot disclosed by checklist inspections, the Contractor shall resubmit the portion reperformed for reinspection. Upon reinspection, the Government will revise the original inspection results to reflect the resubmitted service lot.

4.1.4. If the Government determines that it will not be possible to allow the Contractor to reperform or to perform late, the Contractor shall have to bear the consequences of poor performance, even if this might result in the Government issuing a CDR and reducing payment to the Contractor.

5.1. CONTRACTOR PAYMENT. When the AQL is exceeded, payment for services required will be calculated and reduced as follows:

5.1.1. Services Surveilled by Random Sampling. The Government will use the following formula when determining the amount of deduction for exceeding the AQL:

STORE: Camp Swampy Commissary

FOR: Perform Shelf Stocking Operations (6 operating days per week) 1(a) Cleaning & Dusting, Rotation and Nearest Case Stocking
Sample Size = 500 (# of days the Contractor is required to perform X the # of samples specified in table)
AQL = See Table for PRS (1)
Acceptance Level: 10 or less per month
Reject Level: 11 or more per month

1.	Contract line item cost per month (# cases stocked X contract unit price per case)	\$35,100.00
2.	Maximum payment % for this service (PRS, Column E)	17.00%
3.	Maximum payment for this service (Line 1 X Line 2)	\$5,967.00
4.	Total number of defects found by the QAE	18
5.	Percent found unacceptable (Line 4 divided by sample size = .036 or 3.6 %)	3.6%
6.	Amount of deduction (Line 3 X Line 5)	\$214.81
7.	Total payment due for the month (Line 3 minus Line 6)	\$5,752.19

5.1.2. Services Surveilled by Checklist. The Government will use the following formula when determining the amount of deduction for exceeding the AQL:

STORE: Camp Swampy Commissary
FOR: Perform Sales Area Floor Care
Lot Size: 550,000 SF (22,000 SF X 25 days Contractor is required to perform per month)
AQL: 1 % (550,000 X .01 = 5,500 SF)
Acceptance Level: 5,500 SF or less
Reject Level: 5,501 SF or more

1.	Contract line item cost per month	\$13,500.00
2.	Maximum payment % for this service (PRS, Column E)	55.00%
3.	Maximum payment for this service (Line 1 X Line 2)	\$7,425.00
4.	Total number of defects found by the QAE per month	9,575 SF
5.	Percent found unacceptable (Line 4 divided by lot size = .0174 or 1.74%)	1.74%
6.	Amount of deduction (Line 3 X Line 5)	\$129.20
7.	Total payment due for the month (Line 3 minus Line 6)	\$7,295.80

STORE: Camp Swampy Commissary

FOR: Replenishment Stocking and Stock Availability

Lot Size = 25 days (# of days the Contractor is required to perform)

AQL = 1 defect per month

Acceptance Level: 1

Reject Level: 2

1.	Contract line item cost per month (# cases stocked X contract unit price per case)	\$35,100.00
2.	Maximum payment % for this service (PRS, Column E)	20.00%
3.	Maximum payment for this service (Line 1 X Line 2)	\$7,020.00
4.	Total number of defects found by the QAE	5
5.	Percent found unacceptable (Line 4 divided by lot size = .20 or 20 %)	20%
6.	Amount of deduction (Line 3 X Line 5)	\$1,404.00
7.	Total payment due for the month (Line 3 minus Line 6)	\$5,616.00

STORE: Camp Swampy Commissary

FOR: Receiving/Storage/Holding Area Operations

Lot Size = 200 tasks (the total number of RSHA tasks that the Contractor is required to perform in a month)

AQL = 5% of the total number of RSHA tasks that the Contractor is required to perform in a month

Acceptance Level: 10 or less defects per month

Reject Level: 11 or more defects per month

1.	Contract line item cost per month	\$30,000.00
2.	Maximum payment % for this service (PRS, Column E)	100.00%
3.	Maximum payment for this service (Line 1 X Line 2)	\$30,000.00
4.	Total number of defects found by the QAE	32
5.	Percent found unacceptable (Line 4 divided by lot size = .16 or 16.0 %)	16%
6.	Amount of deduction (Line 3 X Line 5)	\$4,800.00
7.	Total payment due for the month (Line 3 minus Line 6)	\$25,200.00

5.1.3. Computation for Payment for Excess Overwrites. The Contractor shall be entitled to invoice the Government for the number of cases exceeding the estimated monthly overwrite percentage. The price per case for invoiced overwrites shall be a percent of the current per-case stocking price, as indicated on Schedule B of this contract. There shall be no claims against the Government when overwrites are at or below the estimated percentage for any month. Payment for excess overwrite cases shall be calculated as follows (In the example below, 5% has been used as the percentage of overwrite cases estimated per month and 30% of the per-case stocking price has been used as the basis for payment. See Schedule B for actual overwrite and case price percentages for this contract.):

a. Multiply the total monthly cases available for stocking from Column 1 of the Shelf Stocking Cases Stocked form (case count sheet) plus any case(s) that the Government specifically directs the Contractor to stock, as stated in 4.3.3.8., by the estimated overwrite percentage to determine the "allowable overwrites" (e.g., $43,000 \times 5\% = 2,150$).

b. Subtract the allowable overwrites from the total actual overwrites recorded for the month to determine the number of overwrites in excess of the estimated overwrite percentage (e.g., $3,100 - 2,150 = 950$).

c. Calculate the case price for excess overwrites. Multiply the current shelf stocking case price by 30% (e.g., $\$0.6098 \times 30\% = \0.18294).

d. Multiply the number of excess overwrite cases by the calculated case price for excess overwrites (e.g., $950 \times \$0.18294 = \173.79).

e. The Contractor shall be entitled to invoice the Government for excess overwrites calculated in the above manner. The amount for excess overwrites shall be recorded on the monthly DD Form 250 (e.g., \$173.79).

6.1. CONTRACTOR DAMAGE TO COMMISSARY MERCHANDISE. Paragraphs 4.2.1. and 4.2.2. of the PWS establish the Contractor's responsibility to control damage to commissary merchandise. Each day of Contractor operation, the QAE will check for merchandise damaged by the Contractor. If the QAE finds any damage that can be attributed to the Contractor, the QAE shall record the adjusted or full retail value of each item found. In accordance with 4.2.2., if the QAE establishes that merchandise has expired as a result of the Contractor's failure to properly rotate units, the QAE will include the adjusted or full retail value of this expired merchandise as part of Contractor-caused damage, regardless of whether this expired merchandise was found during random sampling surveillance, or by means other than random sampling. If an item that a Contractor has damaged is a total loss, record the full retail value of the item. If an item that a Contractor has damaged can be sold at a reduced price, the QAE will record only the "lost value" as Contractor-caused damage. For instance, if an item that a Contractor has damaged has an original retail value of \$1.00, and cannot be sold at a reduced price, the QAE will record the full retail value of \$1.00 as Contractor-caused damage. If an item with an original retail value of \$1.00 is marked down to sell at \$0.60, the QAE will record only the "lost value" of \$0.40 as Contractor-caused damage. The Contractor shall initial each dollar value that the QAE records as Contractor-caused damage, to indicate that the Contractor accepts the value recorded as Contractor-caused damage. The QAE will provide to the Contracting Officer the item nomenclature, UPC, quantity, full retail value for

each damaged item, and a total of the value of Contractor-damaged items for the month. As appropriate, the Contracting Officer will make a deduction from Contractor payment IAW the Table shown below.

TOTAL CURRENT MONTH'S SALES	MONTHLY MAXIMUM DAMAGE ALLOWANCE	DEDUCTION FOR DAMAGE
A	B	C
0 - \$2,000,000	\$200	Dollar for dollar in excess of
\$2,000,001 – above	\$300	the value shown in Column B.

7.1. CONTRACT DISCREPANCY REPORT (CDR). If, at the end of a surveillance month, the surveillance record for a PRS item for that surveillance month indicates a number of defects that exceeds the AQL, the QAE shall prepare a proposed CDR. The QAE shall submit each proposed CDR, together with supporting documentation, to the Contracting Officer. Upon validation/approval of the CDR, the Contracting Officer will officially issue it to the Contractor. The Contractor shall reply, in writing, within 10 working days from receipt of any CDR, indicating corrective actions taken to prevent recurrence. The Contracting Officer will evaluate the Contractor's response and determine if full payment, partial payment, or the contract termination process is applicable. The Contractor's failure to reply will be considered as concurrence with a CDR. The Government specifically reserves the right to make a temporary partial payment for services performed prior to receipt and evaluation of a Contractor response to a CDR.

PERFORMANCE REQUIREMENTS SUMMARY (PRS) CHARTS

PRS charts for shelf stocking, receiving/storage/holding area, and custodial operations are on the following pages.

**SHELF STOCKING OPERATIONS
REQUIREMENTS SUMMARY**

PERFORMANCE

A REQUIRED SERVICE	B STANDARD OF PERFORMANCE	C MAXIMUM ALLOWABLE DEGREE OF DEVIATION FROM REQUIREMENT (AQL)	D METHOD OF SURVEILLAN CE	E MAXIMUM PAYMENT % FOR MEETING THE PERFORMAN CE REQUIREME NT
(1) Perform Shelf Stocking Operations 1(a) Cleaning & Dusting, Rotation and Nearest Case Stocking 1(b) Methods of Stocking and Placement	<u>1(a): 4.3.3.1.</u> Cleaning & Dusting <u>4.3.3.3. - 4.3.3.3.1.</u> Merchandise Rotation <u>4.3.3.2.1.1.</u> Half Cases/Half-Cases- Remaining <u>1(b): 4.3.3.2.-4.3.3.2.1.,</u> <u>4.3.3.2.2.-4.3.3.2.4.</u> Methods of Stocking and Placement	*See the Table 1 below for the sample size per day and AQLs. The sample size is determined by multiplying the daily sample size by the number of days per month the Contractor performs night shelf stocking functions.	Random Sample	1(a) 17% 1(b) 53%
(2) Returning Merchandise to Appropriate Locations	<u>4.3.3.10.</u> Returning Merchandise to Appropriate Locations	0 defect The lot size is the number of days that the Contractor is required to perform per month. Performance is assessed on a daily basis. A defect is defined as 21 or more units misplaced on any day that the Contractor is required to perform.	Checklist	5%
(3) Disposal of Cardboard, Plastic, and Waste Materials	<u>4.3.3.11. - 12.</u> Disposal of Cardboard, Plastic, and Waste Materials	0 defect The lot size is the number of days that the Contractor is required to perform per month.	Checklist	5%
(4) Replenishment Stocking and Stock Availability	<u>4.3.3.15.2.</u> Replenishment Stocking and Stock Availability	1 defect The lot size is the number of days per month that the Contractor is required to perform day shelf stocking.	Checklist	20%

***Table 1**

Commissary Operating Days Per Week	Samples Per Stocking Day	Monthly AQL	
		Accept	Reject
5 day	16	7	8
6 day	20	10	11
7 day	27	14	15

“Commissary Operating Days Per Week” refers to commissary operating schedule. A QAE in a commissary that has a normal operating schedule of five days per week will randomly sample 16 items on each day that the Contractor performs shelf stocking. A QAE in a commissary that has a normal operating schedule of six days per week will randomly sample 20 items on each day that the Contractor performs shelf stocking. A QAE in a commissary that has a normal operating schedule of seven days per week will randomly sample 27 items on each day that the Contractor performs shelf stocking. Sample size for a month is the number of samples per day times the number of days that the Contractor performs shelf-stocking operations in a month.

**RECEIVING/STORAGE/HOLDING AREA OPERATIONS
SUMMARY**

PERFORMANCE REQUIREMENTS

A REQUIRED SERVICE	B STANDARD OF PERFORMANCE	C MAXIMUM ALLOWABLE DEGREE OF DEVIATION FROM REQUIREMENT (AQL)	D METHOD OF SURVEILLAN CE	E MAXIMUM PAYMENT % FOR MEETING THE PERFORMAN CE REQUIREME NT
(5) Perform Receiving/Storage/ Holding Area Operations	<u>4.4.2.2.</u> Offload Trucks <u>4.4.2.3.</u> Prepare Merchandise for Government Receipt <u>4.4.2.4.</u> Transport Merchandise <u>4.4.2.5.</u> Segregate Merchandise <u>4.4.2.7.</u> Store Merchandise <u>4.4.2.8.</u> Pull Merchandise <u>4.4.2.11.</u> Pallets	5% The lot size is the number of tasks that the Contractor is required to perform per month. See Note below.	Checklist	100%

NOTE: The Government will count each of the seven paras/descriptions listed as one task per each day that the Contractor performs the task, e.g., Offload is one task per each day that the Contractor is required to perform that task, Store Merchandise is one task per each day that the Contractor is required to perform that task, etc.

**CUSTODIAL OPERATIONS
SUMMARY**

PERFORMANCE REQUIREMENTS

A REQUIRED SERVICE	B STANDARD OF PERFORMANCE	C MAXIMUM ALLOWABLE DEGREE OF DEVIATION FROM REQUIREMENT (AQL)	D METHOD OF SURVEILLA NCE	E MAXIMUM PAYMENT % FOR MEETING THE PERFORMANCE REQUIREMENT
(6) Perform sales area floor care as shown in <u>EXHIBIT 4-6-1</u>	IAW frequencies and standards shown in <u>EXHIBIT 4-6-1</u>	1% The lot size is the number of square feet X the number of days that the Contractor is required to perform per month.	Checklist	55%
(7) Perform all Custodial Operations, excluding sales area floor care and meat, as shown in <u>EXHIBITS 4-6-2, 4-6-3, and 4-6-4</u>	IAW frequencies and standards shown in <u>EXHIBITS 4-6-2, 4-6-3, and 4-6-4</u>	5% The lot size is the total number of tasks that the Contractor is required to perform per month. See Notes 1 and 2.	Checklist	25%
(8) Perform Meat Custodial Operations as shown in <u>EXHIBIT 4-6-5</u>	IAW frequencies and standards shown in <u>EXHIBIT 4-6-5</u>	0 defects The lot size is the total number of tasks that the Contractor is required to perform per month. See Note 1.	Checklist	20%

NOTES:

1. The total number of tasks for a particular month is the total of all tasks of every surveillance frequency that the Contractor is required to perform in that month. Tasks surveilled at daily, weekly, and monthly frequency are counted every month IAW the custodial schedule that the Contractor has provided to the Government. Tasks surveilled at less than monthly frequency are counted only in months in which the Contractor has scheduled performance of these tasks IAW the custodial schedule that the Contractor has provided to the Government. The computation for any month is as follows: (# daily tasks X the number of days scheduled)+(# weekly tasks X the number of instances scheduled)+(# monthly tasks X 1)+ (# tasks required at less than monthly frequency that are scheduled for completion during a particular month)=total tasks/lot size.

2. The Government will surveil all daily and other frequency floor care and outside clean up in PRS (7) as one daily task. The Contractor shall have performed this daily task satisfactorily if the QAE finds no more than 2 percent of the total square footage that the Contractor is required to clean on a day not cleaned satisfactorily. For instance, if on a particular day a Contractor is required to clean 25,000 SF in one area, and 10,000 SF in another area, for a total of 35,000 SF, this daily task will be assessed as satisfactory as long as the QAE does not identify more than 2 percent of this 35,000 SF ($35,000 \times .02 = 700$ SF) as not cleaned IAW the standards for the various areas that make up this 35,000 SF total. If, in this situation, a QAE finds more than 700 SF that the Contractor has not cleaned properly, the QAE shall issue an UNSAT for this daily task. The total square footage and associated variance for this task could change

from day to day if one day's total includes only square footage done at a daily frequency, and another day's total includes square footage done at a daily frequency plus square footage done at a weekly frequency.

CLICK2GO FULFILLMENT SERVICES

1. Duties:

- a. The order fulfillment services to be provided by the CA contractor will be limited to picking and staging of portion of the order fulfillment services, as described below. The associates performing these services will be referred to as “fulfillment workers (FWs)” or “pickers.”
- b. The CA contractor will appoint a FW, who will be responsible for accessing customer orders via a CAC-enabled, DeCA-provided computer system at the commissary location. Because the FW will have access to the DeCA IT-III system, they must pass all DeCA Information Assurance (IA) requirements for accessing an IT-III system. The FW will use the computer system to generate a unique identification for each customer placing the order (called a license plate) and list of items that must be selected from the commissary shelves and placed in a segregated basket for each other.
- c. A FW/Picker will access orders to be picked via a DeCA provided, password-protected tablet. The tablet will display what items the picker must select, how many, and which basket to put them in. One FW can pick up to six orders at the same time. If authorized by the customer, the picker must substitute another brand of the same item if the product request is available. For orders that require weighted product, e.g. produce, the FW will be authorized to make changes to the desired weight or item number within a specified range (measured by program tolerance lever in the CLICK2GO application).
- d. At the conclusion of the picking an order, the FW will bring the cart to a specified location in the CLICK2GO area, at which time, the FW designated will (1) consolidate, into a single order, any orders for the same license plate term may have been picked by multiple FWs; (2) perform quality assurance to include visual inspection of the items picked.; (3) ensure the order is properly identified with the customer’s name and order sequence number (4) ensure that the customer’s order is complete.
- e. After the consolidation and quality assurance describe above, the FW will bag the items and place them in a designated temperature-appropriate storage area, grouped by the license plate.

2. The CA contractor will not perform any services associated with the customer check-out process, to include retrieving the order on the hand-held device, accepting payment from customers, completing the transaction in the CLICK2GO system, or loading the groceries into the customer's vehicle. Customer pickup and checkout will be the sole responsibility of DeCA employees.

3. **Schedule:** The CA contractor will provide the picking and staging services as follows. No service will be required during DeCA store closure days.

[illegible]

CLICK2GO SECURITY REQUIREMENTS

BACKGROUND INVESTIGATION/SECURITY CLEARANCE

All contractor personnel with access to Government computer systems shall meet the requirements of DoDI 5200.02 as implemented by DeCA. This requirement includes access to the local area network at the DeCA data center currently located at Fort Gregg-Adams, Virginia. All contractor personnel shall have a satisfactory IT sensitivity background investigation (DoDI 5200.02) completed before they are allowed to access the DeCA network and meet requirements outlined in DoDI 8500.01 for IT level restrictions and requirements. Personnel must receive a favorable investigation commensurate with their level of access based on position sensitivity. All requests for background investigations as required by DoDI 5200.02 shall be submitted to the COR as soon as personnel are assigned to this contract. **Delays in clearance/background investigations will not relieve the contractor's responsibility to meet all project timelines and deliverables timelines.**

NETWORK ACCESS

All contractor personnel requiring access to the local area network shall require satisfactory background investigations. This requirement includes access to the local area network at the DeCA development center currently located at Fort Gregg-Adams, Virginia. All requests for background investigations as required by DoDI 5200.02, Personnel Security Program Regulation shall be submitted to the COR as soon as personnel are assigned to this contract.

INFORMATION ASSURANCE AND US DoD SECURITY REQUIREMENTS Contractor personnel shall comply with DoD and DeCA security policies and procedures as part of their daily interface with DeCA. The Contractor shall not divulge any information about files, data, processing activities or functions, user IDs, passwords, or other knowledge that may be gained, to anyone who is not authorized access to such information. All contractor personnel shall be subject to the Privacy Act of 1974(5U.S.C 552A as amended). Personal information contained in DeCA systems may be used only by authorized persons in the conduct of official business. Any individual responsible for unauthorized disclosure or misuse may be subject to fines up to \$5000. The contractor shall adhere to Information Assurance policies and procedures as defined in DoD directives, instructions, and regulations. The contractor shall sign a non-disclosure agreement with DeCA immediately following contract award. The DeCA SAN Solution is designated a Mission Area Category (MAC) III unclassified system. The system shall meet U.S. DoD Information Assurance requirements for hardware and software systems as defined in DoD Instruction (DoDI) 8500.01 and obtain approval from the DeCA Designated Accrediting Authority (DAA) before connection to the DeCA network.